Application Instructions

The Master of Laws (LL.M.) in Elder Law Application Instructions

Admissions

Applicants for admission to the online LL.M. program in Elder Law must have a strong interest in elder law. Experience working in elder law or related fields is helpful but not required. Applicants must also be proficient in the English language and hold a law degree from a law school accredited by the American Bar Association, or must hold a first law degree from a foreign law school approved by the appropriate authority in that country. Applicants who received their first law degree from a U.S. law school that is not, or at the time of the applicant's graduation was not, accredited by the American Bar Association may be considered for admission if the applicant (1) is licensed to practice law in at least one state within the U.S., (2) can provide a certificate of good standing from that state's bar, and (3) has a strong interest in or experience in Elder Law or related areas of practice. All applicants must have proficiency in using a computer and navigating the Internet.

Transcripts

Official transcripts showing conferral of degrees from all colleges or universities you attended, including undergraduate, graduate, law and professional schools, must be sent to Stetson Law if you are planning to send your materials directly to Stetson, regardless of whether you earned a degree from the institution.

Admitted students who choose to enroll at Stetson University College of Law must submit final, official transcripts showing conferral of their law degree to Stetson Law before enrolling. This applies to all students educated in the United States, its territories, and Canada.

Foreign-Educated Applicants

Foreign applicants must submit the legal credentials that apply in their respective countries of origin. All applicants must demonstrate strong academic achievement and must be proficient in the English language. Applicants whose native language is not English must achieve a TOEFL examination score of at least 100 on the Internet-based test. TOEFL scores are valid for three years. For TOEFL information, visit [http://www.ets.org/](http://www.ets.org/). Fluency in English may also be established by alternative assessment such as scoring at least a 7 in IELTS. For more information, visit [http://www.ielts.org/](http://www.ielts.org/).

Stetson University College of Law requires foreign-educated applicants to submit foreign transcripts through the Law School Admission Council (LSAC) Credential Assembly Service (CAS). Transcripts for all post-secondary education completed outside the United States (including its territories) or Canada must be evaluated through this service. Foreign coursework through study abroad, consortium, or exchange programs sponsored by U.S. or Canadian institutions is exempt from this requirement, provided that the work is clearly indicated on the home campus transcript. The Credential Assembly Service report is included in the Credential Assembly Service registration fee. The American Association of Collegiate Registrars and Admissions Officers will complete an international credential evaluation, which will be incorporated into your Credential Assembly Service report. If Stetson determines that a TOEFL or IELTS score is required, you must contact the Educational Testing Service (TOEFL) or IELTS to request that your scores be sent to LSAC. (LSAC's TOEFL code for the Credential Assembly Service is 8395.) Your score will be included in the international credential evaluation document that will be included in your LSAC Credential Assembly Service Law School Report.

To use the service, create and log on to your LSAC online account and follow the instructions for registration. Print out and promptly send a transcript request form to each foreign institution you attended, and allow ample time to receive and translate foreign transcripts. If you have questions about the Credential Assembly Service, please contact LSAC at 215-968-1001, or [LSACinfo@LSAC.org](mailto:LSACinfo@LSAC.org).

Application

Applicants may apply online using LSAC’s LL.M. Credential Assembly Service (LLM CAS) or may complete and email the PDF found online. PDFs must be typed and emailed to [LLM@law.stetson.edu](mailto:LLM@law.stetson.edu) along with personal statements and resumes by the deadline. There is no application fee.
Application Deadline

One class is admitted each August, with the preferred application deadline of August 1 of each year. Late applications may be accepted, time and space permitting. The Faculty Committee on Admissions will consider applications on a rolling basis. In special circumstances an applicant may be allowed to start the program in the spring semester. To meet this exception, candidates must be experienced practitioners. Contact us before you apply for more information about a spring entry.

Recommendation Letters

Please submit a minimum of two letters of recommendation; a maximum of three letters will be accepted. Please have the recommenders send the letters to Stetson Law if you are planning to send your materials directly to Stetson (email, mail or fax). Academic references are encouraged; however, we recognize that many students have difficulty obtaining academic references and will not penalize candidates if one cannot be obtained.

Personal Statement and Resume

Applicants must prepare a separate Personal Statement of up to five pages single-spaced addressing the applicant’s reasons for wishing to pursue the LL.M. in Elder Law. The admissions committee is particularly interested in reading about your special accomplishments; personal, professional or academic achievements; or any other information that may help us evaluate an application and understand the applicant’s interest in earning this degree. The personal statement may also be used to bring to the committee’s attention any information the applicant believes necessary to evaluate the applicant’s candidacy but not otherwise reflected in the application. An applicant must be sure to include his or her name on the personal statement. Because of the limited number of seats in the program, Stetson’s goal is to admit students who have some experience in elder law, a strong interest in the field of elder law or can identify how this program would advance their careers. Essays addressing these points are particularly helpful to the admissions committee. Please put your name and identification number (LSAC account number), if applicable, at the top of each page. Candidates may also submit an addendum to explain unusual circumstances, such as grade fluctuations.

Applicants are required to submit a resume along with their personal statement and application. The resume and personal statement should be emailed to LLM@law.stetson.edu with the completed application for admission.

Notification of Application Status and Decision

Applicants will receive an email confirming receipt of their application. The Office will also inform applicants if there are missing items or if additional information is needed to process the application. Important: All decisions will be communicated via email. Decisions are not released by phone, except for U.S. military personnel stationed abroad.

Seat Deposit

If admitted, a nonrefundable deposit of $500 is required to reserve a seat. Please note the seat deposit deadline and instructions for remitting payment on your letter of acceptance. This deposit will be credited to your tuition upon registration. Please make check or money order payable to Stetson University College of Law. Credit cards are also accepted.

Disclosure Certification

Any false or misleading statement, or an inaccurate application, may be the basis for denial of admission, or if admitted, disciplinary action, including, but not limited to, dismissal from the College of Law, revocation of admission, revocation of credits or degree, or other appropriate sanctions, regardless of when discovered. By transmitting your application you certify that you have read and understood the application, and that the information you have submitted is complete and correct to the best of your knowledge and belief.

Applicants with Disabilities

In the spirit and law of the ADA, the College of Law provides reasonable accommodations for students with disabilities. Individuals seeking information about disability accommodation at the College of Law are encouraged to read more about Accessibility Resources for Students with Disabilities on the Stetson website. Questions can be directed to the ADA Coordinator at ada@law.stetson.edu.
The College of Law invites applicants with disabilities to disclose any anticipated barriers concerning accessibility. Information you would like considered in the admission's process can be disclosed within the Personal Statement. Any accessibility information disclosed will remain confidential and will be considered only as directed by relevant law. Please note that this disclosure is voluntary and will not result in adverse treatment.

Nondiscrimination Policy

It is the policy of Stetson University not to discriminate on the basis of sex, disability, race, age, religion, color, national or ethnic origin, ancestry, marital status, veteran status, sexual orientation, gender identity, gender expression, genetic information, physical characteristics, or any other category protected by federal, state, or local law in its educational programs, admissions policies, financial aid, employment, or other school-administered programs. The policy is enforced by Stetson and, where applicable, federal laws such as Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975. The University is an equal opportunity educational institution.

Inquiries regarding compliance with these statutes, and referrals to designated coordinators under the ADA/Section 504, Title IX, and the Age Discrimination Act may be directed to the Dean of Students, 421 N. Woodland Blvd., DeLand, FL 32723, 386-822-7200 for the DeLand and Celebration campuses, and to the Associate Dean for Academics, 1401 61st Street South, Gulfport, FL 33707, 727-562-7809 for the Gulfport and Tampa campuses, or to the Director of the Office for Civil Rights, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-1100, 1-800-421-3481, TDD: 877-521-2172.

Notice of Privacy Rights

Stetson University College of Law is covered by the Family Educational Rights and Privacy Act of 1974 (FERPA), which is designed to protect students' rights with regard to educational records maintained by the institution. Under this Act, students have the following rights: 1) the right to inspect and review educational records maintained by the institution that pertain to such student; 2) the right to challenge the content of records on the ground that they are inaccurate, misleading or a violation of the student's privacy or other rights; and 3) the right to control disclosures from the student's records with certain exceptions.

The information in this publication applies to the Academic year 2017–2018 and is accurate and current, to the extent possible, as of September 2016. The College of Law reserves the right to change programs of study, academic requirements, teaching staff, the calendar and other matters described herein without prior notice, in accordance with established procedures.

Notice of Campus Security Act and Fire Safety Reports

Copies of the annual Campus Security (Clery) Act Report and Fire Safety Report and Plan are available at no charge from the Public Safety Department. To receive a copy, call 727-562-7801, or visit the College of Law's website at www.law.stetson.edu/pubsafety/.

To obtain further information about Stetson University College of Law's LL.M. in Elder Law program, contact:
Center For Excellence in Elder Law
1401 61st Street South
Gulfport, FL 33707
Phone: 727-562-7393
Fax: 727-345-1838
E-mail: elderlaw@law.stetson.edu
Website: http://www.law.stetson.edu/academics/elder/LL.M./