STETSON UNIVERSITY
Writing Center Handouts

The Chicago Manual of Style[1]

The Chicago Manual of Style, also called Chicago-Turabian, is the preferred citation format for writing in history and publishing. There are two varieties of Chicago style citations: 1) notes and bibliography or 2) author-date.[2]

Notes and Bibliography
- This system is most commonly used for papers in the humanities. Sources are cited in a numbered footnotes or endnotes (superscript) as follows:
  - Every time a source is quoted, paraphrased, or referenced in some way, a footnote is placed at the end of the sentence.
  - The document will begin a footnote section at the bottom of the page where information corresponding to each cited source is placed.
  - Footnotes allow readers to quickly see the source material without having to reference the bibliography.

However, this Chicago variation also includes a separate bibliography where all sources are listed as follows:
  - Sources should be listed alphabetically.
  - All entries should include the author, title, and publishing information.
  - This should be the last page of the document and be titled "Bibliography" and centered

Example:
A Jesuit priest hires John Hu to accompany and assist him in translating Chinese texts for the Pope.[3] The French Royal Librarian invited his predecessor "to assist with the cataloguing of the Chinese books."[4] However, unlike Hu, he accepted the invitation.[5] Where the other man accepted his fame, he turns down the offer that Father Foucquet asserts could "be the making of Hu."[6]

- Note the difference between bibliographical and explanatory notes (note four).
- Note the first and last names are not reversed.
- Note the use of commas in place of periods.
- Note the use of parentheses for dates and publisher information.

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[1] Information adapted from the following sources:
http://www.chicagomanualofstyle.org/home.html
http://www.umuc.edu/library/libhow/chicago_examples.cfm
https://owl.english.purdue.edu/owl/resource/717/01/

[2] Your professor will specify what method they prefer, but both varieties can be found on the websites listed above.

[3] Jonathan D. Spence, The Question of Hu, (New York: 1st Vintage Books, 1988), xviii.

[4] Cécile Leung, Etienne Fourmont (1683-1745): Oriental and Chinese Languages in Eighteenth-Century France, Leuven Chinese Studies 13 (2002): 147-152. JSTOR, www.jstor.org.

[5] Ibid., P.152.

[6] Spence, Question of Hu, 54. However, this assertion is unverified and related only through Spence's translations and not within a primary source document.

Book:
Footnote:
      1. First name Last name, Title of Book (Place of publication: Publisher, Year of publication), page number.

Bibliography:
Last name, First name. Title of Book. Place of publication: Publisher, Year of publication.

Journal/Periodical Article:
Footnote:
      1. First name Last name, "Article Title," Name of Journal Volume Number, issue number (Year): Page number.

Bibliography:
Last name, First name. "Article Title." Name of Journal Volume Number, issue number (Year): First Page-
         Last Page.

Website:
Footnote:
      1. First name Last name, "Title of Web Page," Publishing Organization or Name of Website, publication date and/or access date if available, URL.

Bibliography:
Last name, First name. "Title of Web Page." Publishing Organization or Name of Website. Publication
         date and/or access date if available. URL.

Video/Television/Film/Documentary:
Footnote:
      1. First name Last name, Title of Work, Format, directed/performed by First name Last name (Original release year; City: Studio/Distributor, Video release year.), Medium.

Bibliography:
Last name, First name. Title of Work. Format. Directed/Performed by First name Last name. Original
         Release Year. City: Studio/Distributor, Video release year. Medium.

Author-Date
- This system is most commonly used for papers in the sciences and social sciences.
    - Sources are cited in the text using parentheses (author last name, date of publication).
    - Each in-text citation matches up with an entry in the reference section.
    - Instead of a bibliography, this variation will title its source list with "References" and centered.