



# Family Preparedness

Create your own packet

## What is a Family Preparedness Plan?

The Family Preparedness Plan is a safety plan to help families in case someone is detained and is at risk of deportation. This packet will help you to prepare your own Dignity Plan by knowing your constitutional rights, having a list of emergency contacts and by gathering important documents that can help your attorney to respond promptly if needed.

## Know your Rights\*

Your rights are protected by the U.S. Constitution, regardless of your country of origin or immigration status.

- DO NOT OPEN THE DOOR to anyone you don't know unless they show you a judicial warrant.
- DO NOT ANSWER ANY QUESTIONS from immigration agents without consulting your lawyer. You have the right to remain silent.
- DO NOT SIGN ANYTHING without first speaking to a lawyer. You have the right to speak with a lawyer.
- If you are outside of your home, ask the agent if you are free to leave and if they say yes, leave calmly.

## What should I say if I am stopped by ICE or the police?

*"I do not wish to speak with you, answer your questions, or sign or hand you any documents based on my 5th Amendment rights under the United States Constitution.  
I do not give you permission to enter my home based on my 4th Amendment rights under the United States Constitution unless you have a warrant to enter, signed by a judge or magistrate with my name on it that you slide under the door.  
I do not give you permission to search any of my belongings based on my 4th Amendment rights. I choose to exercise my constitutional rights."*

\* This is not legal advice, but public information.

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## Personal Emergency Contacts

Type of Contact	Purpose	Contact
Primary Emergency Contact	Person who can be contacted in case of emergencies. Someone who knows you and is close enough (family member or trusted friend, neighbor)	Name: Phone: Email: Address:
Lawyer	Lawyer who is representing you or has represented you in the past	Name: Phone: Email: Address:
Consulate	They can help in emergency cases	Name: Phone: Email: Address:
Childcare support	Person who can help to take care of your children	Name: Phone: Email: Address:
Employer	Person who needs to be notified in case you miss work or if you have unpaid wages	Name: Phone: Email: Address:
Florida Immigrant Coalition Hotline	Report issues, get reliable information or access support	1-888-600-5762 info@flic.org

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## Documents Checklist

Documents should be stored in a safe place and should be easily accessed by your Primary Emergency Contact. Make sure to place a checkmark in each item that you have and to review these documents with your Primary Emergency Contact

### Personal Documents

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|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Birth Certificate                                                                                                   | <input type="checkbox"/> Household Documents/ Mortgage documents                                                                                                            |
| <input type="checkbox"/> Consular ID                                                                                                         | <input type="checkbox"/> Taxes and IRS records                                                                                                                              |
| <input type="checkbox"/> Passport                                                                                                            | <input type="checkbox"/> Rent Agreement and Receipts                                                                                                                        |
| <input type="checkbox"/> Any other ID document<br>Such as identification cards issued by school, employer, or community association          | <input type="checkbox"/> Victim Documents<br>Such as police record showing that you have been a victim of crime                                                             |
| <input type="checkbox"/> Diplomas & Certificates                                                                                             | <input type="checkbox"/> Business Papers                                                                                                                                    |
| <input type="checkbox"/> Marriage License                                                                                                    | <input type="checkbox"/> Criminal Records                                                                                                                                   |
| <input type="checkbox"/> Medical Records<br>Such as list of prior surgeries or medical history, copies of specialized tests or prescriptions | <input type="checkbox"/> Collaborator Documents<br>Such as paperwork proving that you are a witness to a crime in the United States and are cooperating in an investigation |
| <input type="checkbox"/> Immigration Records                                                                                                 | <input type="checkbox"/> Military Enlistment Papers                                                                                                                         |

### Family Documents

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Children's Birth Certificates                                                                                                                        | <input type="checkbox"/> Diplomas & Certificates                                                                                                        |
| <input type="checkbox"/> Children's Passports                                                                                                                                 | <input type="checkbox"/> Immigration Records                                                                                                            |
| <input type="checkbox"/> Power of Attorney<br>A legal document giving power of attorney (authority to act for another person in specified or all legal or financial matters). | <input type="checkbox"/> Children's Medical Records<br>Such as list of prior surgeries or medical history, copies of specialized tests or prescriptions |

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## What should you do if a loved one is detained by ICE?\*

1. **Have all biographical information handy**, including birth date and Alien Number (if they have one).
2. **Try to remain calm.** It may take up to 24 hours for your loved one's name to show up in ICE or private vendor databases. As soon as they are processed they will call you. Please know that you will have to answer yes to a series of prompts to accept a call from a resident of a detention camp. The prompts may not be in your first language.
3. **You can try to locate your loved one using the following databases:**
  - a. **Use the ICE Locator:** Search by Alien Number and Country of Birth work best. If the alien number is not available try Name, Birthdate, and Country of Origin. Try several variations of the name as it must be an exact fit.  
<https://locator.ice.gov/odls/#/search>
  - b. **Use Commissary and Phone Vendors:** Once you locate your loved one, you can deposit funds into their account so they can call you. [www.gettingout.com](http://www.gettingout.com) or [www.accesscorrections.com](http://www.accesscorrections.com)
  - c. If your loved one is detained in South Florida they will most likely be at either the Broward Transitional Center in Pompano Beach or the Krome Service Processing Center in West Miami Dade.
4. **Hire an immigration attorney if you can.** Proceed with caution - always ask:
  - a. Is the attorney experienced in the immigration issues facing your loved one and is the attorney willing to travel to the detention center?
  - b. Get the payment details and amounts in writing. This is called a retainer. Know what you are paying for. For example, are you hiring the lawyer to petition and be present for a bond hearing or for the entire case? Please know that appeals are almost never included in the initial retainer.
5. **Request a bond if your loved one is eligible for one.** Insist that the attorney request one right away. In addition to freedom, this will get your loved one's immigration case transferred to an immigration court outside of the detention center, where the odds of a good result are better.
6. **If you do not have funds to hire an attorney or need additional support, call the FLIC Hotline at 1-888-600-5762** - leave a message if your agents are unavailable. FLIC will share the case with a group of attorneys who do not charge their clients who may be able to help.
7. **Your support of a loved one in immigration detention is vital.** Letters, pictures, and money for calls home mean the world. Your job is to help ease the isolation. You have the power to make a horrible situation a little less bad.