



Reinstatement Request

This form is used to apply for a reinstatement. Reinstatement is one way to regain valid F-1 status after a status violation. Please discuss your case with an Advisor in the WORLD Office.

Biographical Data			
Family Name:	First and Middle Name:	Birth Date:	
Email:		SU Student ID:	
U.S. Local Address: _____ City: _____ State: _____ Zip Code: _____ Phone Number: _____		Permanent Foreign Address: _____ City: _____ Province: _____ Postal Code: _____ Country: _____	
Country of Citizenship:		Immigration Status:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Current degree level:	Current Major:	Expected Graduation (Semester/Year):	
Passport Expiration:	Visa Expiration:	Do you have F-2 Dependents? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Reinstatement Details:
<p>To apply for reinstatement, you must provide the following items:</p> <p><input type="checkbox"/> Completed I-539 Form (download at www.uscis.gov)</p> <p><input type="checkbox"/> Original signed I-20 (This new I-20 will be issued after we receive this reinstatement request form).</p> <p><input type="checkbox"/> Original I-94 Card.</p> <p><input type="checkbox"/> Check or Money Order for \$290 made out to <i>Department of Homeland Security</i></p> <p><input type="checkbox"/> Financial Documents, including sponsor statement, if applicable. (If using bank statements, provide 3 months of statements).</p> <p><input type="checkbox"/> Copy of immigration documents: <input type="checkbox"/> Passport <input type="checkbox"/> Visa <input type="checkbox"/> Other pertinent documents (see advisor)</p> <p><input type="checkbox"/> Official Transcripts. (See Registrar)</p> <p><input type="checkbox"/> DSO (Immigration Advisor) Letter. WORLD will write this letter unless otherwise indicated. Written statement which includes the following information (if it is true)</p> <ul style="list-style-type: none"> - The reason why you are asking for reinstatement - That the violation in status resulted from circumstances beyond your control, or that failure to be reinstated would result in extreme hardship to you. - That you are currently pursuing, or intending to pursue, a full course of study at SU. - That you have not engaged in unauthorized employment - That you are not deportable on any ground other than failure to maintain status. <p><input type="checkbox"/> G-1145 (download at www.uscis.gov)</p>
<p>Once we receive all required documents and you have signed your new I-20, WORLD will mail your reinstatement application to USCIS. Normal processing time is about 3-5 months.</p>

I have fully completed the above information and understand the regulations regarding this process:

If I have any questions, I will consult with WORLD staff.

Signature	Date:
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Reinstatement to F-1 status

How might I lose my F-1 status?

Your F-1 status is terminated after a status violation. You might lose your F-1 status in several ways. For example:

- By failing to extend your F-1 student program before your I-20 expires.
- By failing to notify immigration of your change of degree level before the deadline. You must request this change of level at the WORLD office inside of 15 days after it occurs.
- By failing to maintain full-time academic registration without a documented reason acceptable to immigration.
- By failing to complete all procedures for approval of concurrent enrollment by the 12th class day. This includes proof of registration at the second school.
- By working in violation of F-1 status, e.g. more than 20 hours per week while registered for study, by working off-campus without authorization, or working while registered for less than a full-time load without authorization. Employment violations can only be corrected by travel. See an advisor.
- If you are a transfer student from another U.S. school, by failing to apply to International Student and Scholar Services to complete the transfer notification within 15 days of classes beginning.

What are the consequences of being out of status?

Students who are out of status are not eligible for any of the benefits of F-1 status, including permission to work or eligibility for practical training. You do not have a legal status to stay in the U.S., which can cause a host of risks and issues for you.

How can I get back into valid F-1 status?

There are two ways to regain valid F-1 status.

- 1) You can obtain a new I-20 (with a new SEVIS #), leave the U.S. and re-enter as a new F-1 student. You will be considered a new student immigration-wise.
- 2) If you have lost status as a result of any of the reasons listed above EXCEPT by working in violation of F-1 status, you may apply for reinstatement within the U.S. You must apply within 5 months of the infraction. When you are reinstated, you must be in a valid status situation. For example, you must be a full-time student. If you lost status as a result of working in violation of F-1 status, please consult an advisor.

When can I apply for reinstatement?

- The application must be submitted within 5 months of the infraction.
- You must be in a valid status situation (for example, full-time enrolled) when reinstated. USCIS cannot reinstate you to an out of status situation.

How do I apply for reinstatement within the U.S. if I have not worked in violation of my F-1 status?

- Meet with an advisor if you have any questions.
- Submit application form and all required documents to WORLD.
- Sign I-20 after WORLD notification.
- WORLD will notify you when USCIS has responded.

How long does immigration take to adjudicate a reinstatement application?

There is no set time. We estimate 3-5 months.

Am I allowed to register at SU while immigration considers my application?

Yes. And, in many cases, you MUST register. Speak with an Advisor if you have any questions.

Am I allowed to work while immigration considers my application?

No.

Am I allowed to work again after immigration approves my reinstatement?

You will be eligible to work on campus immediately after USCIS approves your reinstatement. If you were a full-time student for 9 consecutive months before you fell out of status, you will also be eligible to apply for practical training immediately after USCIS approves your reinstatement.