

Application for Designation as a Service-Learning Course

(Revised Oct 2021)

Instructions: Please fill in the requested information and answer the following questions in as much detail as possible (and appropriate).

Person Making this Request:

E-mail Address:

Date:

Department:

Department Chair:

Course Title and Number:

1. Are you requesting a standing designation for this course or are you requesting designation on an ad hoc basis only? If this is for ad hoc designation, please state the semester, section, and instructor for the course. If you are requesting the Community Engagement Theory designation for the same instructor each time that instructor teaches the course, please indicate that.

2. Please state specifically how your course meets each of the following rubric requirements:

- A. The experiential component should be a significant component of the course. By "significant" we mean that a major grade for the course, on the scale of a major essay or exam, should come from the service-learning activity.
- B. The experience undertaken by the student should be educational and related to course content.
- C. Students should be required to engage in critical, meaningful reflection on the intersection of theory and practice and demonstrate that critical reflection in graded work.

D. There should be some measurable outcome of service to the community, even if only in number of hours served on site.

3. How many hours total, at a minimum, will the students spend working with the community partner(s) on site (not including travel time)?

4. How many separate visits, at a minimum, will the students make to the partner site(s)?

1-3, 4-6, 7-9, 10 or more

5. Please insert (cut and paste) your course syllabus and any relevant assignments or documents here and e-mail your application to pcappast@stetson.edu. Be sure to indicate clearly the parts of your course that are service-learning components.