



Student's Guide to Generative AI

What is Generative AI?

Generative AI is a type of artificial intelligence that creates new content, such as text, images, or code, based on patterns it has learned from existing data.

Some of the most well-known and widely used AI tools include:

- **ChatGPT** – Text generation, writing assistance, and brainstorming.
- **Grammarly** – AI-powered grammar and writing enhancement.
- **Gemini** – Conversational AI for research and writing.
- **DALL-E** – AI-generated image creation.
- **Deepl** – AI-based language translation.
- **QuillBot** – Paraphrasing and summarization assistance.
- **Copilot (by Microsoft)** – AI-powered assistance in Office applications and coding.

Claiming any work that is not yours is an academic violation:

1. Using any form of AI without the professor's permission.
2. AI that is not cited
3. Using AI to complete quizzes or exams without authorization or while prohibited.
4. Manipulating AI to bypass plagiarism detection software or academic integrity tools.
5. Misrepresenting AI-generated content as your own.

Do's and Don'ts of AI use

Do's

Don'ts

- Follow guidelines and university policies
- Cite AI sources properly
- Use AI to **enhance**, not replace your work
- Double-check AI-generated information
- Be transparent about AI use
- Respect privacy and ethical standards

- Don't use AI for unauthorized work
- Don't rely solely on AI for critical thinking
- Don't plagiarize AI-generated content
- Don't use AI to cheat
- Don't ignore AI's limitations
- Don't share confidential information with AI

How to Cite AI in Academic Work

APA (7th Edition)

OpenAI. (2025). *ChatGPT (Version 4.0)* [Large language model]. Retrieved from <https://openai.com/chatgpt/>

In-text: (OpenAI, 2025)

MLA (9th Edition)

OpenAI. *ChatGPT*, version 4.0, OpenAI, 2025, <https://openai.com/chatgpt/>

In-text: (OpenAI)

Chicago

OpenAI. 2025. *ChatGPT (Version 4.0)*. San Francisco, CA: OpenAI.
<https://openai.com/chatgpt/>