



CAYMAN ISLANDS A TO Z: WHAT YOU NEED TO KNOW

PROGRAM WEBSITE

The majority of program information can be found on the program website: www.stetson.edu/law/studyabroad/cayman/

PROGRAM CALENDAR AND CLASS SCHEDULE

The program calendar and class schedule are published when the program opens for applications. Both are subject to change, and when changes occur, students who have applied to the program are notified via e-mail of those changes. Please check periodically to ensure you know what is planned, where you need to be, and when you need to be there. Many events, especially field trips, are mandatory components of the program, and you need to be prepared. You can also find the date of the final exams on both documents.

CAYMAN ISLANDS FACEBOOK GROUP

A private Facebook group is set up for each program. The link is sent to the group periodically as new applicants apply. The intention of the group is an effort to facilitate the participants getting to know each other prior to arrival in the Cayman Islands. There is no pressure to join, but we have used these for our programs in the past and find that it is a great way for the students to get familiar with each other before they arrive to the program and meet in person. It is also a great way to find people to join you in activities on the Island. During the program, it is often used as a message board for gatherings, posting pictures, etc.

Staff from the International Programs Office as well as the faculty members and Resident Directors are often members of this group, so please keep it clean because we'll be watching! Only those participating in this study abroad program are admitted into this group - it is very much a closed group. **If you have a name on Facebook that is not similar to your real name, please let Kristen Cohen know as she will not allow you into the group if she does not recognize your name.**

While items will be posted in this group, this will be a secondary mode of communication. Important information posted in the group will be repeated in an e-mail for those who choose not to join the Facebook group. No one will miss out on program information because he/she did not join the Facebook group.

CAYMAN ISLANDS PRACTICAL GUIDE

A Cayman Islands Fall Intersession Practical Guide is available on the program website. Many of the practical questions about the location are answered in this document, so please be sure to take a look at it early in the process of applying. It is a quick read, but chock full of good information!

THE APPLICATION PROCESS

STETSON UNIVERSITY COLLEGE OF LAW STUDENTS:

To be eligible for the Fall Intersession Cayman Islands program you need to have completed your 1L year, be in good standing, and have a minimum GPA of 2.25. If you meet these criteria, you may complete the online application. It is not necessary to pay your program deposit at the time you start your application; however, paying your program deposit will secure your spot in the program. You will not be accepted into the program until you have paid your program deposit.

NON-STETSON UNIVERSITY COLLEGE OF LAW STUDENTS:

We welcome your applications and participation in our program! Our programs are richer for having students from other law schools in them, and no admission preference is given to Stetson University College of Law students. Most schools will require you to submit paperwork to them in advance of committing to our program, so you may need to start with your home institution first.

The criteria for non-Stetson University College of Law students are 1) completion of your 1L year, 2) be in good standing with your home institution, and 3) currently attend an ABA-approved law school. Your home institution will likely have a minimum GPA requirement, so you will want to check with them to be sure you meet their criteria as well.

WHAT WE NEED FROM YOU

- 1) **Law School Questionnaire (LSQ)** – Within your application, you will find the Law School Questionnaire. You will print out this document, complete the top section and sign it, then give it to your school (usually the Dean of Academics). Your school will complete the rest of the document and scan or mail it directly to Kristen Cohen. Your application will reflect when we receive your LSQ.
- 2) **Official Transcripts** – Please send an official law school transcript to the following address:

Attn: Kristen Cohen
International Programs Office
Stetson University College of Law
1401 61st St S
Gulfport FL 33707

Note: If you are an attorney or are a law student from another country, please contact Kristen Cohen directly.

APPLICATION DEADLINE

October 1, 2018. If the program is not full, it may be possible that we can extend this deadline into mid-October.

FINANCIAL RESPONSIBILITY/OBLIGATION

After October 1st, you are financially responsible for the program in its entirety. This includes the cost of tuition, housing, fees, and any other costs Stetson University College of Law has incurred on your behalf. **Should you withdraw after October 1st, you are still financially obligated for these costs.**

FINANCIAL AID

All of our programs are eligible for financial aid. The aid covers items listed in the Student Budget posted on the program website. Please contact your financial aid office when you commit to the program so you can complete the additional required paperwork necessary to facilitate the processing of your financial aid package for this program (and there *will* be additional paperwork!).

The e-mail address for the Stetson University College of Law Financial Aid Office is finaid@law.stetson.edu. Should you have further questions, or need to send a consortium agreement, please contact them directly.

STUDENT AGREEMENT FORM

Please read this agreement prior to digitally signing it. You will be held to the standards asserted in this document, and you should know what it is to which you are agreeing.

PASSPORTS

Yes, you will need one. You are also required to provide your passport information in your application, complete with a copy of the photo page of your passport. Please be sure that your passport is valid for at least 6 months past the return date of your travel – this follows U.S. State Department guidance as many countries require this. Better safe than sorry!

TRAVEL ITINERARY

We ask that you provide us with your flight into and out of the Cayman Islands. You need to fly into the Owen Roberts International Airport on Grand Cayman (there are other Cayman Islands airports, but they are on other islands!). The belief that ticket prices go down a few months closer to the date of travel does not hold true for the Cayman Islands during the winter holiday period. In fact, you may fall victim to a lack of flight options that may end up costing you more. If you are committed to the program early, it is advisable to purchase your ticket earlier rather than later to get the best price and to ensure that you can actually GET there. If you are uncertain, travel insurance is also an option you can pursue on your own.

NON-STETSON STUDENTS ONLY: TRANSCRIPT REQUEST FORM

Located in your study abroad application, please print out and complete the Transcript Request Form, then scan it to Kristen Cohen. We need this on file to send your Stetson University College of Law transcript to your home institution when the program is over. This form needs to be received by December 15th.

This first transcript is free if the form is received by December 15th. If it is **not** received, you will need to request the transcript from our website at a cost of \$7.25 per transcript:

https://secure.studentclearinghouse.org/tsorder/faces/TranscriptOrder?_afLoop=917950468677201&_afWindowMode=0&_adf.ctrl-state=vb6eu7fwr_4#firstload.

BEFORE YOU GO

STETSON E-MAIL ACCOUNTS FOR NON-STETSON STUDENTS

Non-Stetson students will receive Stetson e-mail credentials from Kristen Cohen around mid-November. Please set this e-mail up and ensure that it is working prior to leaving for the program. You will need these credentials for several reasons:

- 1) To pay your invoice online;
- 2) To take your exams; and
- 3) To access your grades.

Do NOT wait until exam week to set your account up as help may not be as available as it is in November, and in being that close to the exam deadline, you will not want to risk a “zero” due to technical issues!

PAY YOUR ACCOUNT BALANCE

Your account balance must be paid prior to your arrival to the program. If you encounter issues with financial aid availability with your school, please let Kristen Cohen know as soon as possible so we can work with you. Late payments incur late fees that start at \$200!

REGISTER FOR U.S. DEPARTMENT OF STATE’S SMART TRAVELER ENROLLMENT PROGRAM (STEP)

We strongly encourage everyone to enroll in the U.S. Department of State's STEP program. It takes about 2 minutes (tops), and puts you on their notification list while you are overseas. Their definition of the program: “The Smart Traveler Enrollment Program (STEP) is a free service to allow U.S. citizens and nationals traveling abroad to enroll their trip with the nearest U.S. Embassy or Consulate.”

Please see the STEP Enrollment page (<https://step.state.gov/step/>) for more information, and please do take the time to register your trip with them.

NOTIFY YOUR BANK AND CREDIT CARD PROVIDERS

Let your financial institutions know that you will be traveling abroad as many of them will disable your card as soon as you start using it overseas if they are not aware of your travel plans.

CURRENCY

The Cayman Islands uses the Cayman Islands Dollar, but they also use the United States Dollar. You can use either one. If you use an ATM there, however, you will receive CID. Bottom line: currency exchange is not necessary.

PACK YOUR EMERGENCY CONTACT CARD AND YOUR USB DRIVE

In your course materials packet, you will receive your program t-shirt, emergency contact card, and course materials USB drive. Please be sure to carry your emergency contact card on you at all times during the program. This card speaks for you should you not be able to speak for yourself. And, you will want to bring your USB drive in the event that you cannot access the internet (it happens overseas, which is why we give it to you).

COST

The Cayman Islands is expensive. That's it. It's expensive. Budget wisely, and expect that it will be expensive. Breakfast is included with the hotel, but every room has a kitchenette, and we encourage everyone to plan to "eat in" as often as possible. If you eat out for every meal, you will quickly spend a lot of money. However, being prepared before you go and managing your expectations will make your trip more enjoyable.

Some examples of the cost of living in the Cayman Islands are as follows:

Basic lunchtime menu (including a drink) in the business district – \$21 USD

Combo meal in a fast food restaurant (Big Mac Meal or similar) – \$10 USD

2 liters of Coca-Cola -- \$4.12 USD

Basic dinner for two in a neighborhood pub -- \$62 USD

Dinner for two at an Italian restaurant in the expat area including appetizers, main course, wine, and dessert -- \$130 USD

(www.expatistan.com)

The exchange rate as of 8/17/18 is \$1 KYD = \$1.22 USD, so \$5 CI = \$6.10 USD.

ON THE GROUND

TRANSPORTATION FROM AIRPORT TO SUNSHINE SUITES

Taxis will cost approximately \$25 USD from the airport to the hotel. Try sharing to save money – split the cost! Closer to the start date, arrival times might be a good topic to post in the Facebook group to coordinate taxi options.

SUNSHINE SUITES RESORT – ACCOMMODATIONS

All students participating in the Fall Intersession Cayman Islands program are required to stay in our program housing. NO EXCEPTIONS. Students may bring family members, should they wish to do so, and will need to select a housing choice that accommodates their needs. Please advise Kristen Cohen if you intend to bring family members.

You may also book additional nights before and after the program directly with the hotel. These additional nights **will not** be billed to you on your Stetson invoice for the program. Please let them know you are with the Stetson group, and they should extend our rate to you. If you experience any issues with this, please let me know. You can find their contact information at www.sunshinesuites.com.

All rooms have small kitchenettes available for your use. Please be sure to complete your Housing Preference Questionnaire in your study abroad application.

SUNSHINE SUITES LETTERS OF RESPONSIBILITY

All students are required to complete a Letter of Responsibility in order to stay in Sunshine Suites. This is a hotel requirement. Letters will be distributed for completion and return closer to the start date of the program.

CREDIT CARD HOLDS

Sunshine Suites requires a credit or debit card when you check in. They ask for this and put a hold on your card for \$100-200 until you check out. This is a typical practice for hotels and should be anticipated. While this hold is on your card, those funds will not be available to you. Please plan accordingly.

You will need to settle your account with them upon check out, and you can use that hold to cover those expenses should you wish to do so.

BREAKFAST INCLUDED

Sunshine Suites provides a continental breakfast served daily from 6:30 am to 9:30 am.

OTHER MEALS

As every room has a kitchenette, we encourage students to buy groceries and “eat in” now and again to save money. Meals in the Cayman Islands can be expensive, and it all adds up quickly in eleven days. See “GROCERY STORES” below.

CLASSROOM

All classes will be held at Truman Bodden Law School, Second Floor, Old CIBC Building, 54 Edward Street, George Town, KY1-1110 Grand Cayman, Cayman Islands. We have two classrooms to use for our program there along with an office for the Resident Director.

DAILY SHUTTLE

The classroom space is approximately 10-15 minutes by bus from the housing location. A daily shuttle bus will depart at 8:30 am sharp to take students and faculty to the classroom space in downtown George Town. The buses will depart after class to return students and faculty to the housing location. Those who miss the bus are responsible for their own transportation. Punctuality is important because the buses do not wait for those who are late as it holds up the entire program.

ACCESSIBILITY

ADA-compliant facilities, such as ramps, accessible bathrooms, etc., may not be available in all Cayman Islands buildings and transportation as the Cayman Islands Disability Policy was only implemented in 2014. More and more accessible facilities are being built and provided, but not every business may be compliant. We do our best to assist anyone who may need assistance, so if you have accessibility needs, please let Kristen Cohen know as early as possible for planning purposes.

YOUR RESIDENT DIRECTOR

The Resident Director is responsible for ensuring that the plans for the program run smoothly. This ranges from coordinating with the shuttle buses getting students to/from class to being on call in the event that someone is sick or injured. If you experience travel delays in arriving to the program, be sure to let your Resident Director know.

ORIENTATION AND WELCOME RECEPTION

The mandatory orientation introduces students to the Resident Director and sets the parameters and expectations for the program. Please be sure to arrive in time for the orientation on December 26th at 6 pm. It takes approximately 20 minutes to get from the airport to the hotel.

A mandatory welcome reception will be held on December 27th to allow students to mingle with other students, the Resident Director, and our faculty. More information will be provided as to location and time for this event.

EXTRA-CURRICULAR ACTIVITIES

Opportunities abound for fun excursions in the Cayman Islands, such as horseback riding on the beach, bioluminescent tours, cave tours, Sting Ray City, snorkeling, Starfish Point, and much, much more. We encourage students to partake of these opportunities on their own during their free time, but we also try to facilitate some of these excursions to take advantage of group discounts and to keep us together.

The extra-curricular activities are completely optional and at your own cost. Your Resident Director will be coordinating some of these and will be in touch with you about options and cost. Please understand that it is difficult to plan for large groups, so if you commit to an excursion, please remain committed.

ATTENDANCE AND FIELD TRIP POLICY

The official attendance policy will be provided to you closer to the start date, but students are required to be in class every minute of the first and last days of classes. Students can miss no more than one hour and twenty minutes of days 2 and 3. Students who miss time on the first or last day or exceed the maximum allowable time for absence on days 2 or 3 will not be eligible to sit for the final exam for the course that week.

Students are also required to attend all mandatory field trips. Those who miss required field trips will not be eligible to sit for the final exam for the course offered that week. Please refer to the Class and Field-Trip Attendance in Study-Abroad Programs policy.

ATTIRE

Classroom attire should be similar to what you wear to class normally on campus. Some field trips, such as our trip to the Grand Court, will require that you wear court attire. More information about attire requirements for field trips will be provided.

INSURANCE

All participants are required to have the Stetson-provided insurance. This insurance covers accidental illness or injury. Do NOT cancel your regular health insurance. This insurance is also not rental coverage should you rent a car or bike; you would be best to purchase the insurance offered through the rental company. Our strongest recommendation, however, is to use public transportation whenever possible.

Should you seek medical assistance during the trip, you will need to pay for the visit and any prescriptions upfront, and then submit a claim with those receipts. You will be reimbursed for 100% of the cost. Those who need to file insurance claims can contact Kristen Cohen directly for the forms and instructions. Generally, your reimbursement check arrives within two weeks of your claim submission.

You do not need to sign up for this insurance as you will be covered as a participant in the program for the program dates.

The insurance provided is NOT travel insurance and does NOT cover lost or stolen items or cancelled airline tickets.

FITNESS CENTER

This is located across the street in the Westin (on the beach). There is no key or code needed. Guests can just walk in and use the fitness facilities. Sunshine Suites also tells us that there are lots of jogging trails around. For more information on those trails, please see the front desk at the hotel.

LAUNDRY FACILITIES

On the premises, coin operated, and accepts Cayman quarters which you can change at the front desk. It is CI\$2/load to wash, CI\$2/load to dry, and CI\$1.25 if you need detergent. If you plan to do laundry there, I would suggest purchasing detergent pods before you go and packing them in your suitcase - they will likely be more expensive to purchase there.

GROCERY STORES

Cost-U-Less (the Caribbean version of Costco but no membership required) is just a 5-minute walk, and Foster's Food Fair IGA, a full supermarket, is an easy 10-minute walk. Bring a reusable grocery bag in your suitcase for ease of carrying!

ACADEMICS

COURSE MATERIALS

No books are required for this program. All students receive a USB drive with course materials provided by their instructors in PDF format. The course materials are also available on the website.

COURSE REGISTRATION

Two courses are offered each week, and students must choose one course each week via the online Course Registration link on the program website. Each class is capped at 20 students. If a class is full, program students will be notified, and anyone remaining will be placed in the other available class for that week. Early registration increases the likelihood of getting the classes of your choice.

Course registrations can be submitted until November 15th. Until that time, students can submit as many Course Registrations as they like. The most recent one received on November 15th is the one that will be used.

ADA ACCOMMODATIONS (ACADEMIC)

If you are requesting ADA Accommodation(s), ESL Testing Modification(s), or both, you must submit your request through Accommodate software. The [Accessibility Resources](http://www.stetson.edu/law/accessibility/register-request.php) webpage (www.stetson.edu/law/accessibility/register-request.php) has additional information you will need to review to register with the ADA Coordinator, create your Accommodate Student Portal Account, and submit your requests.

- If you are requesting an ADA Accommodation or ESL Testing Modification for the first time at Stetson Law, you must create your Accommodate student account by submitting a new student request through the Accommodate Public Registration Page (https://law-stetson-accommodate.symplicity.com/public_accommodation/).
- If you are renewing an ADA Accommodation or ESL Testing Modification Request from a prior semester, you already have an Accommodate student account. Simply visit the Accommodate Student Portal (<https://law-stetson-accommodate.symplicity.com/>) to access and manage your requests. Use your Stetson Credentials to login.
- If you have further questions, please contact the ADA Coordinator at ada@law.stetson.edu.

Please remember that time is of the essence; all ADA Accommodation and ESL Testing Modification requests must be renewed each semester prior to being implemented. No retroactive academic adjustments will be granted.

EXAMS

You will have 2 one-hour, take-home exams sent to you via e-mail to your Stetson e-mail account. These exams will be sent to you on **Monday, January 7, 2019 at approximately 10 am EST**. You will have until **Tuesday, January 15, 2019 at 5 pm EST** to take and upload your 2 exams to our Registrar's Office. If your exam is not uploaded by the deadline, you will receive a "zero."

AFTER THE PROGRAM

COURSE AND PROGRAM EVALUATIONS

Students will be given course evaluations on the last day of class for each course taken during the program.

Program evaluations will be done electronically, though still anonymous, at the end of the program. We encourage your constructive feedback as we strive to continually improve our programs. If something works, tell us, and if it does not, please tell us that too. Suggestions are also welcome!

GRADES

Grades will be due for your classes around January 28, 2019. You will be able to view them through your my.stetson account. All students receive Stetson numerical grades; however, non-Stetson students' grades will be reflected as P/F on their home institution's transcript. Please check with your respective institution for clarification.

For non-Stetson students who submitted their Transcript Request Forms by December 15th, your transcripts will be mailed, free of charge, to your home institution shortly after all of the grades are in. If you did not submit your form on time, you will need to order your transcript directly from our Registrar's Office for \$7.25/transcript:

https://secure.studentclearinghouse.org/tsorder/faces/TranscriptOrder?_afLoop=917950468677201&_afWindowMode=0&_adf.ctrl-state=vb6eu7fwr_4#firstload.

FINAL NOTES

We strive to provide all of our students with not just an educational opportunity, but also with a cultural experience that will remain with them long after they finish our program and earn their credits. For this reason, we wish to offer a few final thoughts to help make this experience the best one possible for all participants.

- 1) Not all students are on the same journey; be respectful of each other's individual journeys. Some may be there to pick up extra credits in a short amount of time; some may be beach people; some may just want to get away.
- 2) The Cayman Islands is much like the United States, but it is NOT the United States. Many amenities there will be just like what you can expect here in the U.S., but if something is not "just like here," take it for what it is – a cultural difference/experience.
- 3) Keep an open mind. Speak with the locals and be a good ambassador for all Americans and for Stetson University College of Law as well.

08/17/18