



### **Advising and Counseling**

- A. Faculty advising:** All full-time faculty members share responsibility for advising and counseling students. Because guidance is often provided outside the classroom, faculty members are expected to be accessible to full-time and part-time students. Accessibility includes posting and holding regular office hours, and being available to address student questions and issues through other means, such as e-mail. Faculty who teach electronic education courses should consider the best means to be accessible to students in those courses.
- B. Counseling:**
- 1. Graduation requirements:** The Associate Dean of Academics counsels students regarding graduation requirements and holds a session for students before they enter the elective curriculum regarding a variety of academic programs and options.
  - 2. Health and wellness issues:** The College of Law has created a Student Support and Emergency Team designed to help students with health and wellness concerns to access resources they may need. Faculty members are encouraged to contact any team member if they know a student who is experiencing a health or wellness issue.

*Adopted by the faculty on November 17, 2004; amended by the faculty on February 11, 2009.*