



### **Academic Probation**

- A. Any J.D. student who has attempted between 10 and 48 credit hours by the end of any semester or summer session, and whose cumulative grade point average is at or below 2.25, will be placed on academic probation. The Registrar will notify the student of this status in writing after grades for that session or semester have been posted, but failure to receive notice does not affect the student's probationary status.
- B. A J.D. student also will be placed on academic probation — regardless of the student's cumulative grade point average — when the student:
1. fails in any semester, other than a summer session, to obtain a semester grade point average of at least 2.0;
  2. fails in any semester, other than a summer session, to pass at least 50% of the credit hours attempted; or
  3. receives an "X" grade in any course work attempted in any semester.
- C. A J.D. student placed on academic probation is required to meet with the Director of Academic Success within two weeks of receiving notification from the Registrar, except that the two-week requirement may be waived by the Director in extraordinary circumstances. Within two weeks of that initial meeting, the student must develop an Academic Plan that is approved by the Director of Academic Success. In extraordinary circumstances, as determined by the Director of Academic Success, the Director may extend by up to two weeks the time within which the student may gain approval of his or her Academic Plan.
1. The Academic Plan should address at least the following:
    - a. The courses a student proposes to take for the next 30 credit hours (realizing that the student may not be able to take those exact courses in the sequence desired);
    - b. Results from and reflections about exam reviews with all professors from whom the student took classes during the prior semester or term;
    - c. A self-analysis of the student's academic strengths and weaknesses;

- d. The student's proposed plan for co-curricular activities, extra-curricular activities, and outside employment; and
    - e. Specific steps for the student to take during the current and following semester.
  2. A student on academic probation may not hold office in a campus student organization, participate on a journal or advocacy team, participate in a study-abroad program, or be employed on- or off-campus except as described in the Academic Plan. A part-time student on academic probation may be required to limit work hours to remain a student in good standing; typically, the restriction will allow part-time students who have been working more than 40 hours per week to continue working up to 40 hours per week. Part-time students who have not been working full time also may be subject to work restrictions.
- D. A student who is placed on academic probation will remain in that status for at least two semesters, including the semester in which the student receives notice of the probationary status. A student may remain on probation for a longer period of time, as determined by the Director of Academic Success. Typically, a full-time J.D. student who has not been released from probation after two full semesters, and a part-time J.D. student who has not been released from probation after four semesters, including summer sessions, will be excluded from the College of Law following a review by the Academic Standards Committee in accordance with the policy on Academic Exclusion and Readmission. The Director of Academic Success has discretion to release a student from academic probation early if the Academic Plan has been substantially completed and the student's cumulative grade point average places him or her in at least the top 50% of the class with which he or she is ranked.
- E. A student who is placed on academic probation but fails to meet timely with the Director of Academic Success or fails to timely complete an acceptable Academic Plan will be required to meet with the Academic Standards Committee to explain why the failure to successfully complete the Academic Plan should not result in exclusion from the College of Law under the procedure outlined in the Academic Exclusion Policy. Failure to attend the required meeting or to adequately explain the failure to successfully complete the Academic Plan will result in exclusion from the College of Law. The exclusion may fall mid-semester. A student who is excluded under these circumstances will not be entitled to a tuition refund beyond the terms set forth in the Tuition Refund policy.
- F. At the completion of any semester in which a student is on academic probation, the student may be excluded from the College of Law if the student fails substantially to complete the Academic plan approved by the Director of Academic Success, or in the discretion of the Director of Academic Success, fails to make satisfactory progress under the student's approved academic plan.
  1. If the Director of Academic Success determines that a student has failed substantially to comply with an approved Academic Plan, he or she will notify the Registrar, Associate Dean of Academics, and Chair of the Academic Standards Committee by the grade deadline for the applicable semester.
  2. If the Director of Academic Success determines that a student has failed to make satisfactory

progress under an approved Academic Plan, he or she will notify the Registrar, Associate Dean of Academics, and Chair of the Academic Standards Committee within 72 hours of the Registrar providing the Director grades for students on academic probation to review. The Registrar should provide the Director with grades as quickly as is practicable after all grades for the semester are posted.

3. “Failure to make satisfactory progress” under an Academic Plan includes, but is not limited to the following situations:
  - a. The student’s cumulative grade point average remains the same or declines;
  - b. The student’s semester grade point average declines in comparison with prior semesters;
  - c. Given the number of credits attempted and the number of credits remaining, the student cannot realistically avoid exclusion in the following semester; or
  - d. The student fails to complete at least two courses, absent a circumstance, such as illness, excused by the Associate Dean of Academics; or

- G. Any J.D. student who is excluded from the College of Law under this policy may seek readmission pursuant to the Readmission policy.

***Explanations and interpretations:***

The Academic Probation policy applies to transfer students. The credits considered will be only those earned at Stetson University College of Law.

Although the letter notifying a student that he or she is on academic probation will be placed in the student’s permanent file in the Registrar’s office, his or her transcript will not contain a notation regarding the academic probation.

*Approved by the faculty on October 15, 2008. Amended March 6, 2018. This policy is effective for all students on Academic Probation on or after Spring 2018.*