



Application Instructions

The Master of Laws (LL.M.) in International Law Application Instructions

About

The Master of Laws (LL.M.) in International Law program is an intensive one-year course that leads to an advanced legal degree in International Law. Stetson's LL.M. in International Law program accommodates the specialization needs of both experienced practicing attorneys and recent law schools graduates from the U.S and abroad. Candidates for the LL.M. in International Law degree must satisfactorily complete two full academic semesters for a total of at least 24 credit hours. Applicants may either opt for a general International Law degree (for those interested in international public or international private law) or an LL.M. in International Law degree with an emphasis in International Environmental Law or International Business Law. See Track 2 description for more information.

Track 1: LL.M. in International Law

The required core curriculum stresses those subjects of fundamental importance to all international lawyers, and a diverse elective curriculum allows students a wide range of choices to pursue their own individual career interests in public or private international law. The curriculum includes a practical skills requirement in the international area. Additionally, it features special courses designed exclusively for foreign-educated attorneys. Stetson offers a mandatory two-week introductory course for foreign-educated students enrolled in the LL.M. program designed to facilitate the process of understanding and overcoming the challenges of the study of law in different legal and educational systems.

Track 2: LL.M. in International Law with an emphasis in Environmental Law or International Business

Stetson will accept a select number of students each year for an individualized course of study and to work closely and be advised by a professor in the area of International Environmental Law or International Business Law. The required core curriculum stresses those subjects of fundamental importance to all international attorneys in International Environmental Law or International Business Law, and features specialized workshops, independent study, and comparative legal research. Applicants must submit a statement of no more than 1,200 words to accompany the application (in addition to the Personal Statement). See more information on consideration for the emphasis below.

Admissions

Applicants for admission to the LL.M. program in International Law must have a strong interest in international law. Experience working in international law or related fields is helpful but not required. Applicants must also be proficient in the English language and hold a law degree from a law school accredited by the American Bar Association, or must hold a first law degree from a foreign law school approved by the appropriate authority in that country. Applicants who received their first law degree from a U.S. law school that is not, or at the time of the applicant's graduation was not, accredited by the American Bar Association may be considered for admission if the applicant (1) is licensed to practice law in at least one state within the U.S., (2) can provide a certificate of good standing from that state's bar, and (3) has a strong interest in or experience in International Law or related areas of practice.

In addition, the Faculty Committee on Admissions may in its discretion, admit applicants with law or law related degrees, practicing lawyers and applicants which the Committee determines to have comparable credentials.

The Faculty Committee on Admissions begins reviewing completed applications in late fall. Although applications are accepted until the August 1 deadline, we highly recommend that you submit your application early. If you need to process a visa, we recommend submitting your materials no later than March 1.

A limited number of partial-tuition scholarships are available to applicants who show special need or promise of special achievement. Your request for scholarship must be submitted in writing to the attention of the Director of International Programs, Stetson University College of Law, 1401 61st Street South, Gulfport, Florida 33707 or via email at international@law.stetson.edu. Your request should accompany your application for admission, and will be reviewed upon acceptance in the program.

Deferments may be granted for one year only, on a case-by-case basis. Requests for deferment will be considered only if made in writing to the Director of International Programs after the confirmation fee has been paid. Deferment of admission is not available to candidates admitted from the waiting list.

Application Deadline

One class is admitted each August, with the preferred application deadline due by July 1 of each year. Late applications may be accepted, time and space permitting. The Faculty Committee on Admissions will consider applications on a rolling basis. In special circumstances, an applicant with an ABA-approved law degree may be allowed to start the program in the spring semester. Candidates seeking a student visa are encouraged to apply by March or April to allow sufficient time to visa processing. If you have any doubts about the timing of your application, please contact International Programs.



Application Process

Applicants may register with the Law School Admission Council's (LSAC) Credential Assembly Service (CAS). LSAC sends an LL.M. evaluation report that includes copies of your transcripts, credential evaluation, your letters of recommendation, personal statement, and if applicable, TOEFL/IELTS exam scores. The report is sent electronically to the Office of Admissions and Student Financial Planning once it is complete. If you choose this method of submission, you must work directly with LSAC to ensure that all items are received and processed.

You may obtain Credential Assembly Service registration and information materials from LSAC at <http://www.lsac.org/>, or by calling 215.968.1001.

Alternatively, applicants may also elect to submit their materials via email to international@law.stetson.edu. Additional processing of transcripts through third party may be required for some foreign transcripts.

Transcripts for U.S. and Canadian Applicants

Official transcripts showing conferral of degrees from all colleges or universities you attended, including undergraduate, graduate, law and professional schools, must be sent to LSAC's Credential Assembly Service or directly to Stetson Law if applying directly, regardless of whether you earned a degree from the institution.

Admitted students who choose to enroll at Stetson University College of Law must submit final, official transcripts showing conferral of their law degree to Stetson Law before enrolling. This applies to all students educated in the United States, its territories, and Canada.

Transcripts for Foreign-Educated Applicants

Stetson University College of Law's International Law LL.M. Program requires applicants to submit foreign transcripts for evaluation. Transcripts for all post-secondary education completed outside the United States (including its territories) or Canada must be evaluated through one of these services. Foreign coursework through study abroad, consortium, or exchange programs sponsored by U.S. or Canadian institutions is exempt from this requirement, provided that the work is clearly indicated on the home campus transcript. Please note the following:

- Applicants from European Higher Education Area member countries, India, China and Brazil may submit electronic copies to international@law.stetson.edu for review.
- Applicants from all other countries will submit their official transcripts to one of the following companies for evaluation. You should start the process a minimum of six weeks before the application deadline. These services will require an additional fee. Please review their website or call them for instructions on how to submit your transcripts to avoid delays:

- **Academic Evaluation Services, Inc.**

11700 N. 58th Street
Tampa, FL 33617
Phone: 813-374-2020
Fax: 813-374-2023
Email: info@aes-edu.org
Web: www.aes-edu.org

- **Josef Silny and Associates, Inc.**

7101 SW 102nd Avenue
Miami, FL 33173
Phone: 305-273-1616
Fax: 305-273-1338
Email: info@jsilny.com
Web: www.jsilny.com

- **World Education Services (WES)**

By Postal Mail:

WES Reference No. _____

World Education Services
Attention: Documentation Center
P. O. Box 5087
Bowling Green Station
New York, NY 10274-5087

By Courier (DHL, FedEx, UPS):

WES Reference No. _____

World Education Services
Attention: Documentation Center
64 Beaver St, #146
New York, NY 10004



Language Proficiency

All applicants must demonstrate strong academic achievement and must be proficient in the English language. Applicants whose native language is not English must achieve a TOEFL examination score of at least 88 on the Internet-based test or 6.5 on the IELTS exam. Scores are valid for three years. For TOEFL information, visit <http://www.ets.org/>. For more information on IELTS, visit <http://www.ielts.org/>.

Please note that language exam results should be directly sent to school code 5630 to the Law School for TOEFL or for the IELTS exam submit the following information: Stetson University College of Law, 1401 61st Street South, Gulfport, Florida 33707.

If you are not a native English speaker, but believe you should be exempt from taking the TOEFL or IELTS, please include a short essay explaining why. This will be considered with your application. A TOEFL or IELTS score may still be requested after the review of your application.

Notification of Application Status and Decision

Applicants will receive an email confirming receipt of their application. The International Programs Office will also inform applicants if there are missing items or if additional information is needed to process the application. Important: All decisions will be communicated via email. Decisions are not released by phone, except for US military personnel stationed abroad.

Recommendation Letters

Please assign a minimum of two letters of recommendation; a maximum of three letters will be accepted. Please use the Letter of Recommendation and Evaluation Service provided by the Law School Admission Council (LSAC.org) or have the recommenders send the letters directly to Stetson Law at international@law.stetson.edu. Academic references are encouraged; however, we recognize that many students have difficulty obtaining academic references and will not penalize candidates if one cannot be obtained.

Personal Statement and Resumes

Applicants must prepare a separate Personal Statement of up to five pages single-spaced addressing the following questions:

"Why do you want to study international law? What are your professional goals? Why would Stetson Law be the right place to help you advance your career?"

The Committee is particularly interested in reading about your special accomplishments; personal, professional or academic achievements; or any other information that may help us evaluate an application and understand the applicant's interest in earning this degree. The personal statement may also be used to bring to the committee's attention any information the applicant believes necessary to evaluate the applicant's candidacy but not otherwise reflected in the application. An applicant must be sure to include his or her name on the personal statement. Because of the limited number of seats in the program, Stetson's goal is to admit students who have some experience in international law, a strong interest in the field of international law or can identify how this program would advance their careers. Essays addressing these points are particularly helpful to the admissions committee. Candidates may also submit an addendum to explain unusual circumstances, such as grade fluctuations.

Applicants are required to submit a résumé along with their personal statement and application. The resume and personal statement should be emailed to international@law.stetson.edu with the completed application for admission.

Consideration for the Emphasis Program

Applicants must submit a statement of no more than 1,200 words to accompany the application (in addition to the Personal Statement). The Personal Statement should address your interest area(s) within their field and what goals you would like to achieve while working with your possible mentor. Review the emphasis page for more information on what activities they offer that might be of interest to you.

After you are admitted to the general International Law LL.M. Program, on March 15th your application will be passed to the mentor of your emphasis program for review. Applications will be considered after March 15th on a rolling basis space permitting. You will be informed as soon as a conclusion is drawn.

Seat Deposit

If admitted, a nonrefundable deposit of \$500 is required to reserve a seat. Please note the seat deposit deadline and instructions for sending payment on your letter of acceptance. This deposit will be credited to your tuition upon registration. Please make check or money order payable to Stetson University College of Law. Credit cards are also accepted.



Disclosure Certification

Any false or misleading statement, or an inaccurate application, may be the basis for denial of admission, or if admitted, disciplinary action, including, but not limited to, dismissal from the College of Law, revocation of admission, revocation of credits or degree, or other appropriate sanctions, regardless of when discovered. By transmitting your application you certify that you have read and understood the application, and that the information you have submitted is complete and correct to the best of your knowledge and belief.

Applicants with Disabilities

In the spirit and law of the ADA, the College of Law provides reasonable accommodations for students with disabilities. Individuals seeking information about disability accommodation at the College of Law are encouraged to read more about [Accessibility Resources for Students with Disabilities](#) on the Stetson website. Questions can be directed to the ADA Coordinator at ada@law.stetson.edu.

The College of Law invites applicants with disabilities to disclose any anticipated barriers concerning accessibility. Information you would like considered in the admission's process can be disclosed within the Personal Statement. Any accessibility information disclosed will remain confidential and will be considered only as directed by relevant law. Please note that this disclosure is voluntary and will not result in adverse treatment.

Interviews and Campus Visits

The Office of International Programs conducts a personal interview with each applicant by Skype or telephone. Applicants are encouraged to visit the College of Law for a campus tour and meet with the Office of International Program's staff to learn more about Stetson University College of Law and the admissions process. Please contact the Office of International Programs for an appointment at 727-562-7651 or international@law.stetson.edu.

Nondiscrimination Policy

It is the policy of Stetson University not to discriminate on the basis of sex, disability, race, age, religion, color, national or ethnic origin, ancestry, marital status, veteran status, sexual orientation, gender identity, gender expression, genetic information, physical characteristics, or any other category protected by federal, state, or local law in its educational programs, admissions policies, financial aid, employment, or other school-administered programs. The policy is enforced by Stetson and, where applicable, federal laws such as Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975. The University is an equal opportunity educational institution.

Inquiries regarding compliance with these statutes, and referrals to designated coordinators under the ADA/Section 504, Title

IX, and the Age Discrimination Act may be directed to the Dean of Students, 421 N. Woodland Blvd., DeLand, FL 32723, 386-822-7200 for the DeLand and Celebration campuses, and to the Associate Dean for Academics, 1401 61st Street South, Gulfport, FL 33707, 727-562-7809 for the Gulfport and Tampa campuses, or to the Director of the Office for Civil Rights, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC 20202-1100, 1-800-421-3481, TDD: 877-521-2172.

Notice of Privacy Rights

Stetson University College of Law is covered by the Family Educational Rights and Privacy Act of 1974 (FERPA), which is designed to protect students' rights with regard to educational records maintained by the institution. Under this Act, students have the following rights: 1) the right to inspect and review educational records maintained by the institution that pertain to such student; 2) the right to challenge the content of records on the ground that they are inaccurate, misleading or a violation of the student's privacy or other rights; and 3) the right to control disclosures from the student's records with certain exceptions.

The information in this publication applies to the Academic Year 2018–2019 and is accurate and current, to the extent possible, as of September 2017. The College of Law reserves the right to change programs of study, academic requirements, teaching staff, the calendar and other matters described herein without prior notice, in accordance with established procedures.

Notice of Campus Security Act and Fire Safety Reports

Copies of the annual Campus Security (Clery) Act Report and Fire Safety Report and Plan are available at no charge from the Public Safety Department. To receive a copy, call 727-562-7801, or visit the College of Law's website at

www.law.stetson.edu/pubsafety/.

To obtain further information about Stetson University College of Law's LL.M. in International Law, contact:

The Office of International Programs, 1401 61st Street South, Gulfport, FL 33707

Phone: 727-562-7849 | Fax: 727-231-0723

E-mail: international@law.stetson.edu | Website: <http://www.law.stetson.edu/internationalllm>