

# Release To Parent

Revised 4/2010

Under the Family Educational Rights and Privacy Act (FERPA), most information about you from RISD records, including grades received, is considered confidential and, with certain exceptions, generally may not be released to third parties, including your parents, without your written consent. See the *Course Announcement 2010-2011* for more information about FERPA.

You may authorize Rhode Island School of Design to release information from your records to your parents by completing the information requested below and returning this form. Or, you may return it to the Registrar's Office during the first week of the semester.

Please note that without this authorization, RISD's ability to disclose information from your records to your parents or to speak with your parents about information from your records will be significantly restricted. You are urged to inform your parents of this fact if you decide not to execute the authorization form.

I, \_\_\_\_\_, authorize

Print name

Rhode Island School of Design to disclose any and all information from my records to my parent(s). This consent will remain in effect while I am enrolled at RISD unless withdrawn by me in writing at the Registrar's Office.

Student (signature) \_\_\_\_\_

Date \_\_\_\_\_



RISD ID # (if known) or your street address \_\_\_\_\_

(If your parents have changed address since admission or if grades must go to each parent at a separate address, please provide names and address on the back of this form. If you have previously submitted this release, you need not do it again.)

**OVER**

## **Release of Grades To Parent(s)**

Name(s) and address(es) of parent(s) to receive grades

Name:

Street Address:

City, State, Zip

Name:

Street Address:

City, State, Zip

### **Additional information about Grade Reports**

The parent copy of the grade report is always mailed to the parental home address(es) specified above. Students access their grades on the RISD intranet site using WebAdvisor (<http://intranet.risd.edu>). Accessing this confidential part of the system requires the student's log-in name and password. Paper copies are sent to students only upon written request.

As a supplemental evaluation, instructors in studio classes may complete narrative evaluations of student work. These evaluations are sent only to the student.