

# STETSON UNIVERSITY

## Experiential Learning Requirement (ELR) Guidelines

ELR Option	Qualified Positions	Requirement	Tracking/ Approval/ Review	Notes
Internship	Academic Internships	Prerequisite: SOBA 205 and other prerequisites based on course Course Options: <ul style="list-style-type: none"> <li>• ACCT 397 (.5 units)</li> <li>• BSAN 397 (.5 unit or 1 unit)</li> <li>• ECON 397(.5 unit or 1 unit)</li> <li>• ENTP 397 (.5 unit or 1 unit)</li> <li>• FENT 397 (.5 unit or 1 unit)</li> <li>• FINA 397 (.5 unit or 1 unit)</li> <li>• INTL 397 (.5 unit or 1 unit)</li> <li>• MGMT 397 (.5 unit or 1 unit)</li> <li>• MKTG 397 (.5 unit or 1 unit)</li> <li>• SPTB 397 (1 unit)</li> <li>• SOBA 297 (.5 unit or 1 unit)</li> <li>• SOBA 397 (.5 unit or 1 unit)</li> </ul>	Automatic via Degree Audit	<ul style="list-style-type: none"> <li>• Internships courses usually have prerequisites (check catalog for specific requirements)</li> <li>• 2.5 GPA requirement</li> <li>• No retroactive credit can be given for past internships completed</li> <li>• Internship courses taken in the summer have a fee of \$250 for half unit and \$500 for full unit</li> </ul>
Global & Community Engagement	Stetson-Approved Study Abroad	<ul style="list-style-type: none"> <li>• If a Stetson academic course is being taken along with study abroad trip then that is the only requirement</li> <li>• <b>If the student is NOT taking an academic course then the below steps are required</b> <ol style="list-style-type: none"> <li>1. Reflection Video or Paper upon completion</li> <li>2. Submit updated CaPD approved resumé or updated LinkedIn link upon completion</li> <li>3. Submit approved non-Stetson Study Abroad Course Approval Form if not enrolled in Stetson Academic Course</li> </ol> </li> </ul>	Automatic via Degree Audit if taking a Stetson academic course	<p>***Students CANNOT use the same specific experience of this category twice. However, a student can choose to complete two different experiences from this category to fulfill the ELR requirement</p> <p>(Example: a student cannot do two study abroad trips to fulfill both ELR but can do one study abroad and one other experience)</p> <p><b>No retroactive credit</b> can be given for past Study Abroad trips</p>
	Community Engagement Certificate Recipients	<ul style="list-style-type: none"> <li>• Submit Certificate upon completion</li> <li>• Submit updated CaPD approved resumé or updated LinkedIn link upon completion</li> </ul>	ELR Office will submit ELR completion to Registrar	
	International Student	<ul style="list-style-type: none"> <li>• F-1 Visa Status</li> </ul>	ELR Office will submit ELR completion to Registrar (upon request from student)	

\*Transfer students who began at Stetson in Fall 2017 or later and transferred 45+ credits are required to complete only 1 ELR credit.

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Campus Leadership	ROTC	<b>Squad Leader or higher rank</b> <ul style="list-style-type: none"> <li>Submit a reflection paper or video <u>upon completion</u></li> <li>Submit updated CaPD approved résumé or LinkedIn link <u>upon completion</u></li> <li>Submit signed recommendation form <u>upon completion</u> (signed by faculty officer)</li> </ul>	ELR Office will submit ELR completion to Registrar or ELR will automatically update on Degree Audit once academic course is completed	***Students CANNOT use the same experience of this category twice. ( <b>Exception is ROTC</b> )  However, student can choose to complete two different experiences from this category to fulfill the ELR requirement.  <i>No retroactive credit can be given for past experiences for student employment and significant leadership positions</i>  All Campus Leadership ELR experiences require SOBA 205 as a prerequisite
	Residential Assistants (RAs)	<ul style="list-style-type: none"> <li>Complete two successful semesters as a RA</li> <li>Submit a reflection paper or video <u>upon completion</u></li> <li>Submit updated CaPD approved résumé or LinkedIn link <u>upon completion</u></li> <li>Submit signed recommendation form <u>upon completion</u> (must be signed by Residential Life Coordinator or Associate Director of Residential Education)</li> </ul>		
	Volunteer Income Tax Assistance (VITA)	<ul style="list-style-type: none"> <li>Submit a reflection paper or video <u>upon completion</u></li> <li>Complete all trainings and 8 sessions (must be submitted by program coordinator)</li> <li>Submit updated CaPD approved résumé or LinkedIn link <u>upon completion</u></li> </ul>		
	Case Competition Members	<b>Roland George, Entrepreneurship</b> (complete the course connected to the case competition) <ul style="list-style-type: none"> <li>Complete the required academic courses: FINA 421, FINA 422 or ENTP 315</li> <li>Submit updated CaPD approved résumé or LinkedIn link <u>upon completion</u></li> </ul> <b>Ethics, Family Enterprise, Sales</b> <ul style="list-style-type: none"> <li>Must travel and compete</li> <li>70 hours of competition preparation</li> <li>Submit a reflection paper or video <u>upon completion</u></li> <li>Submit updated CaPD approved résumé or LinkedIn link <u>upon completion</u></li> <li>Submit signed recommendation form <u>upon completion</u> (must be signed faculty advisor)</li> </ul>		
	Stetson Student Employment <i>(Not All Positions Will Qualify)</i>	<ul style="list-style-type: none"> <li><b>Pre-approval form</b> signed by supervisor and approved by ELR committee</li> <li>70 hours of work hours completed within the semester</li> <li>Submit a reflection paper or video <u>upon completion</u></li> <li>Submit updated CaPD approved résumé or LinkedIn link <u>upon completion</u></li> <li>Submit signed recommendation form <u>upon completion</u></li> </ul>		
	Significant Leadership Position (Ex: Active SGA Officer, Greek Officer, Philanthropic Event Planner, etc.)	<ul style="list-style-type: none"> <li><b>Pre-approval form</b> signed by faculty advisor and approved by ELR committee</li> <li>70 Hours of leadership experience in the semester</li> <li>Submit a reflection paper or video <u>upon completion</u></li> <li>Submit updated CaPD approved résumé or LinkedIn link <u>upon completion</u></li> <li>Submit signed recommendation form <u>upon completion</u> (must be signed faculty advisor)</li> </ul>		
Life Experiences/ Non-Traditional Student	Own and/or Operate a Business	<ul style="list-style-type: none"> <li>Submit updated CaPD approved résumé or LinkedIn <u>upon completion</u></li> <li>Submit proof of state business registration (LLC documents, DBA documents, etc.)</li> <li>Submit a reflection paper or video <u>upon completion</u></li> </ul>	ELR Office will submit ELR completion to Registrar	Satisfies both ELRs
	Previous or Current Full-Time Employment	<ul style="list-style-type: none"> <li>At least two years of career-focused, full-time employment</li> <li>Submit updated CaPD approved résumé or LinkedIn link <u>upon completion</u></li> </ul>		
	Full-Time Service In The Military	<ul style="list-style-type: none"> <li>Submit DD- 214 showing release and discharge date and at least <b>four service years.</b></li> <li>Submit updated CaPD approved résumé or LinkedIn link <u>upon completion</u></li> </ul>		

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