**Process:**

|  |  |
| --- | --- |
| **Step** | **Action** |
|  | Navigate to [https://my.stetson.edu/portal/index.jsp to log into my.stetson](https://my.stetson.edu/portal/index.jsp%20to%20log%20into%20my.stetson) |
|  | The following tiles will appear for you to select from: |
|  | Click on the One Stop tile then hover over the down arrow on the Registration option: |
|  | The following options will appear:    You can select any of these options depending on your task at hand. |
|  | Registrar Office – 386-822-7140 – [registrar@stetson.edu](mailto:registrar@stetson.edu) |
|  | Bursar Office – 386-822-7050 – [stuaccts@stetson.edu](mailto:stuaccts@stetson.edu) |
|  | Student Financial Planning – 386-822-7120 – [finaid@stetson.edu](mailto:finaid@stetson.edu) |