

Request for Overload

College of A&S, School of Business

Summer Term Year: _____

Summer Term enrollment standards:

- Maximum standard course load is 2 units (8 credits)
- Maximum overload approval is 1 additional unit (4 credits)
- Students are permitted to enroll in a maximum of two courses per summer part of term
Summer 1 – First 4 weeks Summer 2 – 7 weeks Summer 3 – Second 4 weeks Summer 4 – 6 weeks

Name: _____

ID: 800- _____

Student Email Address: _____

Current Course schedule

CRN	Course No.	Course Name	Summer Session				Credits/Units
			<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
			<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	

Course to be ADDED

CRN	Course No.	Course Name	Summer Session				Credits/Units
			<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	

Course(s) to be DROPPED

CRN	Course No.	Course Name	Summer Session				Credits/Units
			<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	
			<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	

Reason (please describe why this course cannot be taken another semester and why your schedule cannot be rearranged to accommodate the course):

Overall GPA: _____

Major GPA: _____

Major: _____

Expected Graduation Date: _____

Total Credits Completed: _____

Endorsement of Advisor: _____

Date: _____

(In my opinion, this academic load is in the student's best academic interest.)

Endorsement of Department Chair: _____

Date: _____

Comments of Advisor/Chair:

Signature of Dean reviewing request: _____

Date: _____

Not Approved Approved

Total Credits Approved: _____