

# STETSON UNIVERSITY

## Course Exclusion (*Failed or Passed Course*)

Dean Signature Required

\_\_\_\_\_  
Student Name

800 \_\_\_\_\_  
Student ID

\_\_\_\_\_  
Symbol & Number of  
Course to be Excluded

\_\_\_\_\_  
Title of Course

\_\_\_\_\_  
Semester Course Taken

\_\_\_\_\_  
Comments

**Note: It is the responsibility of the student to obtain signatures from Financial Aid and Athletics (if appropriate) to check on any issues they may incur prior to excluding a passed course which will result in a loss of credits.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Course Exclusion-Credits earned and the grade of the excluded course will not count toward graduation requirements or cumulative GPA; however, they will be included in the GPA for academic honors. All attempts will remain on the academic transcript.

Financial Aid \_\_\_\_\_ (*signature required if a passed course*)

Athletics Certifying Officer \_\_\_\_\_ (*signature required if a passed course and athlete*)

Approved     Denied

\_\_\_\_\_  
Dean's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Comments

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(Registrar's Office Use Only)

Date Received: \_\_\_\_\_

Date Processed \_\_\_\_\_

Initials: \_\_\_\_\_