University Faculty Meeting
Friday, August 21, 2020
12:00 Noon, via Blackboard Ultra and phone

The meeting was called to order at 12:03 PM

Provost Painter welcomed the group for the first DeLand faculty meeting for academic year 2020-21. He gave his sincere thanks for those who have done such heroic work to prepare for this semester. The choices we have made over the summer have represented a community effort to reopen for residential education in DeLand and Gulfport. There is a strong demand of our students and parents to have the students back on campus. Provost Painter understands and shares the anxiety of parents having students in a residential environment.

> **Chris Roellke, President**
> President Roellke thanked the faculty and noted it is his honor and privilege to serve as Stetson's 10th president. President Roellke mentioned that he received a note from a student who was impacted by the tornado, she was very appreciative of the support by the Stetson community and the help she received; this is reflective of how the Stetson community pulls together. President Roellke noted that he is thankful for the work the faculty have done during a very challenging time – a global pandemic, a tornado, racial injustice, and a presidential election. Stetson's ability to respond to a challenging context in terms of sophistication, trouble shooting, ability to turn on a dime has humbled him. He feels very privileged to be part of an extraordinary community and grateful for the warm welcome afforded to him. In July, he recorded a podcast with Edupexperience.com; he would appreciate anyone who takes the time to listen to it. President Roellke thanked the faculty, asked that they keep doing what they are doing; it's making an impact on our students and making an impact on him.

Provost Painter discussed the Safer Stetson Task Force, which arose from the emergency management team in the spring. Under the direction of Law Professor Terry Radwan and dean of students Lynn Schoenberg the team has done a lot of research and work over the summer to develop practices that would enable us to return safely to campus and to have safe face-to-face instruction. The University has made significant financial investment in classrooms to enhance the space to make them prepared for online instruction.

> **Dr. Jose Bernier, Chief Information Officer**
> Dr. Bernier thanked the faculty for their patience shown to the IT group as they help faculty transition to videoconferencing and online instruction. He noted that he is one of the first ones to recognize that not everything has gone as smoothly as we had hoped. The IT team takes a lot of pride in the work they do. There has been a slight hiccup in after-hours support, Dr. Bernier and his team are speaking with the company that provides the after-hours support and have put them on notice that Stetson expects drastic changes and are looking for alternatives because Stetson is not pleased with level of support received from the company. Dr. Bernier offered suggestions on bettering the online experience; the best way to familiarize oneself with technology is to practice.
> > **Top Classroom Technology Tips for Instructors**
> > 1. Practice as much as possible in your classroom or remote location prior to your class. The goal is to be so comfortable with the technology that it has become seamlessly integrated with your teaching.

2. The camera and microphone array act as a webcam in the classroom. You can use any of the tools with which you are familiar: Zoom, Collaborate Ultra, or Microsoft Teams.
3. The webcam is named **Osprey VB-US**. Choose this when selecting both the Camera and Audio.
4. Please **ALLOW** access to microphone and camera if prompted by your browser.
5. Have your in-class students join your students online! When face-to-face students bring their laptops and log on, the face-to-face-students can see their online colleagues and vice versa. Too many microphones cause feedback. Keep all of the in-class students' computers muted.
6. Let your face-to-face students monitor questions from online students. Online participants will often ask questions in chat. In-class students can pose those questions to you.
7. Speak-up in the back! The room is designed with microphones only in front of the classroom to minimize ambient noises made by students during class. Repeat questions posed from the back of the room when necessary
8. To hear online participants, the Projector/TV must be on and PC selected as the primary input source.
9. **Have a plan B!** In the case of audio or video service interruptions, always post the call-in number for the session in the chat area. If the technical disruption is severe, report it to Help Desk as soon as possible.

Dr. Lua Hancock, Vice President of Campus Life and Student Success
Dr. Hancock discussed how the first week of classes has gone. An email was sent on Wednesday to faculty to share where Stetson is and next steps, the email included a link for every day test results. Stetson follows CDC guidance and as the CDC changes their guidance, Stetson changes ours. If Stetson has a testing event, approximately 3-4 days afterward we will have a rush of positive results due to results coming back as a group. Some students who have tested positive have been living at home, some have gone home, some can't go home. Stetson was not prepared for the amount of contact tracing we had to do last weekend. There are 100 students in quarantine this morning. The number changes daily, our goal is to be as transparent as possible. Some students are required to quarantine for 10 days, some for 14 days as determined by the Dept of Health. Dr. Hancock asked that faculty please help build community and engage the students. This can be very challenging for new students, especially introverted students who do not have the typical opportunities to socialize and build relationships.

Provost Painter did a brief review of enrollment figures. Enrollment numbers in the graduate programs is strong. Stetson has triple the number of students in our MAcc, there are strong numbers in Counselor Education; it is expected that graduate revenue may show up about $1M higher than anticipated. For undergraduate students, enrollment is currently at about 77.1% of goal. Stetson budgeted for 1050 new students, the final number may be approximately 970. All of the final numbers will be determined after census on August 28. The decision to go to single occupancy residence halls cost Stetson approximately $4M. After census, we can better understand the total enrollment picture and do financial analysis of how the overall finances will bear out. Beginning conversations among the Board of Trustees on whether we can reinvest in faculty salaries and retirement benefits have occurred.

Stetson needs to advance the normal work of the institution, including tenure and promotion, accreditations, etc. This year, Stetson will undergo re-accreditation in the School of Business Administration, School of Music, and the overall University accreditation by the SACSCOC.

This academic year, the tenure and promotion/pre-tenure review processes have been moving to e-portfolios. Concern over the transfer of virus through paperwork and the space required for people to review portfolios were factors in this decision. Stetson has moved to completely e-portfolios to abate those issues. There will be meetings to review the process with the faculty going through the process.

> **Dr. Alan Green, Associate Professor of Economics and Chair of the Faculty Senate**
> Dr. Green reviewed the list of senate members, some of the activities the Faculty Senate will undertake this year, and the Faculty Senate's Charge. Dr. Green noted that President Roellke and Board of Trustees Chair Breakiron-Evans have expressed their desire to improve communication between themselves and the Faculty Senate. Dr. Green reviewed the committees of the Faculty Senate, the focus of their work and their membership.

Provost Painter thanked all faculty who have done such great work to keep the institution moving forward.

The meeting was adjourned at 1:06 PM