



University Council on Curriculum and Academic Policy 2018-2019 Academic Year Report

To: Provost Noel Painter

From: Stuart Michelson, Chair UCCAP

Date: May 22, 2019

The following details the activities of UCCAP during the 2018-2019 academic year. The last page details proposals that are still in-process (primarily policies). Please feel free to contact me with any questions or concerns.

University Council on Curriculum and Academic Policy 2018-2019 Academic Year Summary of Activity

Policy Changes

1. Course Load Policy – Varying number of credits earned, along with GPA, to allow students to overload without special permission. Working with Registrar on implementing, which may take reprogramming.
2. Course Retake Policy – Clarification of language of policy
3. Adding or Changing to a major in a different school or college – Clarification of process and language of policy
4. School of Business Administration – Remove the limit on double counting of courses for minors
5. Transfer Credit Policy Proposal – An adjustment to the transfer credit policy that will allow two non-lab science courses (six credits) to satisfy a “P” course (four-credit unit) in our general education requirements. This adjustment would be limited to general education and would not affect the major/minor requirements of any student.
6. ENGL – Description Change in reference to retake policy.

Course Description:

ENGL 100 College Writing

Emphasizes facility with shorter units of composition, such as paragraphing, and includes significant attention to matters of mechanics, clarity, sentence order, and audience. Some students may be required to successfully complete ENGL 100 as part of the Writing requirement. Minimum passing grade is C.

Proposed revision:

ENGL 100 College Writing

Emphasizes facility with shorter units of composition, such as paragraphing, and includes significant attention to matters of mechanics, clarity, sentence order, and audience. Some students will be required to complete ENGL 100 in their first semester. If completed with a C or better, ENGL 100 will count as part of the Writing requirement.

Policy Pending

1. Writing Enhanced Course Articulation Policy – Sent back to schools/colleges for approval due to recommended changes to policy by UCCAP.
A Writing Enhanced course requires:
 1. Minimum of 4,000 to 7,000 words during the semester.
 2. Instructors give substantive feedback on student work that students incorporate in a later version of the same paper or apply to similar assignments later in the course.
 3. At least one major writing project.
 4. A range of assignments, including low-, medium-, or high-stakes assignments.
2. Cultural Credit Revision – Report revised incorporating the recommendations from the UGEC task force.
3. UCCAP Defining Document- Fairly complete, plan to finalize at the first UCCAP meeting in August 2019. Will need to be revised after Opening & Discontinuance Policies and Shared Governance Policy are approved.
4. Opening and Discontinuance Proposals – Currently with Faculty Senate and Provost, Michelson met with Alan Green on March 11, 2019 to discuss modifications to clarify and incorporate UCCAP involvement in the process.
5. Shared Governance Policy – Currently with Faculty Senate and Provost
6. Credit/Students need to complete to be considered Sophomore, Junior, Senior – Tabled because this is determined through the Registrar
7. UCCAP Course Checklist –The checklist will be posted on UCCAP website. Curriculum chairs will explain checklist at fall College/School faculty meetings. UCCAP will begin working on the UCCAP Program Checklist in August 2019.

Program Cancellations

1. Bachelor of Music in Music Technology – Remove major

New Programs

1. Master of Business Administration and Master of Healthcare Administration (Dual Degree with Advent Health University)
2. Cybersecurity Major
3. Jewish Studies Minor
4. Music Technology Minor
5. World Languages Minor – One foreign language of choice

Program Changes

1. Master of Business Administration – Add optional accounting concentration
2. Accounting BBA – Add ACCT 202 to major requirements
3. Accounting BBA – Add BLAW 407 as an elective for the major
4. Anthropology Minor – Reduce electives offered in other departments
5. Allowing AICPA's APBP credit in place of ACCT 211
6. Asian Studies, Change in Degree Requirements – Add ASIA 290, ASIA 390, DIGA 251, HIST 347H, RELS335V, and SOCI 338V as electives for Asian Studies
7. Business Law Minor – Change in Degree Requirements: Change number of required courses to 2 from 3. Increase number of business-related law/regulation courses acceptable as electives.
8. Business Systems Analytics Minor, Add requirement for the final domain course to be at 400 level
9. Business Systems Analytics Major – Major is extended from 6 to 7 courses
10. Computer Science Minor – Exclude Internship from the list of 300-level courses that count toward the minor.
11. Decision and Information Sciences to Business Systems and Analytics – Department name change
12. Digital Arts Major – Make changes to align the B.S. with the B.A. in the field
13. Digital Arts Minor – Make changes to align the minor with previous changes to the B.A. in Digital Arts
14. Economics BBA – Change in electives from 2 to 3 at 300 or 400 level for Economics, major is now seven courses
15. Entrepreneurship major – Adding ENTP 315 as elective to major
16. Environmental Science & Studies - Add ENSS 335 Geomorphology as an elective option to fulfill the requirements for the two concentrations: Natural Resource Conservation, and Geospatial Analysis
17. Environmental Science & Studies – ENSS 345Q Statistics for Environmental Professionals – add as an option for fulfilling the Statistics requirement within the core course requirements
18. Finance BBA Investment Concentration - Revise FINA 416 Derivatives from ½ unit to 1 unit and add an additional elective, which changes the Finance major, Investments concentration to 6 ½ units from 7 ½ units
19. Finance BBA CFP Concentration – Degree Requirement Changes: Revise FINA 318 Introduction to Financial Planning to move Insurance to FINA 402, split FINA 401 Retirement Planning into two courses creating FINA 402 Estate Planning & Insurance, which makes the concentration now 7 units.
20. Finance BBA Corporate Concentration – Add one unit elective to the Corporate Finance concentration
21. HLSC 309 Research Methods in the Health Sciences – Remove from the core requirements for major
22. HLSC 401 Advanced Human Anatomy – Adding a lab
23. International Business Major – Change in Program includes eliminating the language requirement – Passed (8 in favor, 2 oppose, 0 abstain) Stuart received feedback regarding eliminating the language requirement from several chairs.
24. International Studies Minor – Change in degree requirements: Substitute INSU 201H for ENSS 141P, POLI 301 to POLI 203S, ENSS 310R to ENSS 310V, Add POLI 348, POLI 353J to POLI 353V
25. Latin American and Latino Studies – Allow Portuguese to fulfill the language requirement
26. Marketing major – MKTG 449 Marketing Management becomes a required course for MKTG majors
27. Marketing major – Remove SALS 230 as an approved elective in the major. Add SALS 330 as an approved elective in the major
28. Bachelor Music Elective Studies in a Specific Outside Field-Business Leading to a M.B.A. to Bachelor of Music with Outside Field in Business – Change in title, units, and requirements
29. Bachelor of Music Elective Studies in a Specific Outside Field-Business – Remove program
30. Bachelor of Music in Voice – Change in requirements
31. Bachelor of Business Administration Change in requirements – Addition of ACCT 201, SOBA 201, SOBA 202, and SOBA 203.

32. Master of Business Administration – Curriculum Change: Separate requirements for the JD/MBA, Pharma MBA and Professional MBA are replaced by a single MBA curriculum.
33. Social Science Change in Degree Requirements - Eliminate Anthropology as a primary area of study

New Courses

1. ACCT 201 Fundamentals of Accounting
2. ACCT 202 Fundamentals of Accounting II
3. ARTH 366 Museology
4. BSAN 363 Cloud Computing
5. BSAN 463 Prescriptive Analytics
6. BSAN 523 Applied Health Analytics
7. CSEC 141 Introduction Cybersecurity
8. CSEC 302 Secure Coding
9. CSEC 303 Applied Cryptography
10. CSEC 401 Digital Forensics
11. CSEC 402 System Administration and Cloud Computing
12. CSEC 498 Senior Proposal
13. CSEC 499 Senior Project
14. ENGL 2XX Editing Workshop
15. ENSS 335 Geomorphology
16. ENTP 315 Launching a New Venture
17. FINA 402 Estate Planning & Insurance
18. HIST 345 Gender, War, and Violence in 20th Century Eastern Europe
19. HLSC 303 Multicultural Health Behavior: The Challenges and Opportunities
20. MGMT 297 Preparatory Internship
21. MGMT 510 Leadership Development Foundation
22. MGMT 511 Leading Teams & Developing Relationships
23. MGMT 512 Managing Human Resources
24. MGMT 513 Leadership Capstone
25. MKTG 449 Marketing Management
26. MUSC 3XX Voice Pedagogy II
27. MUSE 320 University Concert Band
28. MUSX 3XX The Operas of Giuseppe Verdi
29. MUSX 3XX Shakespeare and Music
30. SOBA 201 Fundamentals of Financial Analysis
31. SOBA 202 Fundamentals of Organizations & Markets
32. SOBA 203 Fundamentals of Marketing & Technology
33. SOBA 297 Preparatory Internship
34. SOBA 507 Fundamentals of Accounting and Finance

General Education New Courses

1. COMM 335(J)V-JS Crime and Punishment in Media
2. EDUC 322(D)V-JS The Human Diversity Experience in Professional Wrestling
3. ENSS 345Q Statistics for Environmental Professionals
4. FSEM 100 Cybersecurity & You
5. FSEM 100 Democratic Deliberation

6. FSEM 100 Disruptive Technology
7. FSEM 100 Every Hero Has A Story
8. FSEM 100 Global Citizenship: Individual, Community, World
9. FSEM 100 Kindred Spirits: Women in Literature
10. FSEM 100 Thinking with Shakespeare
11. HIST 347(H)V World War II in Asia: The Second Sino-Japanese War
12. JWST 200 B/H Introduction to Jewish Studies: Cultures, Histories, Texts
13. PSYC 344(W)V-JS The Science of Body Image
14. RELS 238(E)V Religious Ethics and Moral Problems
15. RELS 347(J)V-JS The Theology of Harry Potter
16. RUSS 304L Advanced Conversation and Stylistics

General Education Courses Pending

1. FSEM 100 Countercultures and Artistic Revolutions of the Twentieth Century – In process for permanent approval

Course Changes

1. ANTH 301 Field Research Methods in Anthropology to Qualitative Research Methods – Change in title, description, cross-listed, and prerequisites
2. BLAW 407 Business Law I – Change in course description
3. BLAW 408 Business Law II – Change in course description
4. BLAW 409 Business Law III to Legal Research, Writing, and Analysis – Change in title and description
5. BSAN 383 Business Intelligence to Descriptive Analytics and Visualization – Change in title
6. BSAN 398 Data and Information to Databases and Big Data – Change in title
7. CINF 331 Computer and Network Security to CSEC 331– Change in prefix
8. CSCI 498 Senior Research I – Change in prerequisites
9. DIGA 321 Graphic Design to DIGI 221 Graphic Design – Change in number
10. DIGA 222 Web Design – New prerequisite DIGA 101A and remove DIGA 131A as a prerequisite
11. DIGA 251 Digital Video Fundamentals – New prerequisite DIGA 101A or DIGA 161A remove DIGA 131A
12. DIGA 301 3D Modeling and Animation – New prerequisite DIGA 101A or CSCI 111 remove DIGA 131A as prerequisite
13. DIGI 361 Audio Recording and Production I – Remove MUSC 259 as prerequisite option
14. DIGI 365 Electronic music and Sound Design I – Remove MUSC 259 as prerequisite option
15. FINA 318 Introduction to Financial Planning & Insurance to Fundamentals of Financial Planning – Change in title
16. FINA 397 Finance Internship – Change in Unit/Credit
17. FINA 401 Retirement & Estate Planning to Retirement Planning – Change in title and description
18. FINA 416 Derivatives and Risk Management – Change in course Units
19. HLSC 309 Research Methods in the Health Sciences – Course Cancellation
20. HLSC 498 Senior Research Proposal – Change in course description
21. MKTG 440 Integrated Marketing Communications – Drop MKTG 316 as a prerequisite for MKTG 440
22. MUSC 160 Music Theory Fundamentals I – Change to half-semester course
23. MUSC 364 Vocal Pedagogy to Voice Pedagogy I – Change in title, units and catalog description
24. PSYC 304 Psychometrics to PSYC 404 – Change in number
25. PSYC 397 Internship in Psychology II – Change in description and units

26. SPTB 436 Sport Properties and Sponsorships – Drop SPTB 345 as prerequisite (SPTB 436 is cross-listed with MKTG 436)

General Education Course Changes

1. ASIA 200S Introduction to East Asian Studies – Add Writing Enhanced
2. BSAN 493 Health Informatics to BSAN 323(W)V-JS Health Anamatics: Analytics, Informatics, and Healthcare – Change in number, title, description, and add Junior Seminar
3. CHEM 498 Research Proposal – Add Writing Enhanced
4. ECON 113S Essentials of Economics II to ECON 204S Foundations of Economics II – Change in number, title, and course type
5. ECON 366 Health Economics – Add (J)V-Junior Seminar designation
6. ENGL 256 Survey of British Literature I – Add “H” designation
7. ENGL 257 Survey of British Literature II – Add “H” designation
8. ENGL 258 Survey of American Literature – Add “H” designation
9. ENGL 334V3 Vengeance and Paranoia to Literature of Revenge – Change in title
10. FENT 235 Foundations of Family Enterprise – Add Writing Enhanced
11. FOOD 101 Introduction to Food Studies – Add “S” designation
12. FSEM 100 How to Philosophize with a Harpoon to Moby-Dick and Philosophy: Carried Down Alive to Wondrous Depths
13. HIST 240H The Russian Empire – Remove Writing Enhanced
14. HIST 241H The Soviet Empire – Remove Writing Enhanced
15. MUED 354 Instrumental Methods I: Elementary/Middle School – Add Writing Enhanced
16. MUED 356 Choral Methods I: Elementary/Middle School – Add Writing Enhanced
17. PSYC 396V Ethical & Professional Issues in Psychology: Internship I to PSYC 296V – Change in number and description
18. SOBA209V The Legal, Social, and Ethical Environment of Business to Introduction to Business Ethics – Change in course description, title, and removing sophomore standing prerequisite
19. STAT 301Q Business Statistics – Add MATH 122Q as a prerequisite (was discussed with MATH) UGEC approved the prerequisite as MATH 122Q or MATH 141Q, or MATH131Q

Other Items

1. Current curriculum software through Google Docs
2. New curriculum software by CourseDog

Workflow Approvals

1. Fast-tracked FSEM
2. Permanent FSEM Staff
3. Honors Workflow
4. Program Workflow
5. Permanent Librarian FSEM Workflow
6. Summer Seminar Fast-tracked and Permanent

Workflows Pending

1. Fast-tracked FSEM/JSEM Revision
2. New Policy
3. New Program/Discontinuance