

## Stetson University School of Business Administration

### Process for Evaluation of a Non-listed Journal

School of Business Administration faculty qualification standards indicate that faculty publications in journals not listed in *Cabell's Directory* (business disciplines) or the *Washington and Lee Law Journal* rankings shall not be considered as scholarship\*, but as an other intellectual contribution\*. However, the author has the opportunity to make a case that a publication should count as scholarship. To do so, the author should assemble evidence to support the case and submit it to the School's Governance Committee for evaluation and determination. Evidence that the journal utilizes a peer-review process is required. The following is a non-exhaustive list of additional evidence that an author could choose to support the case:

- Journal ratings, rankings, and listings, including those published in research on journal quality and those published by widely recognized academic groups and organizations (e.g. Australian Business Deans Council)
- *Cabell's Directory* (for non-business disciplines). This resource can be used to document peer-review and possibly journal quality
- Editorial board membership that includes distinguished academic or professional board members
- Readership and/or circulation that suggests breadth and depth of impact
- Evidence from the peer-review process, including editor or reviewer comments and author responses
- Letters supporting the quality of the journal from the department chair, tenured members of the department, or credible third parties with knowledge of the journal (e.g., a law professor with knowledge of a law review journal)
- An explanation by the author of how the publication in the journal impacts knowledge/practice in the discipline in which they teach
- An explanation by the author as to why a journal not listed in *Cabell's Directory* (for non-business disciplines) or the *Washington and Lee Law Journal* rankings was chosen as the outlet for the research

Authors are encouraged to use multiple types of evidence from the above list to support their case. The Governance Committee will evaluate the evidence and render a decision which will be communicated in writing to the author, the department chair, the School's Accreditation Committee, and the School's Dean. The Governance Committee will maintain a list of non-listed journals that have been approved to count as scholarship. This list will be included as an appendix to the School's faculty qualifications document.

\*- as defined in the School's faculty qualifications document.

Approved by the SOBA Faculty on April 16, 2021

Approved Non-Listed Journals as of April 16, 2021

Ivey Cases

Journal of Business Venturing Insights

Journal of Legal Aspects of Sport