

A&S Graduate Council 2018-19 Report

Members: Debra Touchton (Chair), Camille King, Chris Colwell, Leila Roach, Page Thanasiu, and Teresa Carmody

Ex-Officio: Dean Tom Farrell and Paula Hogenmiller

Tasked by Provost

Actions Undertaken

1. Developed Mission of the A&S Graduate Council

To work in partnership with appropriate university constituents to support, enhance, and grow distinctive Graduate Programs in the College of Arts & Sciences.

2. Developed Purpose of the A&S Graduate Council:

1. Curriculum Oversight and Recommendations
 - Serves as the A & S Graduate Curriculum Committee
2. Data Tracking and Analysis
3. Enrollment Management and Recommendations
4. Manage Daily Operations for A & S Graduate Programs
5. Policy Recommendations
6. Problem Solving

3. Developed the Council Scope and Structure for A&S Graduate Council:

- Permanent Membership
 - Dean of A&S, Ex Officio
 - Assistant Director of Graduate Studies, Ex Officio
 - Chair, Counselor Education
 - Chair, Education
 - Program Director, M.F.A
 - Program Director, Educational Leadership
 - Tenure-track Representative Member of Counselor Ed. Faculty
 - College of A & S Faculty Representative outside the Division of Education
- Ad Hoc Members: Ad Hoc Members will be invited to meetings as needed to address specific agenda items.
 - Representative Academic Resources
 - Representative Admissions
 - Representative Business School
 - Representative Facilities
 - Representative Faculty at Large
 - Representative Instructional Design
 - Representative Instructional Technology
 - Representative Marketing
 - Representative One Stop Departments (Bursar, Financial Aid, Registrar)

Proposals Sent to SEM/Actions/Outcomes

1. Graduate Council proposed that the Assistant Director of Graduate Admissions for the College of Arts and Sciences be physically housed in the Office of Arts & Sciences Graduate Programs in Flagler Hall. We were interested in aligning the organizational structure of the position, Assistant Director for Graduate Admissions for the College of Arts and Sciences, with that of the position, Music Admissions Recruiter in the School of Music. The A&S individual in the position would submit joint reports to Director of Graduate Admissions/Transfer Students and the Assistant Director of Graduate Studies for the College of Arts and Sciences. The Council recommended a three-year pilot beginning January 1, 2019.

Outcome: Proposal was accepted and approved with a bit of change in that (1) the Asst. Director of Grad Admissions (Grad Recruiter) will report to Director of Graduate and Transfer Programs only AND (2) THE Asst. Director will be in Flagler two days rather than the full week. The pilot did not get up and running until May, 2019 and will continue through 2019-20 school year. Office was set up for with technology and office space specific for the pilot. The Asst Director works in Flagler two days a week (Monday and Wed.) and the Director works one day a week (Friday).

2. Proposal for Grad Assistant for the Office of Grad Studies to be directed by Asst. Director of A&S Grad Studies

Outcome: Discussed at SEM Meeting, VP of Admissions volunteered to support the Grad Asst with Admissions funds. Unfortunately, this proposal was stalled in that there are no funds available.

3. Proposal for Practicum/Internship I and II tuition scholarship for Counselor Ed. proposed that CE students who are enrolled in practicum and Internship courses should be able to use the 40% scholarship.

Outcome: SEM tabled the request until CE Program increases their numbers. This will be revisited at the first SEM Meeting of the 2019-20 school year Counselor Education proposed adding an Online Program to the CE existing program.

4. Proposal for Counselor Ed. to pursue on-line program

Outcome: On-going conversations with EverSpring with a potential start date Fall, 2020.

5. Ed. Leadership proposed a Restorative Practices Certificate Program that would be mandatory for the grad students articulating through the Master's and Modified program and will be available for alumni and other districts in 2019-20.

Outcome: Faculty of the Ed. Leadership, after much discussion, decided not to move forward on mandatory, but will offer to current and former students on a volunteer basis for a reduced price. Start date – Fall, 2019.

2018-19 Admissions by Semester

Program	Fall 2018 Semester	Spring 2019 Semester	Summer 2019 Semester **
Counselor Ed. Clinical Mental Health (CMHC) Marriage and Family (MCFC)	12 <u>6</u> 18	8 <u>2</u> 10	
Ed. Leadership Masters (EDLP) Modified (MEDL)	14 <u>4</u> 18	8 <u>4</u> <u>12</u>	
MFA		5	5
Total	36	27	5

**** CE and Ed. Leadership do not have summer enrollment**

Actions to Follow-up on in the 2019-20 school year

1. Revisit the implementation of the 40% tuition scholarship for Counselor Education students in Internship I and II, and Internship in Counseling for dual majors.
2. Online Counselor Education Program

2019-20 A&S Graduate Council Goals

1. Develop strategic prioritization and communication that supports new and existing program development
2. Develop a support structure within the A&S Office of Graduate Studies
 1. MFA Coordinator – increase 10 hours a week to 30 hours or full-time
 2. Evaluate the appropriateness of the Office of Graduate Studies budget
 3. Create a position and hire an individual supervised by the Assistant Director of A&S Grad Studies