

Annual Report  
2018-2019  
University Athletics Committee  
Stetson University

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## ROLE OF THE UNIVERSITY ATHLETICS COMMITTEE

### A. Membership:

The University Athletics Committee (UAC) reports to the President, membership comprises

1. four faculty members, two from the College of Arts & Sciences, one from the School of Music, one from the School of Business Administration
2. one other faculty member appointed from any of the colleges/schools on the DeLand campus of Stetson University,

From the above faculty members, the Chair is appointed by the President, or by the Executive Vice President and Provost as delegated by the President.

3. one faculty representative from the Faculty Senate,  
The Faculty Senate Representative has the responsibility of reporting to the Faculty Senate and bringing forth from the Senate issues it would like to bring before the UAC for discussion or resolution in matters related to the athletics program.
4. one student representative from the Student Government Association,  
The Student Representative has the responsibility of reporting back to the Student Government Association the activities of the UAC and to bring forth issues of concern from the student body that it wishes to be discussed or resolved by the Committee
5. two student representatives (one male, one female) from the Student-Athlete Advisory Association (SAAC)  
The representatives from the SAAC have the responsibility of reporting back to the SAAC the activities of the UAC and to bring forth issues of concern of the student-athletes that SAAC wishes to be discussed or resolved by the UAC.
6. the Faculty Athletics Representative (FAR), an ex-officio member with voting rights.
7. the Athletics Director, an ex-officio member
8. the President of the University, an ex-officio member.

### B. Meetings

The UAC shall meet regularly each semester to accomplish its goals. Individual students, faculty, or staff of the University who have special issues to present to the UAC may submit a request to the Chair of the University Athletics Committee to be included on the agenda of the next UAC meeting.

## C. Responsibilities

The UAC serves in an advisory and oversight capacity in assisting the President and the Athletics Director in the governance of the athletics program and contributes to the process of complying with NCAA operating principles in the areas of governance and commitment to rules compliance, academic integrity, gender issues, minority issues, and student-athlete welfare. The UAC receives presentations by the Athletics Director or other administrative official on the athletics department's long-range plans, on athletic performance, on academic performance, and on the athletics operating budget.

Specifically, it is the responsibility of the UAC to provide oversight and advice in the following areas:

a. **Academic Integrity**

The UAC should review on a yearly basis: admissions profiles/academic preparation, student-athlete academic profiles, Academic Performance Rates (APRs), Graduation Success Rates (GSRs), and travel schedules/ missed class time. Moreover, the UAC should periodically review the recruiting philosophy, the adequacy and appropriateness of academic support services, and the process by which the Athletics Department notify faculty of travel schedules and anticipated missed class time of student-athletes.

b. **Gender Issues, Minority Issues, and Student Athlete Welfare**

The UAC should monitor on a yearly basis progress on both the Gender Equity Plan and the Minority Issues Plan to ensure gender-equity for student athletes and staff, as well as diversity of the student-athlete population and athletics' staff. Any other issues related to student-athlete health and welfare, including concussion incidents, should be monitored by the committee.

c. **Governance (as it relates to Athletics Budgets)**

The UAC should review on an annual basis the overall operating budget of the Athletics Department.

d. **Education/Information**

The UAC should periodically provide opportunities that serve to educate the campus at large about the athletics program and the role of the athletics program at Stetson University.

Revised  
8/01  
9/04  
9/05  
9/06  
9/10  
4/13  
11/18

2018-2019  
University Athletics Committee  
Membership Roster

**Douglas Phillips, Chair**  
School of Music

**Jesse Fox**  
College of Arts & Sciences

**Elizabeth Galloway**  
School of Business Administration

**Michelle Skelton**  
College of Arts & Sciences

**Grady Ballenger**  
College of Arts & Sciences

**John York**  
Faculty Senate Representative

**Gabriel Overmyer**  
Student Government Association Representative, Fall 2018

**Kennedy Ryder**  
Student Government Association Representative, Spring 2019

**Arkee Brown**  
Student-Athlete Advisory Association Representative

**Rachel Noble**  
Student-Athlete Advisory Association Representative

**Mike Bitter**  
Faculty Athletics Representative, ex- officio

**Jeff Altier**  
Director of Athletics, ex- officio

**Wendy Libby**  
President of the University, ex- officio

# University Athletics Committee – Meeting #1

Wednesday, October 10, 2018  
10:00am – 10:50am  
Room 210, Presser Hall

## Agenda:

1. Welcome & Introductions
2. Review the committee's charter/role and responsibilities
3. Discuss scheduling of our next three meetings (please bring your calendars)
  - a. End of October
  - b. November
  - c. December
4. Discussion of topics, initiatives, and priorities for the committee's work this year
  - a. Report on Title IX (carried over from last year)
  - b. Practice Schedules
  - c. Travel Schedules
  - d. Grade Reports from Spring 2018
  - e. Academic Profile of Admitted Student-Athletes
  - f. NCAA Academic Progress Report
  - g. Recruitment, Retention, Persistence, Advising
  - h. Review registration of student-athletes in FSEM (follow-up on recommendations from UAC in spring 2018)
  - i. Inviting various coaches for conversations with UAC
  - j. Continued work on meaningful but efficient templates for reports on athletic budgets, admission, etc.
  - k. Work with President, Provost, and Faculty Senate Representative to communicate with faculty about the work of the UAC and Athletics
  - l. Other items
5. Other comments
6. Adjourn

**University Athletics Committee – Meeting #1 Minutes**  
**October 10, 2018**  
**Presser Hall, Rm 210**

Committee members in attendance

Attendees: Doug Phillips, Michelle Skelton, Elizabeth Galloway, Grady Ballenger, Mike Bitter (ex- officio), Arkee Brown, Rachel Noble, Jeff Altier (ex- officio), Stacy Turner

The meeting began at 10:00 a.m.

Chair Phillips started the first meeting of 2018-19 academic year by reviewing the Role of the University Athletics Committee document revised April 2013. Phillips mentioned that the document was not easily available and Ballenger mentioned an older version is on-line at: <https://intranet.stetson.edu/other/policiesandprocedures.com>.

Altier and Bitter commented that the document circulated at the committee has been approved by the President and Provost as it was a University-wide committee not a faculty senate committee. Altier will follow up with Dean Sue Ryan, President Libby and Provost Painter regarding getting the correct document online.

The fall semester meeting dates were scheduled as follows:

- Wednesday October 31, 11:00 a.m.,
- Wednesday, November 14, 11:00 a.m.,
- Friday, December 7, 11:00 a.m.

The meeting locations are to be determined but will include Sage Hall and the Lynn Business Center

Future meeting agendas are as follows:

1. Report on Title IX (carried over from last year) – November 14<sup>th</sup>
2. Practice Schedules - October 31<sup>st</sup>
3. Fall 2018 Team Travel Schedules – October 31<sup>st</sup>
4. Grade Reports from Spring 2018- October 31<sup>st</sup>
5. Academic Profile of Admitted Student-Athletes – December 14<sup>th</sup>
6. NCAA Academic Progress Rate (APR) – October 31<sup>st</sup>
7. Recruitment, Retention, Persistence, Advising - TBD
8. Review registration of student-athletes in FSEM. Ballenger was surprised that a first year class was scheduled for 4 p.m. Student-athletes were missing due to practice and travel. Ballenger will follow up with Associate Deans about concerns regarding time of class.

9. Chair Phillips wants to invite various coaches for conversations with UAC throughout the year.
10. The committee wants to continue to work on developing meaningful report templates for athletic budgets and admission data. Bob Huth and Melissa Peters will be invited to present on budgets in the spring.
11. Work with Faculty Senate representatives to effectively communicate with faculty regarding the work of the UAC.
12. Other items.

Galloway inquired about the University Honor Code and the role of the athletics committee in tracking violations involving student-athletes. After discussion Chair Phillips committed to invite the Honor Council faculty advisor to speak with committee about reporting the action of the Council when it involves student/athletes.

In response to comments appearing on faculty discuss, Skelton inquired about the impact of the Sprit Scholarship, \$1,000 award to be given away at next football game, on the University discount rate. Director Altier stated that since the scholarships were funded by donors the awarding of the scholarships will only benefit the students and will have no impact upon discount rate.

The next meeting is scheduled for October 31, 2018 at 11:00 a.m.

This meeting was adjourned at 11:00 a.m.

## **University Athletics Committee – Meeting #2**

Wednesday, October 31, 2018

11:00am – 11:50am

Sage Hall

Conference Room 105

### **Agenda:**

1. Welcome and Approval of Minutes from October 10, 2018 meeting
2. Update from Grady Ballenger (UAC Chair, 2017-18)
  - a. Registration of student-athletes in FSEM (status of follow-up with Ranjini Thaver on recommendations from UAC in spring 2018)
3. Presentation/Report from P.J. Moses (Associate Athletic Director for Student Services, Academics, and Compliance)
  - a. Practice Schedules
  - b. Fall 2018 Team Travel Schedules
  - c. Grade Reports from Spring 2018
  - d. NCAA Academic Progress Report (APR)
4. Other items
5. Upcoming UAC Meetings:
  - a. Wednesday, November 14 – 11:00-11:50am (LBC Boardroom, 2nd floor)
  - b. Friday, December 7 – 11:00-11:50am (DeLand Hall Boardroom)
6. Discuss scheduling spring 2019 meetings
7. Adjourn

**University Athletics Committee – Meeting #2 Minutes**  
**October 31 2018**  
**Sage Hall Conference Rm 105**

Committee members in attendance

Attendees: Doug Phillips – Chair, Jesse Fox, Elizabeth Galloway, Grady Ballenger, Mike Bitter (ex- officio), Rachel Noble, Jeff Altier (ex- officio), Stacy Turner

Not in attendance: Michelle Skelton, Arkee Brown, Gabriel Overmyer, John York

The meeting began at 11:00 a.m.

The minutes from the October 10, 2018 were approved.

Ballenger updated the committee on the FSEM conversation that started last year (2017-18), with student-athlete’s clustering in two/three courses. Both the time and title of the courses were interesting to the student athletes; however, professors thought the athletics department staff enrolled them in the courses. The students do their enrollment with advisors per policy. While Ballenger has not heard complaints this semester regarding the clustering of athletes in FSEM classes, he did point out that there were 7 FSEM classes with 4 student athletes. Ballenger will follow up to determine if the athletes are taking the class due to sports in title, timing classes were offered or coach recommendation. Ballenger suggested that coaches need to be more informed on FSEM related issues and suggested Altier invite Ranjini Thaver, Professor of Economics and Director of Africana Studies, and Megan O’Neil, Associate Professor of English who have core academic experience in FSEM to the February Head Coaches meeting.

Pegjohngy Moses, Associate AD for Student Success, Academics and Compliance reviewed the process of establishing the team practice schedules. In summary, the coaches start by talking with the juniors and seniors to determine which upper level classes must be taken, and are offered on a limited basis. The coach then notifies the underclassmen of the practice time for the subsequent semester. When two or more teams share a facility, the respective coaches meet with the facility manager, and conflicts are resolved prior to finalizing the following semester practice schedule. Once times are determined, the Registrar’s office, and advisors in Academic Success are notified. Moses also reviewed the team travel “Missed class time report” identifying that the late addition of Liberty University resulted in this year having more missed class time. Ballenger suggested increasing communication with the Academic Deans as a strategy to reduce class conflicts once Moses has determined the major conflicts.

Moses presented the student-athlete 2018 spring grade report highlighting the term grade point average of 3.075 and a cumulative grade point average of 3.178. She

also reviewed the preliminary Academic Progress Report (APR) identifying that the report is embargoed until later in the semester but the results were an improvement over the year previous and one pending waiver for women's basketball could improve the overall rating.

Joel Bauman, Vice President for Enrollment Management will attend the next meeting to present on the Academic Profile of Admitted Student–Athletes. Further, Lynn Bria, Head Women's Basketball Coach will attend for a brief presentation.

Next meeting Wednesday, November 14, 11am in the Lynn Business Center Board Room, 2<sup>nd</sup> floor).

Meeting adjourn at 11:50am

## University Athletics Committee – Meeting #3

Wednesday, November 14, 2018

11:00am – 11:50am

Lynn Business Center

Boardroom (2<sup>nd</sup> Floor)

### Agenda:

1. Welcome and Approval of Minutes from October 31, 2018 meeting
2. Invited Guest Conversation: **Lynn Bria**, Head Coach – Women’s Basketball
3. Presentation/Report from **Joel Bauman** (Vice President for Enrollment Management) and **Tobin Birney** (Associate Director of Admissions)
  - a. Profile of incoming student-athletes - first year and transfers
  - b. Financial aid discounting by sport
  - c. Executive admits for student-athletes
  - d. Reminder of current policy (GPA, etc.) for students to retain academic scholarships from Stetson
4. Update from **Jeff Altier** regarding progress of the “Role of the University Athletics Committee” document being posted/updated in the proper locations online and in other documented sources
5. Other items
6. Upcoming UAC Meetings:
  - a. Friday, December 7 – 11:00-11:50am (DeLand Hall Boardroom)
  - b. Update on scheduling spring 2019 meetings
7. Adjourn

**University Athletics Committee – Meeting #3 Minutes**  
**November 14, 2018**  
**Lynn Business Boardroom**

Committee members in attendance

Attendees: Doug Phillips – Chair, Jesse Fox, Michelle Skelton, Grady Ballenger, Kimberly Reiter attending for John York, Mike Bitter (ex- officio), Rachel Noble, Arkee Brown, Jeff Altier (ex- officio), Stacy Turner

Not in attendance: Elizabeth Galloway, Gabriel Overmyer

Special guest: Lynn Bria, Head Women’s Basketball Coach, Joel Bauman, Vice President for Enrollment Management and Tobin Birney, Associate Director of Admissions

The meeting began at 11:00 a.m.

The minutes from the October 31, 2018 were approved.

Phillips introduced Lynn Bria, Head Women’s Basketball Coach in her 11th season with Stetson. Coach Bria reported that the geographic diversity of her recruits have increased dramatically in her tenure, moving from a primarily Florida base to students from many states and countries. While we have yet to beat an Ivy League school for a prospective student, the academic profile of the women’s basketball team continues to improve. Stetson’s academic rigor requires that we recruit strong, disciplined students that are outstanding athletes. Bria reported that the majority of the women’s basketball athletes major in business or health sciences and that priority registration has been critical in helping these students reduce the number of missed classes.

Phillips introduced Joel Bauman, Vice President for Enrollment Management and Tobin Birney, Associate Director of Admissions, went over the Academic Profile of Admitted Student–Athletes process. Bauman reported on the admissions decisions and special case profiles, and class profile comparisons for regular students and athletes. He also reported on the discount rates for 2018--2019 by team. He went over the new merit scholarship renewal GPA criteria aligning with Federal Satisfactory Progress of 2.0 GPA and 67% completion. Bauman congratulated the athletics coaching staff on recruiting great student athletes.

At the request of Reiter students Brown and Noble introduce themselves. Brown a graduating senior English major reported having been recruited by multiple Ivy League schools but chose Stetson. Brown and Noble spoke about a negative stereotype related to athlete academic preparedness which continues to exist at Stetson despite reports that demonstrate an entering student academic profile

which highlights the academic similarity of athletes and non-athletes. Skelton reported that she was unaware of the stereotype and that many of her strongest students are athletes.

Altier reported working with Sue Ryan to update the "Role of the University Athletics Committee" on the University website.

Next meeting Friday, December 7<sup>th</sup> @ 11am in the Lynn Business Center Board Room, 2<sup>nd</sup> floor).

Meeting adjourn at 11:50am

## **University Athletics Committee – Meeting #4**

Friday, December 7, 2018

11:00am – 12:00pm

Lynn Business Center

**ROOM 135**

**(Located on the Main/1<sup>st</sup> Floor – “The Pod”)**

### **Agenda:**

1. Welcome and Approval of Minutes from November 14, 2018 meeting
2. Final update regarding “Role of the University Athletics Committee” document being updated in all proper locations online/other documented sources
3. Title IX Report/Presentation  
**Alicia Queally**  
Deputy Athletic Director/SWA  
Deputy Title IX Coordinator
4. Honor System Council Discussion/Questions (Honor Council’s role/duties, most specifically as it relates to student-athletes)  
**Cynthia Bennington, Ph.D.**  
Honor System Council Faculty Advisor  
Professor of Biology
5. Other items
6. Upcoming UAC Meetings:
  - a. Scheduling spring 2019 meetings
7. Adjourn

**University Athletics Committee – Meeting #4 Minutes**  
**December 7, 2018**  
**Lynn Business Center room 135**

Committee members in attendance

Attendees: Doug Phillips – Chair, Jesse Fox, Michelle Skelton, Grady Ballenger, Elizabeth Galloway, John York, Mike Bitter (ex- officio), Rachel Noble, Arkee Brown, Jeff Altier (ex- officio), Stacy Turner

Not in attendance: Gabriel Overmyer

Special guest: Alicia Queally, Deputy Athletic Director/SWA, Pegjohngy Moses, Associate Athletic Director for Student Success and Cynthia Bennington, Honors System Council Faculty Advisor.

The meeting began at 11:00 a.m.

The minutes from the November 14<sup>th</sup> were approved.

Director Altier gave an update on the status of the “Role of the University Athletics Committee” document located on the University website. The document has been updated to reflect the current committee work. Altier working with Sue Ryan received approval from President Libby and Provost Painter to update the document.

Chair Phillips introduced Alicia Queally, Deputy Athletics Director and Title IX coordinator for the athletic department. Queally provided a brief history of Title IX and the University’s compliance. Stetson currently operates under Prong 3, which requires an annual survey. The 2019 survey will be conducted again in March/April and preliminary results will be available in May. Working with Dan Cohen from Baker Donelson, an outside consultant, to evaluate our current compliance status for the department. While we are continuing to maintain Prong 3 compliance, we consistently look to bring our overall proportionality numbers into compliance, as defined by Prong One. Athletics staff, coaches and student-athletes will again be completing their NCAA Sexual Violence Prevention education and training sometime in April. At the end of January, male coaches and student-athletes will join on-campus students for a men’s campus-wide sexual violence prevention program that is facilitate by Gordon Braxton from Campus Outreach Services.

At the request of the UAC Cynthia Bennington, Honor System Council Faculty Advisor, attended the meeting to discuss the process of reporting Honor Code violations to the Athletics Department and UAC. Bennington reported that SGA sponsored a bill saying coaches should be told about student-athletes (SA’s) who are sent before the honor council. Bennington noted the number of student-athletes

going before the honor council has increased from 14% or 14 SA's in 2016, to 17.5% or 40 SA's in 2017 and 29% or 31 SA's in 2018.

Dr Skelton inquired about the early registration of student- athletes which occurred in fall of 2018. Altier followed up with an inquiry to the Registrar's office regarding any changes made to the early registration process for 2018. Rob Berwick responded ,“ No changes were made. Senior student athletes who are graduating are the only ones that went one week before their cohort as approved by CUAD 3 semesters ago. All others were 24 hours as has been the case for many years.”

Meeting adjourn at 11:50am

## **University Athletics Committee – Meeting #5**

Wednesday, March 13, 2019

10:00am

DeLand Hall Boardroom

### **Agenda:**

1. Welcome and Approval of Minutes from December 7, 2018 meeting
2. Athletics Budget – Actual Multiyear Data FY2017-19\*  
**Melissa Peters**  
Associate Vice President for Budget
3. Other items for Discussion
4. Upcoming UAC Meetings:
  - a. Wednesday, March 27, 2019 — 10:00 A.M. — DeLand Hall Boardroom
  - b. Wednesday, April 24, 2019 — 10:00 A.M. — DeLand Hall Boardroom
  - c. Additional meeting?
5. Adjourn

**University Athletics Committee – Meeting #5 Minutes**  
**March 13, 2019**  
**DeLand Hall Board Room**

Committee members in attendance

Attendees: Doug Phillips – Chair, Jesse Fox, Michelle Skelton, Grady Ballenger, Elizabeth Galloway, Kennedy Ryder (SGA), John York, Rachel Noble, Arkee Brown, Jeff Altier (ex- officio), Stacy Turner

Not in attendance: Mike Bitter (ex- officio)

Special guest: Melissa Peters, Associate Vice President for Budget

The meeting began at 10:00 a.m.

The minutes from the December 7<sup>th</sup> were approved.

Arkee Brown started the meeting by reading a poem that he had written.

Chair Phillips introduced Kennedy Ryder as the new SGA representative.

Chair Phillips introduced Melissa Peters, Associate Vice President for Budget. Peters reviewed the notes regarding athletics budget to actual, multiyear data FY 2017-19, in four large categories: 1. Net Restricted Fund Contributions to Operations, 2. Operating Salary/Benefits, 3. Operating Program Expenses and 4. Athletic Scholarships.

1. Net Restricted Fund Contributions to Operations: Athletics receives gifts from donors and uses part of these gifts to support its operations. The initial budget for this category is set by the fund raising goal required by coaches and the athletic director to support operations. Once this goal has been met, coaches will often raise additional funds to support other initiatives. These additional funds might be spent directly from the restricted fund, in which case they are not reflected on this report, or these funds might be used to support additional operating program expenses and will be reflected as both a budget variance in the revenue category and in the expense category.
2. Operating Salary/benefits expenses line was less than budgeted, some of the factors that can cause budget variances at year-end include positions that are open for part of the year, staff members who are hired at more or less than the previous incumbent in the position, and off-cycle salary changes. The benefit cost for Athletics is calculated by applying the overall university benefit rate to athletics salaries. The full-time employee

benefits rate is adjusted periodically and increased from 28% to 35% in FY2015 and then from 35% to 37% in FY2018.

3. Operating Program Expenses operating program expense budgets are set as part of the overall operating budget process of the University. The budget amount reflected in the report is the original approved budget. During the fiscal year, the Banner budget might be increased as additional funds are provided from restricted funds (see Note 1), but the original budget amount in the report will not change. In addition to the amounts funded by additional restricted fund transfers, variances in the operating expense budget are caused by the same factors that affect other areas of the University, with the exception of post-season playoff expenses. A total of approximately \$90,000 per year is budgeted for post-season expenses for all the sports and most years that is sufficient. When more teams than expected reach post-season play, then it is possible to go over budget. In FY2018, \$98,914 was budgeted but \$259,560 was spent on unreimbursed post-season play, which caused the budget to go over by \$160,646. In order to have some consistency in the report presentation, there have been some restatements of both budget and actual numbers for current and prior years. In this report, expenses related to the principal and interest payments for the Lake Beresford property have been removed from all years as it is now also housing the Sandra Stetson Aquatic Center facility. Expenses directly related to the rowing program are still included. The FY2018 budget for operating expenses was also decreased to correct it to the original approved budget amount, as last year's report overstated the budget.
  
4. Athletic Scholarships After reviewing the budget vs. actual amounts for athletics scholarships, and digging further into the process, we determined that the budget for athletics scholarships for FY2016 through FY2018 had an incorrect budget amount. Unlike most of the UAC report, the athletic scholarship budget amount is not pulled directly from a Banner general ledger account. We were applying an estimated percentage increase to the prior year actual amount to estimate the next year's budget. The actual calculation is more complex and is incorporated into the overall budget for undergraduate discount.

This uses the percentage increase method:

		Budget	
	Actual	(Over)/ Under	
FY15	4,892,933	4,967,466	-74,533
FY16	5,046,671	5,425,081	-378,410
FY17	5,760,900	6,000,106	-239,206
FY18	6,270,711	6,483,915	-213,204

After recalculating the budget (more on that to follow), it should have looked like this:

	Budget		
	Actual (Over)/ Under		
FY15	5,389,119	4,967,466	421,653
FY16	5,615,624	5,425,081	190,543
FY17	6,162,128	6,000,106	162,022
FY18	6,623,140	6,483,915	139,225

Why are the numbers so different? Because the simple increase method used for the report was insufficient to represent what was actually happening.

Increases in overall athletic scholarship equivalencies were approved by the administration in 2012 during the athletic expansion initiative. Athletic aid distributions across the athletic department were reevaluated to ensure that we were on par with our ASUN conference peers and scholarships were added for lacrosse and beach volleyball. The scholarships were updated through 2020.

After a Title IX review was completed by an outside consultant in 2015, the administration, upon review with the Athletics Committee of the Board of Trustees, approved a gradual increase in scholarship equivalencies for several sports from 2016 through 2022. This increased the year-over-year budget amount more than would normally be expected, and more than was estimated in the report. Secondly, while we target to spend about 89% of the total amount available for athletic scholarships (to be reduced by Bright Futures, FRAG, etc.), we spent approximately 82% of the available amount in FY2015, 86% in FY2016, 86.3% in FY2017, and 86.8% in FY2018.

Meeting adjourn at 11:10am

## University Athletics Committee – Meeting #6

Wednesday, March 27, 2019

10:00am

DeLand Hall Boardroom

### Agenda:

1. Welcome and Approval of Minutes from March 13, 2019 meeting
2. Presentation/Report from **Glenn Brickey** (Director of Sports Medicine)
  - a. 2018-2019, Mid-Year Concussion Management Report
  - b. Update on Stetson University Sports Medicine endeavors for a comprehensive mental health program per new recommendations for best practices from the NCAA.
3. Presentation/Report from **P.J. Moses** (Associate Athletic Director for Student Services, Academics, and Compliance)
  - a. Practice Schedules
  - b. Team Travel Schedules
  - c. Grade Reports
  - d. Other items for discussion/questions/clarifications:
    - i. Class attendance policy
    - ii. Early registration for in-sport student-athletes (update from discussion initiated during December 7, 2018 meeting)
4. Other items for discussion and for the next committee meeting
5. Upcoming UAC Meetings:
  - a. Wednesday, April 24, 2019 — 10:00 A.M. — DeLand Hall Boardroom
  - b. Is scheduling an additional meeting needed for any reason?
6. Adjourn

**University Athletics Committee – Meeting #6 Minutes**  
**March 27, 2019**  
**DeLand Hall Board Room**

Committee members in attendance

Attendees: Doug Phillips – Chair, Michelle Skelton, Grady Ballenger, Elizabeth Galloway, John York, Jeff Altier (ex- officio), Wendy Libby (ex-officio), Stacy Turner

Not in attendance: Jesse Fox, Kennedy Rider, Arkee Brown, Rachel Noble, Mike Bitter (ex- officio)

Special guest: PJ Moses, Associate Athletic Director for Student Services, Academics and Compliance. Glenn Brickey, Director of Sports Medicine.

The meeting began at 10:00 a.m.

The minutes from the March 13, 2019 were approved.

Chair Phillips introduced PJ Moses, Associate Athletic Director for Student Services, Academics and Compliance. Moses reviewed the handouts regarding practice schedules, season declaration form and grade reports.

- Practice schedules for teams are set by head coach after class schedules are set for junior and seniors on team. Once class schedule are set, coaches determine practice times with consideration for facility availability prior to completing approval form. There are a lot of variables that contribute to practices times which range from 6am – 9pm.
- Season Declaration form now includes the student report time for both home and away competitions and how that is considered when looking at missed class time.
- The Grade compilation sheet with GPA's and other data was distributed.

Phillips introduced Glenn Brickey, Director of Sports Medicine. Brickey went over the concussion injury report covering 2012 to January 15, 2019. In the current year, a total of 18 concussions were diagnosed, which includes 3 non-athletic related concussions. The report showed the number of days and average number of days lost by concussed event. Overall the number of concussions is slightly down over previous year with a slightly greater number of days lost.

New guidelines established: A student athlete is not permitted to drive during their recovery from a concussive event.

Meeting adjourn at 11:10am

## University Athletics Committee – Meeting #7

Wednesday, April 24, 2019

10:00 A.M.

DeLand Hall Boardroom

### Agenda:

1. Welcome and Approval of Minutes from March 27, 2019 meeting
2. Invited Guest: **Donnie Jones**, Head Coach – Men’s Basketball
3. Remembering **GLENN BRICKEY**, Director of Sports Medicine & Head Athletic Trainer at Stetson 1984-2019.
4. Various Informational Items, Updates, and Topics for Discussion
  - a. Congratulations to the **Stetson Beach Volleyball team** on earning the 2019 ASUN Conference Beach Volleyball Championship title. This is Hatter’s third consecutive ASUN Beach Volleyball title and the fifth conference championship in program history. The Stetson beach volleyball team is ranked seventh in the nation in the April 22, 2019 AVCA Beach Volleyball coaches poll.
  - b. Board of Trustees Athletics Committee May 2019 Meeting
  - c. Athletic facilities needed upgrades/work
  - d. Conference affiliations
  - e. Various other updates from **Jeff Altier**, Director of Athletics
  - f. Other items from committee members...
5. Many thanks to all members of the University Athletics Committee for your important service to Stetson University during the 2018-2019 academic year.
6. Adjourn

**University Athletics Committee – Meeting #7 Minutes**  
**April 24, 2019**  
**DeLand Hall Board Room**

Committee members in attendance

Attendees: Doug Phillips – Chair, Michelle Skelton, Jesse Fox, Grady Ballenger, Elizabeth Galloway, John York, Rachel Noble, Jeff Altier (ex-officio), Mike Bitter (ex-officio), Stacy Turner.

Not in attendance: Kennedy Rider, Arkee Brown.

Special guest: Donnie Jones, Head Men’s Basketball Coach.

The meeting began at 10:00 a.m.

The minutes from the March 27, 2019 were approved with edits, adding in attendance Dr. Wendy Libby and not in attendance Rachel Noble.

Altier introduced Donnie Jones, Head Men’s Basketball Coach, who commented on his excitement with joining Stetson.

Phillips took a moment to remember Glenn Brickey, Director of Sports Medicine, who passed away on Thursday, April 18<sup>th</sup>. Glenn recently celebrated 35 years as an employee at Stetson. On Tuesday April 30<sup>th</sup> in Lee Chapel from 5:00 – 5:30 p.m. there will be a moment of silence in honor of Glenn.

Altier gave a brief update on spring sports success. Beach Volleyball won the 2019 ASUN Conference Championship for the third consecutive year. They are currently ranked 7<sup>th</sup> in the nation in AVCA Beach Volleyball coaches poll. The Beach teams as won the following ASUN Conference Awards: Kristina Hernandez Adams, Coach of the Year; Darby Dunn and Sammee Thomas, Pair of the Year; Rachel Noble, Scholar Athlete of the Year. The Men’s Rowing V8 & V4 reached the finals at SIRA by winning their respective semifinals heats. The Women’s Rowing V8 made the Grand finals for the first time, finishing 6<sup>th</sup> overall. Women’s golf finished 4<sup>th</sup> in the ASUN Conference Tournament and Men’s golf finished 8<sup>th</sup> in the tournament. Men’s and Women’s Tennis both finished 4<sup>th</sup> regular season.

Altier told the committee members that Dr. Libby had received a report titled “Friday Group Report” prepared by the Faculty Senate which focused on the overall cost associated with athletics. Dr. Libby and Joe Cooper, Chairman of the Board, decided to put this topic on the agenda of the May Trustees Athletics Committee agenda as an educational session to inform the committee of all options as it relates to governing associations (NAIA, NCAA), and divisional alignment (Division I, II, III).

