

Date: 5/15/2019

To: Noel Painter, Executive Vice President and Provost, Office of Academic Affairs

From: Terence Farrell, Chair of the University Tenure and Promotion Committee

Re: Annual Report from the University Tenure and Promotion Committee

For the 2018-2019 academic year the University Tenure and Promotion Committee (UT&PC) was composed of Jane Christeson (School of Music), Debbi Dinkins (Library), Michelle DeMoss (School of Business Administration), Ana Eire (College of Arts & Sciences) and Terence Farrell (Chair).

The major work of this committee started on December 10, 2018 when the Office of Academic Affairs made the applicants portfolios and the evaluative letters associated with the portfolios available to the UT&PC. The committee reviewed seventeen applications; 13 candidates were applying for tenure and promotion and four candidates were applying for promotion to full professor. Members of the committee reviewed these materials over the winter break. In a series of meetings held from January 7, 2019 to January 21, 2019, we discussed our findings then prepared written recommendations that explained our reasoning for decisions. We met with Provost Painter on February 12, 2019 to discuss the applications. All 17 written recommendations were completed on February 17, 2019, and delivered to the Office Affairs for review by the Provost and President Libby and to be distributed to the applicants.

As mandated by the tenure and promotion calendar, the UT&PC held an informational session for all members of the Stetson academic community. Applicants for tenure and promotion, their department chairs, and other interested faculty were particularly encouraged to attend. We reviewed the 2019-2020 tenure and promotion calendar and answered questions from 4:00 to 6:00 on Wednesday, April 24, 2019. The session was well attended by faculty from the library and all three Deland Colleges. The UT&PC thanks several department chairs for attending and helping answer questions. Their experience and perspective on the tenure and promotion process was extremely helpful.

As the committee chair, I would like to thank all the members of the UT&PC for their thoughtful work this year. Their willingness to review portfolios and meet during the winter break was essential for giving each portfolio a careful evaluation. This was particularly true this year given the large number of applications.