

STETSON UNIVERSITY

Alcohol Policy DeLand Campus Non-Student On-Campus Events

Alcohol is not permitted to be served on the DeLand Campus unless approved in advance by Office of University Events in accordance with the following policy and guidelines. Alcohol is not to be served on-campus before 4:00 p.m., Monday – Friday. This policy and guidelines pertain to internal and external organizations.

The sponsoring organization agrees to comply with Florida State Laws, local ordinances, and Stetson University's policies, including the terms of this policy. It is understood that the sponsoring organization is responsible and accountable for the actions of the guests at this event. The sponsoring organization assumes all responsibility for damage to University property.

Approvals Required

- All requests for alcohol at University events must be approved by the Office of University Events by completing and submitting the Event Alcohol Registration Form at least 10 days prior to the event date.
- Non-Stetson External Organizations and Personal event sponsors will also be responsible for completing and submitting a Facility Use Agreement and abiding by the terms of the Agreement to include implementing applicable liability insurance and Facility Use payments as described in the Facility Use Agreement payment terms. Alcohol service at non-Stetson or personal events must be approved by the Office of Risk Management in advance of the event.

Allowable Venues - Allen Hall, Athletics Training Center - Brown Suite, Athletics Training Center – Tim Sullivan Room, DuPont-Ball Library, Edmunds Center - Hall of Fame Room, Faculty & Staff Lounge, Gillespie Museum, Lynn Business Center Boardroom, Meadows Alumni House, Palm Court, Rinker Welcome Center, Sandra Stetson Aquatic Center, Stetson Green, Stetson Room, University Village Apartments Clubhouse and other areas per approval through the Office of University Events. Additional locations will be reviewed on a case by case basis and approvals will be event specific.

Authorized Servers of Alcohol - Distribution, sales and serving of alcohol on campus is only permitted through a contracted third party vendor with valid State licensure, trained servers and documented liability insurance to include a liquor liability policy. Third party alcohol vendor must submit a certificate of insurance to Stetson University reflecting current liability policies and must name Stetson University as an additional insured in regards to liability and their services.

- Authorized Server Responsibilities - Third party server(s) must be present at all times; alcohol cannot be left unattended. The third party vendor is responsible for the sales, serving the wine, beer, and alcohol served at the event. The third party alcohol vendor is also responsible for checking legal age of patrons/attendees as well as sobriety judgment in regards to serving alcohol to attendees.
 - Hard alcohol is not permitted at University events without Presidential approval.
- If the sponsoring organization wishes to use an alcohol vendor that is not on the pre-approved bartender list, approval is required by the Office of University Events and the Office of Risk Management.

Alcohol Proceeds - Alcohol sold and served at events must be done via the third party alcohol vendor and may not be used as a fundraiser or profit for the sponsoring group. If there will be a cost to attendees for alcoholic drinks, they must purchase the drinks directly from the alcohol vendor. Due to alcohol licensing laws, Stetson University employees and sponsoring organizations must not participate in the sales of alcoholic drinks, nor the sales or collection of money for 'drink tickets' for alcoholic drinks, as this could be considered a violation of liquor laws.

Publicity - Publicity mentioning Stetson University facilities may not include mention of sponsorship or advertising by alcoholic beverage companies or as a promotion for consuming alcohol beverages.

Food and Drink Requirements - Non-alcoholic beverages and non-salty foods must be available, free of charge, during the event. Water must be one of the non-alcoholic beverages provided. Food must be available when the alcohol distribution begins and replenished as necessary throughout the event.

Prohibited Activities – Prohibited activities governed by this policy include:

- Distribution and consumption of alcohol in any manner that violates University policy, including the distribution of alcohol to individuals under legal drinking age.
- Serving alcohol to visibly intoxicated guests.
- Serving alcohol from kegs
- Drinking games

Use of Alcohol in Religious Observances – Serving of wine or other spirits during sacramental or religious events must comply with Florida Statutes.

Security Required - Depending upon type of event and attendee numbers, adequate security acceptable to Stetson University may need to be procured with Stetson Public Safety, a commercial event security vendor, the Deland Police Department or other off-duty law enforcement at the cost of the event sponsor if alcohol is approved to be served. Determination will be made upon receipt and review of the Event Alcohol Registration Form.

Revised July 20, 2021