

Community Standards Addendum: COVID Policies

The guidelines below have been added to the Stetson University Code of Community Standards in response to COVID-19 to increase awareness, understanding, and safety among students and the university community. These guidelines are effective immediately as of summer 2020. We also want to remind you that the Code of Community Standards applies to student behavior on and off campus. Although some of the policies below apply to behavior specifically on Stetson's campuses, students are still responsible for upholding Stetson standards as well as federal, state, and local laws off campus as well. We all need to work together in this unprecedented time to care for our health and the health of others in our community.

Below are policies for the Stetson community outlining the shared responsibility to keep our campuses safe. Failure to comply with the below guidelines could result in an interim suspension from a Stetson University campus. Knowingly being infected with COVID-19 and putting other community members at risk is grounds to be immediately removed from a Stetson University campus. Anyone failing to adhere to the below guidelines will be referred to the Office of Community Standards to go through a formal hearing process. Students are expected to keep up to date on university updates and policies regarding COVID-19 and follow all policies released. All COVID-19 information can be found on the Stetson University Coronavirus Communication website: <https://www.stetson.edu/other/covid-19/>. Coronavirus policies and this addendum will be updated as needed. While we ask community members to address each other with concerns as much as possible, any community member wanting to report a concern for you or someone else in the Stetson community regarding COVID-19 can do so at the Stetson University Report It Website: <https://www.stetson.edu/other/report-it/>.

Contents of Addendum to the Code of Community Standards:

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Student Rules of Conduct

- a) Facial Coverings
 - a. Wearing of a cloth face covering is required when physical distancing of 6 feet cannot be accomplished, on all Stetson University campuses, including all indoor and outdoor spaces
 - i. Examples: hallways, stairs, restrooms, Library, lobbies, classrooms, physical meetings with multiple people, in the CUB, dining facilities, administrative buildings, kitchens, etc.
 - ii. Outdoors while in trafficked areas and outdoor seating areas in proximity to others (less than 6 feet)
 - b. Facial coverings are now required in all businesses in the city of Deland, Florida
 - c. Exceptions to the facial coverings policy are listed on the Stetson University Coronavirus Communication website: <https://www.stetson.edu/other/covid-19/>.
- b) Visitors and Guests
 - a. Visitors or guests wanting to come to campus must complete and pass a visitor screening process before they will be approved to be on campus and access any building on

campus. The screening process may prevent a visitor from entering our facilities at this time.

- b. One Stetson guest is permitted in residence hall rooms at any one time. All present must wear appropriate facial coverings. Non-Stetson and overnight guests are strictly prohibited. (Tier 2)
- c) Physical Distancing
 - a. Physical distancing (also sometimes known as social distancing) is required in all areas while on any Stetson University campus. This includes but is not limited to:
 - i. Staying at least 6 feet (about 2 arms' length) from other people
 - ii. Not gathering in groups larger than the current number of people allowed by Stetson University
 - iii. Staying out of crowded places and avoiding mass gatherings
 - iv. Limiting close contact with others outside your residential space
 - b. Students should not engage in groups larger than the current number designated by Stetson University. Stetson University will determine the current designated number of individuals allowed to congregate in a specific space at a specific time based on research, current trends, and suggestions by local, state, and national authorities.
 - c. Gatherings
 - i. Students should follow all physical distancing policies and not begin, hold, or participate in any gathering(s) that has more individuals than the approved number of people allowed in a specific space as designated by Stetson University. Any advertisement or disseminated information of a gathering with a predetermined time and place is enough to warrant an allegation of this policy.
- d) Screening
 - a. Self-screening will be mandatory and students will be required to follow current screening procedures, which can be found at <https://www.stetson.edu/other/covid-19/>.
 - b. Students are expected to respond honestly and truthfully when answering screening questions
 - c. Students are expected to share screening app information whenever requested to do so on campus
- e) Isolation/Quarantine
 - a. A community member may be required to isolate from the community as a preventive measure to keep the community safe. Isolating may require a student to temporarily relocate to a different residential space on campus. Isolating may require a commuter student not to come to campus.
 - i. Any student who meets the criteria set by the Department of Health (DOH) and Center for Disease Control (CDC) for isolation/quarantine must comply fully with requests of DOH, Stetson Health Service and the Dean of Students Office.
 1. Currently this includes individuals who show relevant sick symptoms, are directly exposed to someone who has tested positive for COVID-19, someone who tests positive for COVID-19 and someone who meets travel criteria set by CDC.
 2. Students may be temporarily relocated to another residential space for a mandated quarantine time.

- a. Roommates and suitemates of students who need to be isolated/quarantined may also be required to move rooms.
 - ii. Students must be cleared by Stetson Health Service to return to residential space and regular campus interactions.
 - 1. Students may be offered medical amnesty if through contact tracing activities they could be found to be violating the Code of Community Standards
 - a. Example: If a student tests positive for COVID-19 and in the last 14 days participated in a policy violation with another student, positive student and other student involved may not be alleged with a community standards violation
 - i. Although a community standards violation may not be alleged, an educational conversation may still be required.
- f) Reporting
 - a. Students are expected to report relevant sick symptoms, possible exposures to COVID-19, positive COVID-19 test results and relevant travel. Students may report in the following ways:
 - i. Filling out the Stetson University: COVID-19 Report a Concern from (stetson.edu/reportit)
 - ii. Calling Stetson University Health Services (386-822-8150)
 - iii. Calling Public Safety (386-822-7300) if after university business hours
 - b. Students should report any concerns for other community members who they believe has had relevant restricted travel, have been exposed, have tested positive or are experiencing relevant sick symptoms
- g) Physical Spaces
 - a. Due to size of spaces on campus, some spaces will be unavailable or have limited capacity. Spaces could include but are not limited to meeting spaces on campus, lounges, residential lounges, residential chapter rooms, residential community kitchens, etc.
 - i. Students are expected to abide by all posted policies regulating the use of designated spaces on campus.

Individual Student Sanction Information

If a student is found responsible for violating the Code of Community Standards, sanctions can range from a warning to disciplinary action including but not limited to disciplinary probation, residential suspension, interim suspension, suspension, and expulsion. Educational sanctions will be used as needed and at the discretion of the hearing officer. Due to the serious nature of COVID-19 and safety concerns for the community, it is probable that sanctions could result in more severe sanctions than a traditional conduct case. A student found to be violating COVID policies may be given an interim suspension from campus until the community standards case is resolved. For more detailed sanction information, please review the full Stetson University Code of Community Standards on the Office of Community Standards website.

Organization Rules of conduct

- a) Individual Student Rules of Conduct
 - a. Organization members are expected to adhere to all policies listed under individual student rules of conduct
- b) Communication
 - a. Organizational leadership is expected to stay updated on all Stetson University COVID-19 communication and relay any necessary and needed information to members in their organization.
 - b. Organization leadership is expected to maintain communication, as needed, with the Assistant Director of Student Organizations and Involvement in the Office of Student Development and Campus Vibrancy and respond to any communication that is requesting a response
- c) Meetings and Events
 - a. Meeting and Event Registration
 - i. The event registration form will be revised to collect additional information about in-person events and meetings to ensure safety of participants. All weekly or recurring meetings must be registered.
 - ii. No more than the current number of people designated by Stetson may gather in a space together. Physical (social) distancing is required which may further reduce the number of people who can be present in a space.
 - 1. All meeting and event limitations will be the same for off-campus events regardless of venue regulations.
 - b. Event Guests/Visitors
 - i. Many organizations seek to bring guest speakers and other vendors to campus. This includes anyone who is not a current employee or student. Visitors must submit the [Stetson University Visitor Screening](#) form in advance and be approved for the requested visit.
 - ii. Outside speakers and guests are not supported at this time.
 - c. Food
 - i. No homemade food or food served buffet style will be allowed during meetings or events. Pre-packaged, single serving food items (ex/ small bag of chips) or boxed meals purchased from an approved vendor may be requested through the event registration process.
 - d. Tabling
 - i. Specific information regarding tabling restrictions will be provided by the Office of Student Development and Campus Vibrancy.
- d) Physical Spaces
 - a. Due to size of spaces on campus, some spaces will be unavailable or have limited capacity. Spaces could include but are not limited to meeting spaces on campus, lounges, residential lounges, residential chapter rooms, residential community kitchens, etc.
 - i. Organizations are expected to abide by all posted policies regulating the use of designated spaces on campus including the organizations that have chapter or community rooms in a residential facility on campus.
- e) Travel
 - a. No university-sponsored travel will be permitted during the fall semester unless approved by a university Vice President or Athletic Director. Travel for student organizations is defined as more than 5 miles traveling distance from campus. All meeting and event limitations will be the same for off-campus events regardless of venue regulations.

- i. All Stetson-sponsored domestic travel is significantly restricted through the end of the calendar year 2020. Athletic travel is also being significantly reduced from previous years through conference and institutional initiatives, but not eliminated. The university cabinet, which includes vice presidents, the athletic director, deans and the president, are responsible for defining required travel for their areas and questions should be directed to the appropriate cabinet member.
- f) Reporting
 - a. Students organization leadership is expected to report any sick symptoms they have, especially those that are common symptoms of COVID-19. Students may report by:
 - i. Filling out the Stetson University: COVID-19 Report a Concern from (Stetson.edu/reportit)
 - ii. Calling Stetson University Health Services (386-822-8150)
 - iii. Calling Public Safety (386-822-7300) if after university business hours
 - b. Student leadership of organizations should encourage organization members who they believe are experiencing sick symptoms to report these symptoms.

Student Organization Sanction Information

If an organization is found responsible for violating the Code of Community Standards, sanctions can range from a warning to disciplinary action including but not limited to an organizational warning, organizational probation, organizational suspension, revocation of Stetson registration as an organization, and loss of privileges. Educational sanctions will be used as needed and at the discretion of the hearing officer. An organization who may have violated COVID policies may be given an interim suspension from campus until the community standards case is resolved. Due to the serious nature of COVID-19, safety concerns for the community and the need for physical distancing, if an organization is found to be hosting unapproved events on or off campus and not following physical distancing guidelines, it is highly likely the organization will be on social suspension for at least the rest of the semester along with a fine. Student organizations may be placed on an interim suspension until the conduct case is heard. For more detailed sanction information, please review the full Stetson University Code of Community Standards on the Office of Community Standards website.

Highly Suggested Guidelines for all Students and Student Organizations

- a) Travel Mindfulness
 - a. Travel mindfulness: Stetson Students, staff and faculty are asked to be extremely mindful of their personal travel plans. Per the CDC, travel increases your chance of contracting and spreading COVID-19. Every time a member of our community leaves campus and returns, they bring with them new germs and exposures. Stetson will follow current isolation/quarantine requirements per the CDC, DOH and Florida executive orders. This request for travel mindfulness is in addition to those mandates. If you must travel, consider the following:
 - i. hand washing frequently with soap and water
 - ii. wearing a facial covering
 - iii. avoiding crowded spaces (like bars),
 - iv. avoiding transportation in which physical distancing is impracticable (like crowded airplanes, buses, or subways),
 - v. avoiding travel to areas with significant COVID activity

- vi. practicing physical distancing.
- b) Community Pledge
 - a. All students are encouraged to take the Stetson University community pledge created by the Office of Community Standards and the Student Government Association to help uphold community expectations regarding COVID-19 polices.