

# FIRST AND LAST NAME

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City, State, Zip Code | Phone Number  
Professional Email Address | LinkedIn URL

## EDUCATION

**Bachelor of Arts**, Stetson University, DeLand, FL

May 2027

Major: World Languages and Cultures, GPA: 3.5

- *Excellence in Research Award*
- Presidential Scholarship
- *Dean's List (6 semesters)*

**Senior Research:** “*Reducing Stereotype-Based Judgements: Campus Impact Based on the Language a Student Speaks*”

- Develop, assess, and deliver independent research study in collaboration with faculty advisor
- Present findings to department faculty and students through oral presentation and 40-page report
- Demonstrate time management, critical thinking, and problem-solving to complete tasks according to deadlines

**University of East Anglia**, Norwich, United Kingdom

Summer 2024

*Study Abroad, Exchange Program*

- Completed coursework in international development, social work, and policy development

## WORK EXPERIENCE

**Du-Pont Ball Library**, Stetson University, DeLand, FL

January 2025 -

Present

*Library Assistant*

- Assist reference and periodical department by helping students, staff, and faculty locate materials
- Maintain detailed records of circulation and materials, displaying organizational skills and attention to detail
- Educate students on how to search for information using the university databases and online catalogue
- Efficiently and effectively process interlibrary loan requests from students, staff, and faculty

**Council on Foreign Relations**, Washington, D.C.

May 2025 - August 2025

*U.S. Foreign Policy Intern*

- Researched issues concerning U.S. foreign policy including world order, grand strategy, and geo-economics
- Contributed directly to study groups, organizational meetings, and publications/grants on foreign relations
- Gained experience writing, editing, and proofreading research memos and briefs in a fast-paced environment
- Provided logistical and administrative support by coordinating travel and tracking department budgets

## CAMPUS LEADERSHIP & INVOLVEMENT

**Multicultural Student Council**, Stetson University, DeLand, FL

August 2025 - Present

*Vice President of Operations*

- Contribute to diversity, equity, and inclusion initiatives by partnering with administration and staff
- Manage the annual on-campus student multicultural fair attracting over 200 students every year
- Organize leadership development events to unify all multicultural groups and advocate for change

**Equestrian Team**, Stetson University, DeLand, FL

August 2023 - May 2024

*Member*

- Displayed leadership and work-ethic on a diverse 10-rider team, while representing Stetson on a national level
- Mentored students in English and Western riding at all levels; tailoring guidance to individual needs

## SKILLS

Computer: Microsoft Office (Excel, Word, PowerPoint, Outlook, and Teams), Google Suite, and Adobe

Languages: Fluent in German, Conversational in French and Spanish