

NAME

Street Address, City, State, Zip
Telephone, E-mail, LinkedIn URL (optional)

HIGHLIGHTS

- Opportunity to provide overview of your strengths/characteristics that make you uniquely qualified. Be specific!
- Product management experience spanning different stages of product lifecycle including idea generation and market definition, opportunity assessment, competitive analysis and creating go-to-market strategies
- International experience managing client relationships in the United States, Europe and Asia

EDUCATION

STETSON UNIVERSITY

DeLand, FL

Master of Business Administration

Month & Year of Graduation

GPA, Certifications

Relevant Courses: Advanced Accounting Seminar, Advanced Financial Management, Intl. Business & Finance

OTHER COLLEGES

City, Abbreviate State (or list Country)

Other Degree, Major

Month & Year of Graduation

Honors, GPA, Certifications, Athletics, etc.

EXPERIENCE

COMPANY NAME OR JOB TITLE

City, Abbreviate State (or list Country)

Position Title or Company Name

Month/Year – Month/Year

- Achievements (2-4 points)
- Be sure to avoid providing a list of JOB TASKS, but rather try to focus on using the STAR Method:
SITUATION/TASK: Define a specific project, task or issue...ACTION(S): What were YOUR contributions, accountabilities, deliverables in this situation...RESULTS: What were the outcomes/achievements of this effort? (whenever possible, provide measurable outcomes, e.g.: increased profits by X%, etc.)

COMPANY NAME OR JOB TITLE

City, Abbreviate State (or list Country)

Position Title or Company Name

Month Year – Month Year

- Achievements.....2-4 points

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Position Title or Company Name

Month Year – Month Year

- Achievements.....2-4 points

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City, Abbreviate State (or list Country)

Position Title or Company Name

Month Year – Month Year

- Achievements.....2-4 points

SKILLS & INVOLVEMENT

List Leadership, Personal Achievement, Technical or Special Skills, Community Involvement, Language Proficiencies

Something that tells me about you as a person (but isn't personal) (e.g., Avid marathon runner; competed in Boston & Chicago Marathons since 2010)