

# First and Last Name

City, State, Zip code | Phone Number | Professional Email Address | LinkedIn URL

## EDUCATION

**Bachelor of Arts, Stetson University** | DeLand, FL  
Major in Religious Studies; GPA: 3.94

Expected May 2022

## EXPERIENCE

**Stetson University Career and Professional Development** | DeLand, FL

January 2021 - Present

*Career Peer*

- Educate and train students to use career resources in order to revise professional documents and apply for jobs
- Guide an average of 30 students and alumni per week during 1:1 appointments and virtual Drop-In hours
- Counsel students struggling with career and major decisions by helping them to become self-sufficient and motivated in their career process

**Interfaith Encounter Association** | Remote

June 2020 - August 2020

*Intern*

- Researched potential donors and foundations for project proposals, assembled and wrote grant applications
- Designed merchandise for the organization to sell on various items for fundraising purposes
- Created a more effective activity tracking sheet to increase accuracy of reporting interfaith meetings and activities

**Jewish Student Center** | Jerusalem, Israel

June 2018 - August 2018

*Intern*

- Placed over 50 students, interns, and travelers for hosted meals during Sabbath holidays by coordinating with local families weekly leading up to each Friday
- Demonstrated attention to detail by updating donor and fundraising resources and organizing information bases
- Prepared educational and religious materials for K-12 students including books and apparel by sorting inventory

**URJ Camp Harlam** | Kunkletown, PA

June 2017 - August 2017

*Cabin Counselor*

- Cared for the emotional and physical needs of 15 campers ages 10-11 in an overnight camp setting
- Developed campers' social skills and Jewish identities by creating healthy environments for growth

## CAMPUS INVOLVEMENT & LEADERSHIP

**Stetson University Hillel** | DeLand, FL

August 2019 - Present

*President*

- Represent and promote the Jewish student population and culture of Stetson University on and off campus
- Coordinate weekly Sabbath dinners and cultural programming to cultivate partnerships with various student organizations on campus

**Stetson University Office for Religious and Spiritual Life** | DeLand, FL

February 2019 - Present

*Interfaith Values Fellow*

- Create thought-provoking and nuanced interfaith programs for student body and community members
- Collaborate with other fellows to market and implement 6 small- and large-scale programs per semester
- Improve interfaith education and relations on campus through partnering with staff and faculty to assess the student body about their interfaith experiences on campus

## SKILLS

- Proficient in Microsoft Office (Word, Excel, PowerPoint, Outlook), and Google Suite