

FIRST AND LAST NAME

City, State, Zip Code

Phone Number | Professional Email Address | LinkedIn URL

EDUCATION

Stetson University, DeLand, FL

May 2022

Bachelor of Arts in Elementary Education, psychology minor; GPA: 3.6

- *Dean's List (multiple semesters)*
- *Faculty Scholarship*

TEACHING & TUTORING EXPERIENCE

George Marks Elementary, DeLand, FL

January 2021 - Present

Teacher's Assistant/Reading Tutor

- Exhibit communication skills by facilitating small groups for extra reading practice in a class of 30 students
- Evaluate reading level progress weekly for each of student and compiled reports for the teachers
- Provide intentional emotional support and encouragement to students verbally and in written letters/notes

Stetson Peer Instructor Program, DeLand, FL

August 2020 - Present

Student Peer Instructor

- Assist up to 20 undergraduate students with English course content and provide tutoring for upcoming exams
- Teach critical study skills, healthy academic goal setting, and exam preparation techniques in weekly sessions
- Develop study materials and presentations in order to facilitate bi-weekly study and preparation sessions

Stetson Teaching Apprenticeship, DeLand, FL

August 2019 - December 2019

Teacher's Assistant

- Contributed thought-provoking comments and questions during class time; encouraging student participation
- Served as a tutoring and peer-support resource for students both inside and outside of the classroom
- Collaborated with professor to plan and implement lesson plans in-person and in online environments

LEADERSHIP

Florida Sheriffs Youth Ranches, Pierson, FL

May 2021 - Present

Summer Camp Group Leader

- Demonstrate alertness and discretion while supervising campers in order to maintain a safe camping experience for all participants and staff members
- Utilize creativity, enthusiasm and initiative when leading assigned group to camp activities in order to engage youth and ensure their participation in a fun and exciting camp atmosphere
- Exercise flexibility, adaptability, and problem solving when faced with unanticipated change and challenges
- Demonstrate resourcefulness and thriftiness in the wise stewardship of the agency's resources including all equipment, buildings, vehicles and other assets
- Practice diligence and orderliness when completing required paperwork such as mileage logs, travel expense vouchers, incident reports and time sheets

Happy Summer Camp, Richmond, VA

June 2018 - August 2018

Cabin Counselor

- Cared for the emotional and physical needs of 15 campers ages 10-11 in an overnight camp setting
- Developed campers' social skills by creating safe and healthy environments for grow through engaging outdoor activities and educational programs
- Reported camper status updates daily to professional staff regardless the well-being of each camper

SKILLS

- Proficient in Microsoft Office (Word, PowerPoint, Excel, Outlook) and Google Suite
- Learning Platforms: Blackboard and Canvas