

FIRST AND LAST NAME

City, State, Zip Code

Phone Number | Professional Email | LinkedIn URL

EDUCATION

Stetson University, DeLand, FL Expected May 2026
Bachelor of Science in Psychology; Minor: Journalism
Cumulative GPA: 3.5 (If you do not have a Stetson GPA then remove)

- Florida Bright Futures

DeLand High School, DeLand, FL May 2022
GPA: 3.8

- National Merit Scholar Finalist
- Honor Roll Student

EXPERIENCE

Publix Supermarkets, DeLand, FL June 2021-Present
Cashier

- Process transactions quickly while maintaining a friendly relationship with customers
- Maintain registers with a \$500 balance and adhere to all security procedures

YMCA Summer Camp, DeLand, FL Summer 2019-2021
Camp Counselor

- Designed and planned camp activities conducted for 45 children each summer
- Utilized problem-solving skills to maintain a safe and dynamic camp atmosphere which generated positive outcomes and creative thinking for children

CAMPUS & COMMUNITY INVOLVEMENT

Stetson Reporter, Stetson University, DeLand, FL September 2022-Present
Copy Editor

- Proofread all stories and provide edits for up to 15 pages before final submission
- Assist reporters in writing headlines, cutlines, and designing page layouts

Counseling Center, DeLand High School, DeLand, FL September 2018-May 2022
Volunteer

- Dedicated 10 hours per week to the student counseling center
- Managed the center's front-desk and checked students in for appointments
- Maintained student confidentiality and organized student records

Boys and Girls Club, DeLand, FL Summer 2017
Volunteer

- Led two 30 minute reading sessions per week for young children in the Summer Brain Game program
- Assisted children in summer book selection based on their specific interests and learning style

SKILLS

Strong knowledge of Microsoft Word, Excel, Access, and PowerPoint; Adobe Dreamweaver, Photoshop, and Illustrator
Fluent in Spanish; Conversational French