

FIRST/SECOND YEAR RESUME

421 N Woodland Blvd., DeLand, FL 32723
(386)822-7315 career@stetson.edu

OBJECTIVE

To obtain a student employee position in the Stetson University counseling center utilizing strong interpersonal skills and background in student guidance.

EDUCATION

Bachelor of Arts, *Stetson University*, DeLand, FL

Expected May 2024

Major: Psychology

Minor: Journalism

Cumulative GPA: 3.5

DeLand High School, DeLand, FL

May 2020

GPA: 3.8

- *National Merit Scholar Finalist*
- *Honor Roll Student*

EXPERIENCE

Publix Supermarkets, DeLand, FL

June 2019-Present

Cashier

- Process transactions quickly while maintaining a friendly relationship with customers
- Maintain registers with a \$500 balance and adhere to all security procedures

YMCA Summer Camp, DeLand, FL

Summer 2017-2019

Camp Counselor

- Designed and planned camp activities conducted for 45 children each summer
- Utilized problem-solving skills to maintain a safe and dynamic camp atmosphere which generated positive outcomes and creative thinking for children

CAMPUS AND COMMUNITY INVOLVEMENT

Stetson Reporter, Stetson University, DeLand, FL

September 2020-Present

Copy Editor

- Proofread all stories and provide edits for up to 15 pages before final submission
- Assist reporters in writing headlines, cutlines, and designing page layouts

Counseling Center, DeLand High School, DeLand, FL

September 2017-May 2020

Volunteer

- Dedicated 10 hours per week to the student counseling center
- Managed the center's front-desk and checked students in for appointments
- Maintained student confidentiality and organized student records

Boys and Girls Club, DeLand, FL

Summer 2018

Volunteer

- Led two 30 minute reading sessions per week for young children in the Summer Brain Game program
- Assisted children in summer book selection based on their specific interests and learning style

SKILLS

Strong knowledge of Microsoft Word, Excel, Access, and PowerPoint; Adobe Dreamweaver, Photoshop, and Illustrator
Fluent in Spanish; Conversational French