**FIRST AND LAST NAME**

City, State, Zip Code

Phone Number | Professional Email Address | LinkedIn URL

**EDUCATION**

**Stetson University,** DeLand, FL May 2022

*Bachelor of Arts in Elementary Education, Psychology Minor; GPA: 3.6*

* *Dean’s List (multiple semesters)*
* *Faculty Scholarship*

**TEACHING & TUTORING EXPERIENCE**

**George Marks Elementary,** DeLand, FL January 2021 - Present

*Teacher’s Assistant/Reading Tutor*

* Display strong communication skills by facilitating small practice reading groups in a class of 30 students
* Evaluate reading level progress weekly for each student and compiled reports for the teachers
* Provide intentional emotional support and encouragement to students verbally and in written letters/notes

**Stetson Peer Instructor Program,** DeLand, FL  August 2020 - Present

*Student Peer Instructor*

* Assist up to 20 undergraduate students with English course content and provide tutoring for upcoming exams
* Teach critical study skills, healthy academic goal setting, and exam preparation techniques in weekly sessions
* Develop study materials and presentations in order to facilitate bi-weekly study and preparation sessions

**Stetson Teaching Apprenticeship,** DeLand, FL  August 2019 - December 2019

*Teacher’s Assistant*

* Contributed thought-provoking comments and questions during class that encouraged student participation
* Served as a tutor and peer-support resource for students both inside and outside of the classroom
* Collaborated with teacher to plan and implement lesson plans in-person and in online environments

**LEADERSHIP**

**Florida Sheriffs Youth Ranches,** Pierson, FL May 2021 - Present

Summer Camp Group Leader

* Demonstrate alertness and discretion while supervising campers in order to maintain a safe camping experience for all participants and staff members
* Utilize creativity, enthusiasm and initiative when leading assigned group to camp activities in order to engage youth and ensure their participation in a fun and exciting camp atmosphere
* Exercise flexibility, adaptability, and problem solving when faced with unanticipated change and challenges
* Demonstrate resourcefulness and wise stewardship of the agency’s resources including all equipment, buildings, vehicles and other assets
* Practice diligence and orderliness when completing required paperwork such as mileage logs, travel expense vouchers, incident reports and time sheets

**Happy Summer Camp,** Richmond, VA June 2018 - August 2018

*Cabin Counselor*

* Cared for the emotional and physical needs of 15 campers ages 10-11 in an overnight camp setting
* Developed campers’ social skills by creating safe and healthy environments for grow through engaging outdoor activities and educational programs
* Reported camper status updates daily to professional staff regardless the well-being of each camper

**SKILLS**

* Proficient in Microsoft Office (Word, PowerPoint, Excel, Outlook) and Google Suite
* Learning Platforms: Blackboard and Canvas