

# GRADUATE STUDENT-COUNSELING PROGRAM RESUME

421 N. Woodland Blvd., DeLand, FL 32723 | 386-822-7315 | career@stetson.edu | www.linkedin.com/yourprofile

**SUMMARY OF QUALIFICATIONS** (Optional; this section is especially for those with relevant or transferrable experiences—list three to five things which are related to the position you are applying for and which showcase your strengths, skills, and accomplishments]

**EDUCATION** (Can also include honors in this section. Professional licenses can be included or have a separate section.)

**Stetson University, DeLand, FL** Expected May 2021  
*Master of Science, Counselor Education-Marriage, Couple and Family track*

**Stetson University, DeLand, FL** December 2017  
*Bachelor of Arts, Psychology*  
*Magna cum laude, 3.85*

## **TRAININGS & CERTIFICATIONS**

[Certification Title or Training Name, Organization Who Provided It, Year]

**EXPERIENCE** (Can divide experience into two sections: **RELEVANT EXPERIENCE** and **OTHER EXPERIENCE**.)

**Stetson Career and Professional Development, DeLand, FL** January 2019-Present  
*Graduate Assistant*

- Provide walk-in and individual appointments to undergraduate and graduate students on resume development, career planning, graduate school applications and job search strategies
- Initiate new projects including launching the annual graduate school fair and graduate school workshop series
- Participate and assist with signature career office events such as career fairs and professional trainings

**Stetson Department of Psychology, DeLand, FL** Fall 2017  
*Teaching Assistant*

- Assisted 20 students in structuring their undergraduate research projects and senior theses
- Lectured weekly labs for library research techniques and topic development
- Held weekly office hours for manuscript and exam preparation

**Stewart Marchman-Act, Daytona Beach, FL** Spring 2017  
*Intern for the BEACH HOUSE*

- Observed bio-psychosocial assessments and performed phone screenings for potential patients
- Completed patient intakes, typed clinical assessments, and organized classified patient files
- Supervised in-house activities and organized out-of-center field trips for groups of 15 children

## **RESEARCH (Alternate Heading Titles: PUBLICATIONS, PRESENTATIONS, POSTER SESSIONS)**

Undergraduate Thesis: “*Relationship familiarity and alcohol use affects beliefs about hooking up: A vignette study*”

- Excellence in Research Award
- Outstanding Senior Award

## **LEADERSHIP & CAMPUS INVOLVEMENT**

**Stetson Sexual Health Fair, DeLand, FL** February 2018  
*Event Coordinator*

- Planned and hosted an on-campus event to educate students about safe sex practices
- Engaged with approximately 120 undergraduate students that attended the event
- Coordinated informational booths with interactive learning activities to cover various topics in sexual health
- Collaborated with on-campus organizations and clubs including: Students Against Sexual Assault and the National Organization for Women

**Psi Chi, International Honor Society in Psychology** January 2016-Present  
**Phi Theta Kappa, International Honor Society** May 2014-Present

## **SKILLS**

Computer: Proficient in Word, Outlook, Excel, PowerPoint, Adobe Acrobat Pro, and SPSS Statistics  
Assessments: Familiar with the Strong Interest Inventory, Five Factor Wellness, and StrengthsFinder