

Accessibility Services Center

421 N. Woodland Blvd.

Unit 8366

DeLand, Florida 32723

Use of a Note Taking Software Accommodation FAQ

Accommodation Description: Student may use technology (e.g., laptop, tablet, smartpen, GLEAN software) to assist with notetaking. Students are required to sign an Intellectual Property Agreement regarding recordings.

Students with disabilities can qualify for a “use of note taking software” accommodation. The student is responsible for bringing their own recording device to class. The ASC office will provide students with access to note-taking software if needed. A professor may request that a student limit recording to class lectures and/or material which may appear on exams.

If there are concerns about the appropriateness of a student’s recording accommodation, please consult with the ASC staff.

For information on the applicability of recording as an accommodation see: <https://www.ed.gov/laws-and-policy/individuals-disabilities/auxiliary-aids-and-services-for-postsecondary-students-with-disabilities>. **A professor must allow a student with this accommodation the ability to record lectures and notes if otherwise forbidding it would limit their participation in the course or program.**

Intellectual Property Agreements are required as part of the student’s responsibility for having the accommodation. Intellectual Property Agreements are housed within the ASC office accommodations portal and are required to be acknowledged every semester. If there is ever a question about the agreement or a student’s acknowledgement of it, please consult with the ASC staff.