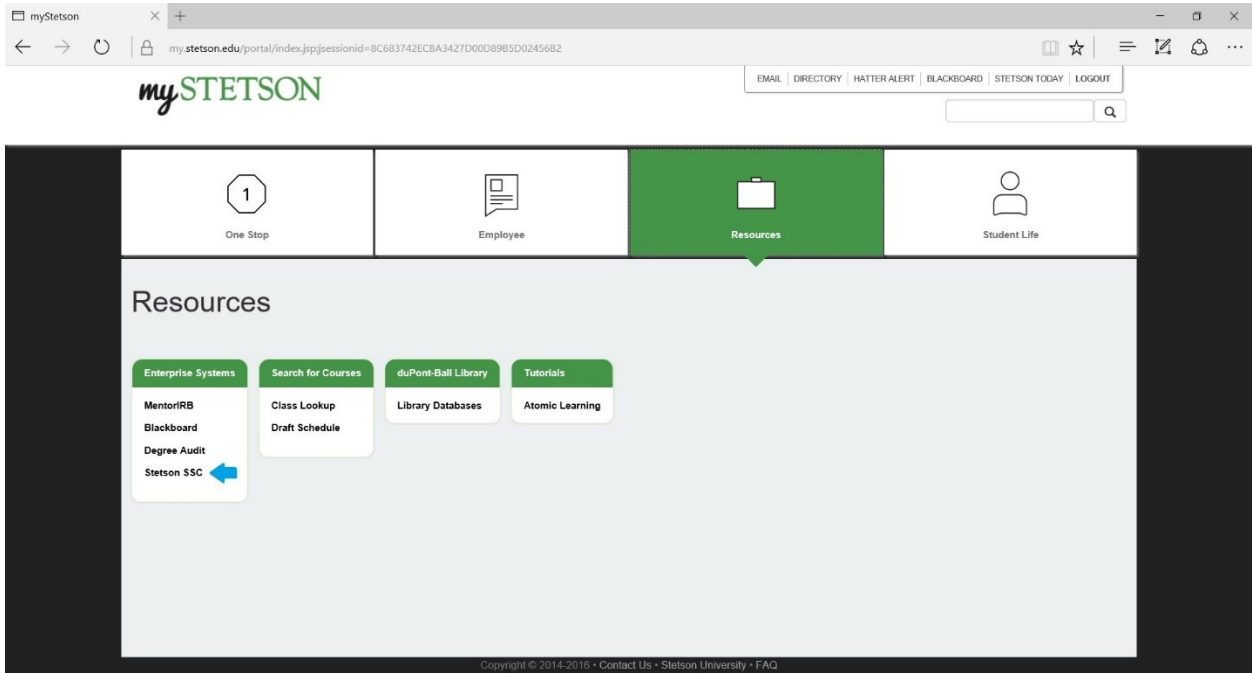


Stetson SSC – How to Track Tutoring Visits

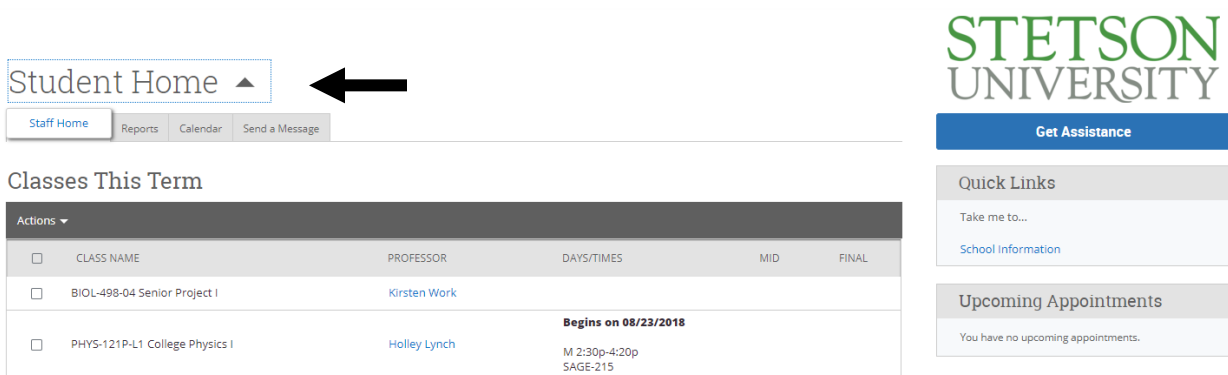
Setting up Tutor Tracking Kiosk

Please follow these step by step instructions to pull up the Log in Kiosk for Tutoring.

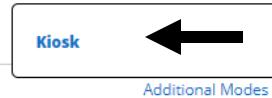
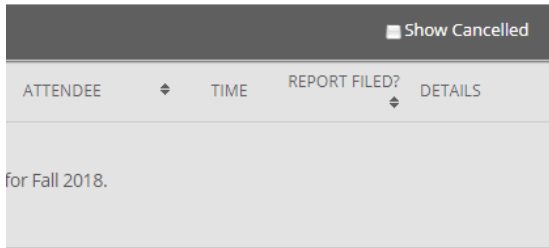
1. Sign into your My.Stetson page and open up the Resources tab, then click on Stetson SSC.



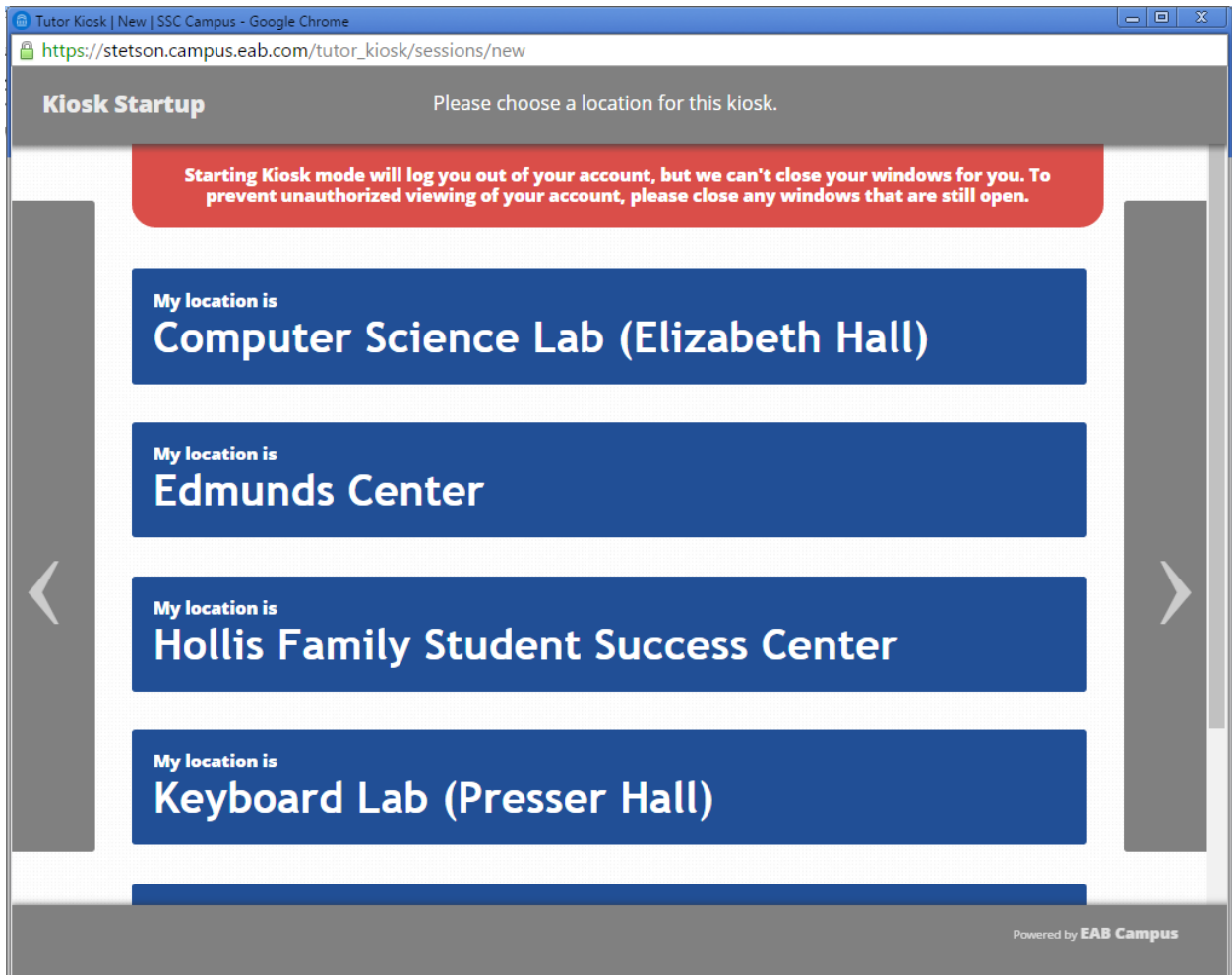
1. Where it Says Student Home click and switch to **Staff Home**



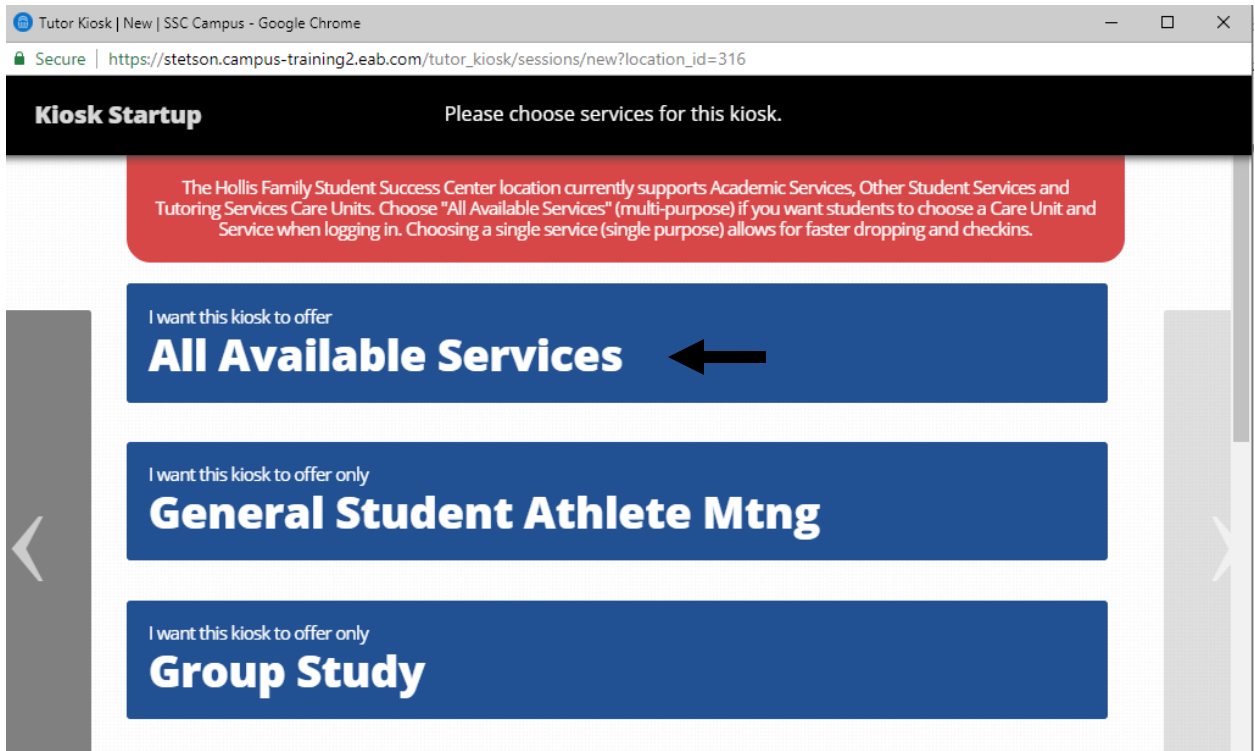
2. Scroll down to the bottom and click on Additional Modes and click on **Kiosk**



3. Select the appropriate area that you are tutoring at



4. Be sure to select **All Available Services**



When you reach this screen you are almost set but first you must go to your my.stetson tab and logout. You DO NOT need to log out of your SSC it will be logged out when you log out of your my.stetson.

