JOB DESCRIPTION

POSITION TITLE: Play Therapy Clinical Supervisor, Part Time

JOB CLASS: Staff
SUPERVISOR: Department Chair

CLASSIFICATION: Part time
LOCATION: DeLand

SUPERVISORY: Yes
DEPARTMENT: Department of Counselor Education

POSITION OVERVIEW:
The Play Therapy Clinical Supervisor will be responsible for coordinating and instructing the Play Therapy Service Learning Lab for approximately 20 hours per week during Stetson’s Spring semester each year. This individual will set up play therapy and supervision rooms at three Volusia County Head Start sites and provide weekly live supervision for Play Therapy Certificate program students. The Play Therapy Clinical Supervisor will also provide direct weekly play therapy services for one client at each site in order to model play therapy skills for students. Additionally, the Play Therapy Clinical Supervisor will consult with Head Start behavior specialists, act as the point of contact for parents and teachers of clients and complete/coordinate lab documentation.

QUALIFICATIONS, KNOWLEDGE AND SKILL REQUIREMENTS:
- A minimum of a Master’s degree in a mental health related field (clinical mental health counseling, marriage and family therapy or clinical social work)
- Child Centered Play Therapy training and experience (RPT or RPT/S credential preferred but not required)
- Florida qualified supervisor for mental health counseling interns, marriage and family therapy interns or clinical social work interns
- Previous supervision experience

ESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES:
- Consult with Head Start behavior specialists to select child clients for Play Therapy students
- Set up three separate play therapy rooms and supervision areas at Volusia Head Start sites
- Conduct 1-hour intake appointments with the parents of each child client
- Conduct a teacher orientation at each site
- Provide weekly play therapy services to one child client at each site and complete session notes
- Provide live supervision for students in small groups as they conduct play therapy sessions
- Act as the point of contact for behavior specialists, teachers and parents throughout the course of lab
- Coordinate all paperwork (student session notes, pre and post-assessments, intake paperwork, Head Start forms)
- Break play therapy rooms down at the end of the semester
- Perform other site and position specific functions as assigned
APPLICATION PROCEDURE: Please submit a letter of application, which addresses the qualifications, a resume, and/or application, with names, addresses, and telephone numbers of three professional references to Stetson University, Inc.; Office of Human Resources; 421 N Woodland Boulevard, Unit 8327, DeLand, FL 32723. FAX: (386) 822-7562 E-MAIL: humres@stetson.edu. Complete application, available online.

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