POSITION TITLE: Assistant Lacrosse Coach

JOB CLASS: Staff
CLASSIFICATION: Full Time
SUPERVISORY: No

SUPERVISOR: Head Lacrosse Coach
LOCATION: DeLand
DEPARTMENT: Athletics

POSITION OVERVIEW:

Reports to the Head Lacrosse Coach and assist in the administration of all phases of the lacrosse program in accordance with NCAA Division I, Atlantic Sun Conference and Stetson University rules and philosophies.

QUALIFICATIONS, KNOWLEDGE AND SKILL REQUIREMENTS:

Bachelor's degree; master's preferred; demonstrated ability to organize and develop recruiting master plan; computer skills a must; knowledge of NCAA rules and regulations; proven ability to establish and maintain effective working relationships with students, fellow employees, program boosters, and the public. US Lacrosse membership required. As this position requires operation of University vehicles and traveling for recruiting purposes, the possession and maintenance of a valid Florida driver's license and acceptable driving record is required.

ESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES:

Assist the Head Lacrosse Coach in the administration of all aspects of the lacrosse program; identifies, evaluates, and recruits prospective student-athletes; assists in pre-, in-, and post-season training, practices and games; assists in all areas relating to the operation of the lacrosse program, including day-to-day administrative and operational responsibilities; assists with the development and maintenance of appropriate public relations, video / scouting – assist with video analysis of matches and practices, strength & conditioning – assist with the team fitness programs, recruiting coordinator – primary contact for scholar-athlete identification, evaluation, visits, travel, correspondence and communication, travel coordinator – arrange transportation, food, hotel and travel logistics, scheduling – assist with match and practice scheduling, fund-raising and promotional activities as necessary; primary contact and implementation of the summer camp program and clinics; assists in coordination of practice and game preparation; coordinate practice times at opponent’s facilities and coordinates the team travel arrangements within the department guidelines and budget; assists in academic evaluation and support; motivates and inspires student-athletes to excel in the classroom and on the field; assists in team community service implementation; attends functions related to the lacrosse program; prepares reports; evaluates players.
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APPLICATION PROCEDURE: Please submit a letter of application, which address the qualifications, a resume, and/or application, with names, addresses, and telephone numbers of three professional references to Stetson University, Inc.; Office of Human Resources; 421 N Woodland Boulevard, Unit 8327, DeLand, FL 32723. FAX: (386) 822-7562 E-MAIL: humres@stetson.edu. Complete application, available online.

Stetson University is an Equal Opportunity Employer that affirms cultural diversity and inclusion as a core value of academic excellence at Stetson University. We are committed to achieving equal access in education, employment, and participation through the recruitment and retention of outstanding faculty, staff, and students from diverse backgrounds, and to meaningful academic and intellectual transformation in curriculum, research and service. We are dedicated to actions and policies that foster a community in which individuals with various identities, cultures, backgrounds, and viewpoints work together to create opportunities for engagement through rewarding and fulfilling careers and personal experiences in a culturally and racially diverse society and a globalized world. We strongly encourage members of historically underrepresented and economically-disadvantaged groups and women to apply for employment. Stetson University is an EEO, ADA, ADEA, and GINA employer.