DEPARTMENT OF ATHLETICS
ASSISTANT ATHLETIC TRAINER

Full-time: with benefits

Opening date: 07/30/2014
Closing date: Until Filled

JOB DESCRIPTION: The Assistant Athletic Trainer provides assistance and oversight for Stetson University’s Division I intercollegiate athletics sports medicine and rehabilitative program. The Assistant is responsible for ensuring compliance with all federal, state, NCAA, conference and university regulations, creating and managing departmental resources in a fiscally responsible manner, and sustaining a culture of sportsmanship, professionalism and respect at all levels. The Assistant Athletic Trainer reports directly to the Director of Sports Medicine and works in conjunction with multiple athletic trainers, all Team Physicians, Florida Hospital and other associated health care facilities, the University Health and Counseling services and Head Coaches.

QUALIFICATIONS: Baccalaureate degree required in a relevant field in addition to experience working in the sports medicine or rehabilitative field. Advanced degree in related field preferred. National certification by the National Athletic Trainers Association is required. Candidate must meet all requirements for licensure by the state of Florida as well. Candidate must be familiar with all types of medical and insurance regulatory practices and record keeping and have a proven track record of maintaining the overall health of student-athletes. The candidate must demonstrate an understanding of university culture and a commitment to working with a competitive intercollegiate sports medicine program in the context of an academically rigorous collegiate environment.

ESSENTIAL JOB FUNCTIONS: The responsibilities of the Assistant Athletic Trainer shall include, but not necessarily be limited to, the following: Covering intercollegiate athletic practices and games as assigned by the Director of Sports Medicine including traveling with teams as assigned; Providing evaluation, treatment, rehabilitation and appropriate follow-up care to student-athletes and staff; Educating coaches, staff, student-athletes and parents on the philosophies and implementation of Sports Medicine procedures including exercise physiology, safety and nutrition; Assisting in administering all drug testing programs, both NCAA and University, for student-athletes; Administering and executing clinical and administrative duties as assigned by the Director of Sports Medicine including, but not limited to, filing and management of medical billing and insurance, maintenance of medical records software (SportsWare), assisting with annual first aid and CPR certification, van maintenance, etc. Performing other duties as may be assigned by the Director of Sports Medicine.

WORKING CONDITIONS: Duties require: both indoor and outdoor work; direct exposure to prevailing weather, extreme heat, humidity, and extreme cold; physical ability to endure physically strenuous work-outs and physical exercise on a daily basis, including standing and/or walking for long periods, bending, stooping, lifting; manual dexterity; lifting of up to fifty (up to body weight or 180#) pounds; ability to work hours outside the normal University schedule; physical ability to travel; perceptual demands for sound, form, depth. Must possess a valid Florida driver’s license. Post-job offer medical exam will be required.

TO APPLY: Please submit a cover letter and resume, with names, addresses, emails and telephone numbers of three professional references to the Department of Human Resources at humres@stetson.edu or send to Stetson University, Inc., Office of Human Resources, 421 N. Woodland Boulevard, Unit 8327, DeLand, FL 32723. FAX: (386)822-7562.

Stetson University is an Equal Opportunity Employer that affirms cultural diversity and inclusion as a core value of academic excellence at Stetson University. We are committed to achieving equal access in education, employment, and participation through the recruitment and retention of outstanding faculty, staff, and students from diverse backgrounds, and to meaningful academic and intellectual transformation in curriculum, research and service. We are dedicated to actions and policies that foster a community in which individuals with various identities, cultures, backgrounds, and viewpoints work together to create opportunities for engagement through rewarding and fulfilling careers and personal experiences in a culturally and racially diverse society and a globalized world. We strongly encourage members of historically under-represented and economically-disadvantaged groups and women to apply for employment. Stetson University is an EEO, ADA, ADEA, and GINA employer.