

Stetson Undergraduate Research Experience (SURE) Program

Announcement:

Stetson University is pleased to announce the availability up to twelve (12) undergraduate research internship positions for the summer of 2008. Applicants must select a faculty member to serve as a research mentor to help supervise the proposed research project. The summer research internship positions will be selected on a competitive basis. Students in the College of Arts and Sciences, the Business School, and the School of Music are invited to apply, but eligible students must have at least sophomore standing as of the Spring 2008 semester and not be graduating until after the fall term of 2007. The program provides a \$2000 stipend for research done over the eight week summer session starting May 12, 2008, and ending July 3, 2008. Students may also apply for up to \$500 for research-related expenses (for example, travel to the Folger Shakespeare Library) and for up to \$500 for travel to an appropriate professional meeting to present research results. Students may also apply for free, optional summer housing on campus.

This program was supported as a pilot project during the first two years with Hollis Renaissance funds and is now supported directly by Stetson University. Stetson University gratefully acknowledges financial support of the program by a grant for summers from 2000 through 2007 from The Palm Beach Community Trust and by an endowment providing on going funding which the Frueauff Foundation established.

Program Expectations:

1. Each student will work closely with a faculty mentor on a research project on a full-time basis. This precludes taking courses in the summer session. The SURE internship does not carry academic credit, and as such cannot solely be used to fulfill the senior research requirement in the College of Arts & Sciences. However, additional research, which builds and extends on work done during the SURE internship, is permissible as the senior research topic.
2. Each student is required to prepare a poster summarizing their research for display in their home departments.
3. Each student is expected to present the results of their research locally by delivering a 50-minute lecture to an appropriate class in their discipline, such as in a research seminar course. Each student is also expected to present the results of their research locally at the Stetson University Research and Creative Arts Symposium (formerly know as Undergraduate Scholarship Day or USD) during the April following the summer of their grant. Applications for this event are made available during March preceding the event and can be found at the symposium web site, <http://www.stetson.edu/programs/usapd>, or from the Undergraduate Research Committee. Finally, each student is also expected to present the results of their research (either by delivering an oral presentation or participating in a poster session) at an appropriate regional or national meeting of their discipline during the 2008-2009 academic year. The \$500 travel allowance is to be used for this purpose.
4. Each student is required to write and submit an essay to evaluate their own personal summer research experience, including suggestions on program improvement. The Chair of the Undergraduate Research Committee will provide a set of guidelines for the essay to award recipients.

Application procedure:

A completed application consists of:

1. A complete application cover sheet (see attached)
2. A 100-200 word abstract of your project, including your title, your name and your advisor's name. This abstract should summarize your project's essential content. It should be written so as to be understandable to a non-specialist in your field. For examples of abstracts, see the Stetson University Research and Creative Arts Symposium (formerly known as Undergraduate Scholarship Day or USD) web site at <http://www.stetson.edu/programs/usapd>. Please attach a printed version of this abstract should be included with all application materials; please also provide an electronic version of your abstract which should be e-mailed as an attachment to Dr. Kimberly Reiter, Chair of the Undergraduate Research Committee, c/o Jennifer Certo at jcerto@stetson.edu, when you submit your paper application. All abstracts should be in Word format and scanned for viruses prior to submission. Make sure that the electronic version of your abstract includes your name so that we can match it up with your paper application.
3. A narrative description (not to exceed 1,500 words) of the goals and methodology of the proposed research project, including appropriate references, and written in accordance with the canons of the student's academic discipline. The narrative must minimally address: the **purpose** of the proposed research, the **methods** and procedures for achievement of the objectives, and the **form** and **dissemination** of the research results. For those requesting research-related funds, an additional budget sheet should specifically outline both the amounts and purpose of those funds (e.g. travel, equipment, photocopying), up to and not to exceed \$500.
4. An official copy of the student's Stetson academic transcript (available from the registrar).
5. A letter of recommendation from the student's proposed faculty mentor, sent by the faculty member in a signed, sealed envelope to Dr. Kimberly Reiter, Unit 8335.
6. One additional letter of recommendation from someone familiar with the student's academic achievements and/or research experience and potential, also sent in a sealed envelope to Dr. Kimberly Reiter, Unit 8335.

Completed applications should be sent via campus mail to the Chair of the Undergraduate Research Committee, Dr. Kimberly Reiter, Unit 8335. (Applications can also be dropped off for Dr. Reiter in the History Department office, Elizabeth Hall, 312.) Dr. Reiter must receive the complete application package (including the electronic version of your abstract) by **Monday, March 10, 2008** to be considered. A panel of Stetson University faculty members will review the applications, and successful applicants will be notified no later than **Friday, March 21, 2008**.

Stetson Undergraduate Research Experience (SURE) Program Application - Summer 2008

Name _____

Campus Box _____ Phone _____

E-mail (if available) _____

Major/(Minor, if appropriate) _____

Class Standing as of Spring 2008 (circle one): Sophomore Junior Senior

Title of Research Proposal _____

Name of Faculty Mentor _____

Name of Second Reference _____

Please attach:

1. A narrative description (not to exceed 1,500 words) of the goals and methodology of the proposed research project, including appropriate references, and written in accordance with the canons of the student's academic discipline. The narrative must minimally address; the purpose of the proposed research, the methods and procedures for achievement of the objectives, and the form and dissemination of the research results. For those requesting research-related funds, an additional budget sheet should outline both the amounts and purpose of those funds (e.g. travel, equipment, photocopying), up to and not to exceed \$500.
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3. A copy of the student's Stetson academic transcript (available from the registrar).

Applications are due to Dr. Kimberly Reiter, Chair of the Undergraduate Research Committee by **Monday, March 10, 2008**. Applications can be sent via campus mail to Unit 8335, or dropped off in the History Department office, Elizabeth Hall 312.