Key Indicators Group (KIG) Minutes – 12/1/09

Present:
John Schorr (via Skype), Ted Surynt, Erich Friedman, Laura Glander, Jan Kindred, Tandy Grubbs, Sue Ryan, Dan Hale, and John Tichenor

Revenue discussion (Tandy, Sue, Ted):
• Discussion regarding the base unit to measure: department vs. program.
  o Programs tend to be interdisciplinary (especially in SoBA) and it’s very difficult to calculate numbers based on programs. Departments have some, but fewer challenges
  o John Schorr suggested that “department” be the base unit – that faculty could be assigned to the department which hired them, that the “department unit” could be used for budgetary considerations
  o Tandy/Sue had done some of their calculations based on where faculty taught most (eg. Denner who was hired by Modern Languages but doesn’t teach in that Department much), but most done using department as the base unit.
  o Further exploration of whether to treat SoM as one unit / “department” or as two or more units is necessary before KIG’s final report.
• Agreement reached: another base unit: credit hours for 2008-2009.
  • General Education courses were handled differently – looked at total credit hours taught university-wide, and then allocated by percentage based on where the classes are taught.
  • The calculations done to date are all backwards-looking, which make credit hours a valid unit.
    o Looking from 2009-2010 academic year forward will have completely new challenges given the course unit system in A&S (and eventually SoBA and possibly SoM if they also adopt course-unit system)
      ▪ Conversion: 1 unit = 4 credits
• Program/Department revenue calculations were discussed, cost calculations were not discussed at length.

Faculty Load (Jan, Laura):
• Indicators have been determined based on outside research – how they fit with Stetson will need to be determined with the faculty survey

Quality (Erich):
• No new info for this meeting

Program Demand (Dan, John Schorr):
• Researching graduate programs impact; will have report for next meeting

Tasks for the week and next meeting:
• By Friday – group updates
  o John Schorr will assemble and then circulate
  o What should be used as Key indicators?
  o What qualifying statements need to be included?
    ▪ Everything changes with 2009-2010 academic year
    ▪ Rolling averages important –
      • Do they help with the big changes between before and after course unit system? Probably – though it’s not perfect
      • Suggestion: average over 5 years, not just 3
  o How does it all work together?
• John Tichenor suggested we force a specific number of Key indicators – otherwise we just have a list of indicators
  o Key indicators will probably become more clear as we begin to assemble things next week
Suggestion: we could have Key indicators and another group of Secondary indicators