



Display Tables

- A. **Individual students:** Individual College of Law students who wish to reserve a table for a purpose not related to a recognized student organization must obtain written permission in advance from the Assistant Dean of Student Life.
- B. **College of Law organizations:** Recognized College of Law student organizations may reserve tables through the Conferences and Events Office.
- C. **Bar-review companies:** For purposes of this policy, bar review companies will be treated as student organizations. Student representatives of the bar review companies must be present at all times while the display is open.
- D. **Outside organizations:** Outside organizations or individuals may not reserve or set up a table unless specifically invited by the Assistant Dean of Student Life for a limited purpose. The outside organization must have a special offer that is significantly better for Stetson students, faculty, and/or staff than members of the general public can obtain from the entity. In addition, the display must relate to the College of Law's educational mission.
- E. **Responsibility:** Individuals and groups are responsible for setting up and cleaning up their reserved space. Individuals who staff reserved tables must ensure that noise levels are kept to a minimum so that classes and other activities are not disturbed.
- F. **Cancellations:** Table reservations may be cancelled at any time if a dean, senior administrator, or public safety officer perceives that the table or activities associated with the table pose a risk to campus safety.
- G. **Failure to follow policy:** Failure to abide by this policy may result in suspension of tabling privileges. Suspension of tabling privileges will be handled by the Assistant Dean of Student Life; suspensions are not appealable.

Administrative policy enacted April 22, 2003; revised January 16, 2009.