



## Summer Study Abroad Frequently Asked Questions

### **Applying to the Program**

#### **When does the application selection begin?**

Enrollment is open. Please stop by the International Programs Office or visit the study abroad web pages for information. All applications must be submitted online. Informational meetings on campus will be scheduled to provide program information and to answer questions. Your place in a program will only be reserved upon submission of an application and payment of a deposit.

#### **What are the criteria for selection?**

For maximum benefit for participant and the program, law students and lawyers must have an active interest in international law and/or interest in the host country. For non-Stetson students, a letter of good standing from your home institution must be provided.

#### **Are these programs ABA-approved?**

Yes, these programs are ABA-approved, and students from all law schools are eligible to participate. Please see our website for a [list of schools](#) showing past participants' home institutions.

#### **Is the application selection first-come, first-serve?**

Yes, although the available slots will initially be divided among each co-sponsoring law school.

#### **Is this an "open enrollment" program?**

Yes. Law students and lawyers may enroll in any program. Exceptions can be made on a case-by-case basis for non-law students or other professionals.

#### **Is a deposit required with submission of your application?**

Yes. A \$200 non-refundable deposit for tuition and a \$100 deposit for housing accommodations is due by March 1, preceding the program. Both deposits can be paid online with a Visa or MasterCard along with the non-refundable application fee of \$50.

## **How many students will be selected to attend the summer abroad programs?**

There is a maximum limit of forty (40) students for each program.

## **Academic Matters**

### **Can Stetson students attend both the regular summer session and Stetson's summer abroad program?**

Yes, but only if the summer abroad program dates do not conflict with the on-campus summer sessions, including one's final exam.

### **What are the academic implications regarding the early graduation requirement to spend two (2) summers at Stetson?**

Law school traditionally encompasses six academic semesters. Two summer sessions equal one semester for purposes of accelerating graduation. Any combination of summer session courses on the campus and/or abroad that equates to at least five (5) credits during the summer will satisfy one (1) half semester for residency.

### **How will I obtain my course material?**

Most of the course material needed for class work will be and provided to you on the program website as well as on a USB drive in advance of the program. You are encouraged to bring the USB drive with you to use during class (on your personal laptop) in the event of any difficulties that might occur with internet connectivity in the program location.

### **How will I receive my assignments to prepare for class?**

The assignments for the first class day of each week will either be included in the materials sent to you or be sent to you by e-mail prior to the first day of class of each week. All other assignments will be provided in class.

### **How will I be examined and graded?**

Each four-week program contains four separate one-credit hour courses. The professor for each week of the program will prepare an examination intended to be completed within one hour. The four exams can be taken individually during the specified exam period. The exams will be made available by email, and the examination will not be administered on-site. The examination will be administered as described in the following section entitled "Exam Process." Each exam will be open book, open note. The professor who wrote the exam will grade the exam. There will be 100 points for each week of the program. The professors are

instructed to assign a numerical grade on each examination between 0 and 100, which a score of 70 being a passing grade.

A professor may, but is not required, to give up to 5 "push points" for class participation. However, the "push points" will never allow a grade to exceed 100 points per examination. The scores will then be subject to Stetson University College of Law's grade normalization procedure and a grade between 0 and 4.0 will be assigned to each student. Each student will receive a separate one (1) credit hour grade for each week of the program.

## **Exam Process**

The ExamSoft examination procedure usually happens in three steps as outlined below:

**Step 1:** As your program begins, you will receive an e-mail from [examadmin@law.stetson.edu](mailto:examadmin@law.stetson.edu) to your Stetson e-mail accounts (non-Stetson students **must be** sure to set up their accounts) instructing you on how to download and install the ExamSoft software onto your computers.

**Step 2:** You will be sent a follow-up e-mail indicating that you can download the exam template. When you download this, you will be given the option to do a mock exam – this is highly recommended – to ensure that the software is working properly. You do not want to discover that it is not working properly as you are preparing to take your exams. **NOTE:** Sometimes, if the template is available when you download and install ExamSoft, steps 1 and 2 are combined.

**Step 3:** The Stetson University College of Law Registrar's Office sends out an e-mail **by 10 am EST on the Monday following the end of your program** letting you know that the exam is ready and can be taken. Once you open the exam, you will have *one hour per course to respond to exam questions*, e.g. four hours in total for four courses. You may take all of the exams at once, or you can take them each individually. It is your choice. **You will have until 5:00 pm EST on the Monday following the release of the exams to finish the exams. Please see your specific program calendar for the date your exams will be sent to you.**

**Please pay particular attention to the date and time by which the exams must be submitted to Stetson. The time is Eastern Standard Time, not necessarily the time zone in which you are taking them. Should you attempt to upload your exams AFTER the deadline, you will not be able to do so on your own, and a grade penalty will be applied. If you miss the deadline to upload your exams, you will need to contact the Registrar's Office at [reg@law.stetson.edu](mailto:reg@law.stetson.edu).**

With regard to ExamSoft tech support, we suggest that EVERYONE take a look at [www.examsoft.com](http://www.examsoft.com) and become familiar with the Exam Takers section and their FAQs so as

to feel more comfortable with the software program prior to starting your exams. There is also a "Live Chat" feature should you need tech support. They also have a help line (866-429-8889), however, if you are overseas, the Live Chat feature may be better suited (and cheaper).

**IMPORTANT: Everyone will receive the exam e-mail on the date indicated on the program calendar following the last day of the program, and that e-mail will be sent to your Stetson e-mail accounts. It is your responsibility to set aside the appropriate amount of time in an appropriate environment to take these exams by the due date. If you have any questions, please contact the International Programs Office.**

## **Tuition and Fees**

### **Is financial aid available for Stetson's summer abroad programs?**

Yes, both Federal Stafford Loans and Graduate PLUS loans are available.

### **How do I apply for financial aid?**

You must complete the Free Application for Federal Student Aid (FAFSA) each year at the same time that you complete your tax return. Check with your home institution's financial aid office to find out if there are additional forms you must fill out to request financial aid for these programs.

### **When does my financial aid credit my account?**

- Loans come in 10 days before the first day of class for each program.
- The Business Office then takes 1-2 days to calculate the living expense check.
- After which the Business Office takes 2-3 days to process the funds prior to crediting the student's Stetson account.

If there are any overages the student will be issued a check which will be available in the Business Office. If a student would rather have the living expense refund mailed, they need to provide a self-addressed stamped envelope to the business office prior to their departure.

### **What does the financial aid cover?**

It covers the total budgets cost of the study abroad program, including tuition, room, board, air transportation, and miscellaneous items. Please refer to each program's budget for detailed information.

## **Scholarships**

### **Can my Stetson Scholarship be applied to the tuition?**

Yes. We will apply your scholarship to the tuition charges for the Stetson study abroad program.

### **Are there any scholarships available?**

Stetson provides a limited number of scholarships for its students; applications are available in the International Programs Office. Students at co-sponsor institutions must contact their program advisor for the availability of scholarships at their school.

### **Can I get an advance student loan for airfare?**

Yes, Stetson students are eligible for an advance student loan. Please contact the Stetson Financial Aid office to sign an advance payment promissory note.

## **Transportation and Traveling**

### **Do I need a passport?**

Yes, you must have a valid passport. Please visit the International Programs Office for more information, or visit <http://travel.state.gov/passport/index.html>.

### **Do I need a visa for travel?**

No Stetson Law summer abroad program requires a visa.

### **Are students responsible for their own transportation to and from the summer program location?**

Yes. Students are responsible for their own air and ground transportation (if required) to the program's location.

### **When should I arrive at the program site?**

Program housing is made available the night before the first day of classes. Additionally, there is a reception and a mandatory orientation for all participants the evening before classes start.

### **When should I arrange to depart the program site?**

You will be required to check-out of the program housing the day of the final examinations.

## **Housing**

### **Does the fee for tuition include housing?**

No. Housing is arranged for by the school and billed separately from the tuition fee. Please see the estimated budget for the program(s) that interests you for a more complete accounting of the fees that each program entails.

### **Will the rooms in the student housing be air conditioned?**

**Granada, Spain:** No, but fans can be provided should you need one.

**The Hague, Netherlands:** None of the rooms in the student housing are air conditioned. Summer temperatures tend to be moderate in this program location.

**Oxford, England:** No, the rooms are not air conditioned. Summer temperatures tend to be moderate in this program location.

### **Will I need to use public transportation to get from the student housing to the programs' classrooms?**

**Granada, Spain:** No. The classroom is located within 10-15 minutes walking distance of the student housing. You will be provided directions to the classroom during the orientation.

**The Hague, Netherlands:** No. The classroom is located across the street from the student housing.

**Oxford, England:** No. The program will provide a shuttle bus to the classroom and back to the housing each class day.

## **Equipment**

### **Should I bring my laptop to the Summer Abroad program?**

Students should bring computers for their studies. However, this is a personal decision on each student's part. The pros and cons of bringing laptops are discussed in the FAQs page of the program website. Some students who want to have a constant digital companion, but find their laptops bulky, opt to bring smaller Wi-Fi enabled devices like iPods, iPads, and smart-phones whose service can be switched from cellular to Wi-Fi. A limited number of power strips will be available in the classroom for your use. However, you will need to provide an adapter to use with the power strips.

Please note that you will need a computer in order to take the final exams. The exams will be sent via e-mail on the Monday following the last day of class, and you will have until the next Monday (approximately eight days) to take and upload your exams. **The exams are administered via ExamSoft, so you must use your own computer to accomplish this as you will not be able to download the software and templates to public computers or tablets.**

### **Should I bring an electrical converter and adapter?**

Absolutely. Although many stores at our program sites advertise the availability of electrical converters and adapters, they are frequently sold out of these items during the summer months.

### **Is there a difference between an electrical converter and a shape adapter?**

Yes. An adapter is simply a connector that changes the plug to match a different outlet; it does not change the voltage or electrical output in any way. If your equipment (laptop, camera charger, hairdryer, razor, etc.) requires a specific voltage, you need a converter.

## **Communication and Internet Connectivity**

### **Will I need to speak a foreign language in order to participate in the program?**

No. All classes will be taught in English. However, fluency in, or some knowledge of the host country's language, will be helpful (though not required). Students in the program fluent in the language of the host country will be available to assist you should it be necessary. Many residents of the host countries also have some knowledge of English.

### **How can I call the United States and others during the program?**

SIM cards are an option if you have a compatible phone. Please check with your cell phone provider regarding international plans and options.

You may also consider the option of purchasing a pay-as-you-go phone in your program location for the month that you are in country.

Another option is Skype, the free computer program that lets you communicate with other computers that have the program. For more information go to: [www.skype.com](http://www.skype.com).

Google Voice is also a free computer program that allows very cheap calls to foreign phones. For more information go to [www.google.com/voice](http://www.google.com/voice).

### **Will I have Internet access at the site?**

**Granada, Spain:** Wireless access is available at the housing location as well as in the classroom facility.

**The Hague, Netherlands:** Wireless access will be available to students without charge in the program classroom and housing location.

**Oxford, England:** Wireless access is available in the program housing as well as the classroom facility.

## **Miscellaneous**

### **Do any meals come with the costs of the program?**

**Granada, Spain:** Three meals per day will be provided as part of the program from Monday through Saturday. No meals will be provided on Sunday.

**The Hague, Netherlands:** Breakfast and lunch are provided during weekdays at the cafeteria in the ISS; these meals are part of the program costs. Dinner is not included.

**Oxford, England:** No meals are provided with the program housing arrangement.

### **How can I launder my clothes while in the summer program?**

**Granada, Spain:** Laundry facilities are available at the housing location.

**The Hague, Netherlands:** A laundromat is located at the ISS; these machines operate with tokens that can be purchased at the main desk of the ISS. There are also nearby laundromats.

**Oxford, England:** Laundry facilities are available at the program housing location.

### **Will the classrooms be air conditioned?**

None of the programs have air conditioned classrooms, which is typical of all classrooms in the host countries. However, classes are scheduled in the morning when most classrooms are cooler.

### **Are the field trips mandatory?**

Under all of the programs' attendance policies, participation in field trips which are identified as mandatory in the program's calendar of activities must be attended in order to receive academic credit in a course. Failure to attend a mandatory field trip will exclude a



student from the final examination. The only exception to this policy will be for extraordinary circumstances that the student can demonstrate are beyond his or her control.

**What are the "optional" field trips?**

Optional field trips are usually conducted to enhance either the cultural experience of the program location or to complement and further the program's academic theme, or both. Trips that are considered optional will be indicated as such and student participation in these are completely voluntary. At times, the optional field trips may be at additional, out-of-pocket cost to participants.