Below is some information and tips on scheduling for fall 2015.

Fall 2014 Full-time Entrants you are required to take Professional Responsibility in the fall 2015, so please make sure you bid for either section 1, 2, or 3 of Professional Responsibility.

Fall 2014 Part-time Entrants do not bid for courses. The Registrar's Office will put you in your courses for fall 2015 (Constitutional Law I; Research & Writing II; and Professional Responsibility, Sec. 4).

To select (bid) your courses in My Stetson please use the following steps:

- Go to My Academics
- Click on Law School Lottery Term under Students Records
- Select the Fall 2015-Law term from the drop down box
- Click on Look-up Classes
- Select Submit, then select Advanced Search
- Select Section Search to view all courses
- To bid for a course(s) select the boxes located next to the course
- Once you have made your selections, select the Add Bids button located at the bottom of the screen
- After selecting the Add Bids button, it will take you back to the Enter Law School Lottery Bid screen
- You are now finished with your bid process. However, you may make changes until the deadline Wednesday, April 15 by 5:00 p.m. by dropping, reordering, or adding bids

For bidding purposes, you will not need your Registration PIN. The Registration PIN is for drop/add.

Students have until the deadline to put in bids, so please take your time and do not rush to put in your bids the first day that bidding begins. As long as you get your bids in by the deadline, you will be included in the lottery process.

**Special note about Electronic (Distance) Education Courses**

Due to the change in the ABA rule regarding Electronic (Distance) Education Courses, Stetson's policy (effective with spring 2015) will be as follows for students in the JD Program:

- Must have successfully completed 28 credit hours to enroll in an Electronic (Distance) Education Course.
- Even though the ABA says that students can take up to 15 credits of Electronic (Distance) Education Courses per semester, Stetson is only permitting a total of 8 credit hours per semester. However, if a student wishes to take more, they would need to receive written approval from the Associate Dean for Academic Affairs.
- May take up to a total of 15 credit hours of Electronic (Distance) Education Courses toward your degree.

Furthermore, you should realize that Electronic (Distance) Education courses are as much work or more work than a regular live course. It is critical to get started with the course immediately during the first week.

**NOTE:** Students are allowed to bid for more than 8 credits of electronic education credits. However, if you end up having more than 8 credits of electronic education credits after bidding, you will need to decide which course(s) to drop, unless you received permission from the Associate Dean for Academic Affairs.
**Evidence, Section 3 with Rose** is the tethered section and must be taken concurrently with Trial Advocacy (Sections 4, 5, 6, 7, 8, 9, or 10). Enrollment in these courses is dependent on getting Trial Advocacy, so it is best to list Trial Advocacy higher in your bids. Please remember to include this Evidence section in your bids.

**Business Entities** – Students who have taken or audited Agency & Unincorporated Organizations (Course# 2125 or Course# 3114) or Corporations (Course# 3255) are not permitted to take this course.

**Trusts & Estates** - Students who have taken or audited Survey of Florida Probate (Course# 3898) are not permitted to take this course.

**Students please remember that there are some courses that you cannot bid on yourself.** The courses are: All Clinics, All Internships, ADR Board, Individual or Directed Research Projects, Law Review, Law Review Editor, Law Review Writing Credit, Moot Court Board, Mock Trial Board, Journal of International Aging Law & Policy, Journal of International Wildlife Law & Policy, Stetson Journal Advocacy and the Law, Honors Colloquium, Jurisprudence Honors Seminar, and certain required courses. If you are eligible for one of these classes, we will automatically enroll you, with the exception of the Individual or Directed Research Projects. Those require a form completed by you and the supervising faculty member. For information on these, please go to the Registrar’s Page on Stetson Connect under Forms.

As always, you may call, email, or stop by our office if you have any questions. However, reading through the registration packet located at [http://connect.law.stetson.edu/images/a_documents/registrar/courseregistrationinstructions.pdf](http://connect.law.stetson.edu/images/a_documents/registrar/courseregistrationinstructions.pdf) will answer most of your questions.