Stetson University

Department of American Studies

Internship Agreement Form

Directions: Please fill out this form and file it in the department office (218 Sampson) by the end of the third week of the semester in which you're interning.

Section 1, for intern to complete:

Throughout my internship, I will represent the Stetson University Department of American Studies responsibly and professionally. I will treat my internship with the same seriousness I would bring to a full-time job. I understand what my supervisor and department faculty expect of me, and I will do my best to fulfill their expectations.

Student's Name Student's Signature

Section 2, for internship supervisor to complete:

I accept the above named student as an intern. I will provide this student with useful and educational work this semester, and I have made clear the quality and quantity of work that I will expect of my intern. I understand that department faculty will remain available for consultation and support throughout the semester.

Supervisor's Name
Supervisor's Signature

Company/Organization Name
Date

Stetson University Department of American Studies INTERNSHIP EVALUATION FORM

Directions: Please fill out this form and file it in the department office at the end of the semester. The purpose of this evaluation is to determine the value of this internship for future students. Please be frank

about what you have gained from your internship and about ways in which the experience can be improve for the future.
1. What were your goals and/or expectations for this internship?
2. In what ways did the experience live up to or exceed your expectations?
3. In what ways did it disappoint you?
4. Did your supervisor provide you with useful and educational work? Whether your answer is yes or no please give some examples.
5. Did you feel you were taken seriously and your work was valued?
6. Did this experience inform you about the organization with which you interned - for instance, its work, its goals, its challenges, etc.?
7. What do you feel is the most valuable thing you learned from this experience?
8. Would you recommend this experience to other American Studies students? Why or why not?