## Course Exclusion

*Failed or Passed Course*

*Dean Signature Required*

<table>
<thead>
<tr>
<th>Student Name</th>
<th>800</th>
<th>Symbol &amp; Number of Course to be Excluded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Title of Course</th>
<th>Semester Course Taken</th>
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<tbody>
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</tbody>
</table>

**Comments**

**Note:** It is the responsibility of the student to obtain signatures from Financial Aid and Athletics (if appropriate) to check on any issues they may incur prior to excluding a passed course which will result in a loss of credits.

**Student Signature**

**Date**

Course Exclusion-Credits earned and the grade of the excluded course will not count toward graduation requirements or cumulative GPA; however, they will be included in the GPA for academic honors. All attempts will remain on the academic transcript.

**Financial Aid** *(signature required if a passed course)*

**Athletics Certifying Officer** *(signature required if a passed course and athlete)*

○ Approved  ○ Denied

**Dean’s Signature**

**Date**

**Comments**

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(Registrar's Office Use Only)

**Date Received:**___________  **Date Processed:**___________  **Initials:**_________