**FIRST/SECOND YEAR RESUME**

421 N Woodland Blvd., DeLand, FL 32723

(386)822-7315 career@stetson.edu

**OBJECTIVE**

To obtain a student employee position in the Stetson University counseling center utilizing my strong interpersonal skills and background in student guidance.

**EDUCATION**

**Bachelor of Arts,** *Stetson University*, DeLand, FL Expected May 2020

Major: Psychology

Minor: Journalism

Cumulative GPA: 3.5

**DeLand High School,** DeLand, FL June 2016

GPA: 3.8

* *National Merit Scholar Finalist*
* *Honor Roll Student*

**EXPERIENCE**

**Publix Supermarkets,** DeLand, FL June 2015-Present

*Cashier*

* Process transactions quickly while maintaining a friendly relationship with customers
* Maintain registers with a $500 balance and adhere to all security procedures

**YMCA Summer Camp**, DeLand, FL Summer 2013-2015

*Camp Counselor*

* Designed and planned camp activities conducted for 45 children each summer
* Utilized problem-solving skills to maintain a safe and dynamic camp atmosphere which generated positive outcomes and creative thinking for children

**CAMPUS AND COMMUNITY INVOLVEMENT**

**Stetson Reporter,** Stetson University, DeLand, FL September 2016-Present

*Copy Editor*

* Proofread all stories and provide edits for up to 15 pages before final submission
* Assist reporters in writing headlines, cutlines, and designing page layouts

**Counseling Center,** DeLand High School, DeLand, FL September 2013-May 2016

*Volunteer*

* Dedicated 10 hours per week to the student counseling center
* Managed the center’s front-desk and checked students in for appointments
* Maintained student confidentiality and organized student records

**Boys and Girls Club,** DeLand, FL Summer 2014

*Volunteer*

* Led two 30 minute reading sessions per week for young children in the Summer Brain Game program
* Assisted children in summer book selection based on their specific interests and learning style

**SKILLS**

Strong knowledge of Microsoft Word, Excel, Access, and PowerPoint; Adobe Dreamweaver, Photoshop, and Illustrator

Fluent in Spanish; Conversational French