

REFERENCE LIST TEMPLATE

421 N. Woodland Blvd., DeLand, FL 32723
(386)822-7315 career@stetson.edu

REFERENCES

1. Name, Organization, Title

Street Address

City, State Zipcode

Phone Number

Email

- One or two brief sentences about what the reference can confirm for the employer
- Example: “Dr. Smith is my current sociology professor who can speak about my research skills, particularly when working on a team and staying organized to complete tasks.”

2. Name, Organization, Title

Street Address

City, State Zipcode

Phone Number

Email

- One or two brief sentences about what the reference can confirm for the employer
- Example: “Mrs. Brown is my former supervisor who can attest my documentation skills, strict attention for detail and ability to work in a collaborative environment.”

3. Name, Organization, Title

Street Address

City, State Zipcode

Phone Number

Email

- One or two brief sentences about what the reference can confirm for the employer
- Example: “Dr. Well is my former professor and academic advisor who can speak towards my knowledge in sociology, passion for research and my learning style.”