The Graduate School Application Record

University/Program: Web Address: Phone #: Email:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Completed Application** | **Delivery Method *(or other instructions)*** | **Final Deadline** | **Date Sent** | **Receipt Confirmed** | **Contact Person** |
| **Program Application** |  |  |  |  |  |
| **Transcripts** |  |  |  |  |  |
| **Letter of Rec(s)** |  |  |  |  |  |
| (Name) | Requested | Meeting Date: (person/phone) |  |  |  |
| (Name) | Requested | Meeting Date: (person/phone) |  |  |  |
| (Name) | Requested | Meeting Date: (person/phone) |  |  |  |
| **Personal Statement** |  |  |  |  |  |
| Required | Prep/research | Draft | Critiqued | Completed |
| **Tests (GRE, LSAT, etc)** | Test Type: | Final Deadline: | Scheduled: (Date)/(Location) Score: | Receipt Confirmed |  |
| Reg. Deadline: | Date Sent: |
| **Financial Aid** | Type(s): | Application Deadline: |  | Receipt Confirmed |  |
| Awarded $: |
| **Interview** | Yes/No *(phone/in-­‐ person)* | Date: | Agenda Confirmed | Arranged Travel  *(if applicable)* |  |
| **Campus Visit** | Yes/No | Date (s): | Agenda Confirmed | Arranged Travel |  |