

# THE NEWSLETTER

THE NEWSLETTER is the Faculty/Staff newsletter of Stetson University, DeLand, Florida 32723, and is published online at <http://www.stetson.edu/academicaffairs/newsletter.php> on the first and third Friday of each month during the academic year. All items for THE NEWSLETTER should be sent to Judy Ward, Office of Academic Affairs, Unit 8358 or [jward@stetson.edu](mailto:jward@stetson.edu), by 4 p.m. on the Wednesday preceding publication.

**DECEMBER 5, 2008**

## IMPORTANT EVENTS

Friday-Thursday, December 5-11	<b>FINAL EXAMINATIONS</b>
Thursday, December 11	Final Grades for Graduating Students Due to Registrar via BannerWeb by 9:00 a.m.
Friday, December 12	<b>Baccalaureate 7:00 p.m., Elizabeth Hall Chapel</b>
Saturday, December 13	<b>Undergraduate and Graduate Commencement 10:00 a.m., Edmunds Center</b>
	Residence Halls close 3:00 p.m. for ALL STUDENTS
Thursday, December 18	All Grades Due to Registrar by 9:00 a.m.

## ANNOUNCEMENTS

### 2008 FALL COMMENCEMENT INFORMATION.

**In commemoration of our 125<sup>th</sup> Anniversary, a special fall baccalaureate will be held at 7:00 p.m. on Friday, December 12, in Elizabeth Hall Chapel.** Faculty will form their line of march at 6:30 p.m. in the Elizabeth Hall corridor. University Chaplain Michael Fronk will deliver the sermon. A reception will follow at the President's House.

**Commencement** for candidates of both baccalaureate and graduate degrees will be held on **Saturday, December 13, at 10:00 a.m. in the Edmunds Center.** The faculty line of march will form at 9:30 a.m. in Fraternity Row, east of the Edmunds Center (rain plan lower west corridor). Dr. Mike King, Professor of Biology and recipient of the 2008 McEniry Award, will give the commencement address. Senior speakers are Abigail Mamalakis (BA) and Corey Suter (BS). A reception will be held in the Rinker Field House after the ceremony.

Full regalia is required for baccalaureate and commencement. The Line of March is posted to <http://www.stetson.edu/administration/academicaffairs/media/lineofmarch.pdf> and is also attached elsewhere to this edition of The Newsletter.

**VOLUNTEERS NEEDED TO USHER AT 2008 FALL BACCALAUREATE AND COMMENCEMENT.** Please contact Judy Ward ([jward@stetson.edu](mailto:jward@stetson.edu) or x 7010) if you can usher at either or both of our fall commencement events.

From: Judy Ward, Commencement Coordinator

**JANUARY UNIVERSITY FACULTY MEETING RESCHEDULED.** The University faculty meeting scheduled for January 23, 2009, has been rescheduled to Friday, January 30, 2009, and it will be held in Allen Hall, not the Stetson Room. Agenda items are forthcoming.

From: Judy Ward, University Faculty Secretary

**FACULTY SENATE MEETING MINUTES** from November 3, 2008, are attached elsewhere in this edition of The Newsletter.

From: Stuart Michelson, Faculty Senate Secretary/Treasurer

**STETSON**  
**UNIVERSITY**

**TOWN MEETING ON DIVERSITY RESCHEDULED FOR WEDNESDAY, FEBRUARY 11, 2009.** Faculty, as you plan for your spring classes, I encourage you, where appropriate, to include ways that your students may incorporate and reflect on the work of that day into their continuing coursework. As soon as the Diversity Council's plans for the day are firmed-up, I will distribute a working copy of the schedule.

In the meantime, please know that we welcome input and suggestions.

From: Leonard Nance, Dean of First Year Studies and University Adviser on Diversity Issues

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**APPLICATIONS FOR HAND GRANTS.** Faculty are encouraged to apply for 2009 Hand Grants. Applications for Professional Development Projects and Hand Grants for Course Enhancement are due to Department Chairs on January 20, 2009. The application is attached elsewhere to this edition of The Newsletter and can also be found in the "Faculty Professional Development Opportunities" handbook which is available online at <http://helmet.stetson.edu/administration/academicaffairs/media/profdev.rtf> or in hard copy from the Office of Academic Affairs. Anticipated funding for 2008-2009 will provide for a total of two grants of \$2,000 each.

From: Judy Ward

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**2009 SUMMER SESSION.** Attention faculty: As soon as you finish all your grading for this term, it will be time to start thinking about summer school. Your department chairs and deans will be asking you for summer teaching schedules soon after spring term begins. I will need summer schedules from the department chairs by January 21. So, I'm writing to ask you to give some thought during the holiday break to summer school courses and schedules. Summer school is important both as an opportunity for students to take needed classes during this period and as a revenue source for the university (not to mention providing extra income for faculty who teach in the summer).

Thanks for your help in making summer school a positive experience for our students. I hope the holidays are restful and enjoyable for you.

From: Mitchell Reddish, Summer Session Coordinator

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**LIVE IN ELIZABETH HALL.** Please join us to hear our featured faculty, student ensemble groups, and special guests. All concerts are held in Elizabeth Hall at 7:30 pm and are free to the Stetson community **unless otherwise noted.**

December 05: Christmas Candlelight Concert, Alan Raines, conductor – **Tickets required/SOLD OUT**

December 07: Christmas Candlelight Concert, Alan Raines, conductor **4:00 p.m. – Tickets required/SOLD OUT**

December 13: Community School of the Arts Children's Choir Concert – Ann Small, conductor

From: Kathleen Loftus

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**REPORTS ON 2007-2008 SABBATICALS, 2008 SUMMER GRANTS, and 2008 HAND GRANTS** are on faculty reserve in the Library. Faculty are encouraged to read about their colleagues' recent research and professional activities

From: Judy Ward

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**NATURAL SCIENCES SHIRTS NOW AVAILABLE.** Celebrate the opening of the Sage Hall addition and all the disciplines in the Division of Natural Sciences with a t-shirt or crewneck sweatshirt! Shirts will be sage green with white ink. Tees are \$15 and sweatshirts are \$25 (add \$2 for XXL sizing), with proceeds being invested in the Kresge Endowment which supports the purchase and maintenance of equipment for all the departments in the Division. Prepaid orders only are being taken through December 15<sup>th</sup> in any of the division's academic department offices (Biology, Chemistry, Geology/ESS, Integrative Health Sciences, Math/CS, or Physics); shirts will be ready at the beginning of next semester. Design details can be seen on the Sciences at Stetson web site: [www.stetson.edu/artsci/science](http://www.stetson.edu/artsci/science). Or, contact Laura Glander in the Physics office ([lglander@stetson.edu](mailto:lglander@stetson.edu) or x8910).

From: Laura Glander

**FACULTY AND STAFF ANNOUNCEMENTS**

The following information has been received from the college/schools/departments:

**Dr. Patrick C. Coggins**, Jesse Ball duPont Professor of Teacher Education, presented a lecture on November 18, 2008, titled "Tuskegee Airman Fighter Pilots of World War II." It was sponsored by the Korean War Veterans Association at the Emory L. Bennett Veterans Home and the Korean Veterans of Florida.

From: Patrick Coggins

**Dr. Mary Pollock**, Professor of English, presented a paper entitled "Primateology in the Wilderness" at the conference of the Society for Science, Literature, and the Arts, on November 15 in Charlotte, N. C.

From: Mary Pollock

**Dr. Michael King**, Professor of Biology, presented a poster entitled, "Extracellular glutamate in the waist area of the parabrachial nucleus increases during intra-oral infusions in conscious rats" at the Society for Neuroscience meeting in Washington, DC on Nov. 15, 2008. Co-authors were **Dr. Harry Price**, Associate Professor of Chemistry, and **Meredith Cobb**, a May 2008 graduate.

From: Mike King

**Dr. Paul Lachelier**, Assistant Professor of Sociology, shares news of some of his students in Intro to Sociology whose op-eds on a social issue have been published by local newspapers.

**Mary Salfer-Hobbs**, Stetson freshman, "About That Body Art: You Need Not Apply," *Daytona Beach News Journal*, 11/08/08

**Elizabeth Bennett**, Stetson freshman, "Do We Share a Capacity for Cruelty?" *Daytona Beach News Journal*, 11/29/08.

**Sarah Hancock**, Stetson freshman, "We're in a Financial Crisis, Why Aren't You Panicking Yet?" *Daytona Beach News Journal*, 11/12/08.

**Jeffrey Shapiro**, Stetson freshman, "The News Bump: Young Viewers Tune in and Sort Fact from Fake," *Sarasota Herald Tribune*, 11/23/08.

**Victoria Humphrey**, Stetson freshman, has been informed that her op-ed was accepted for publication by *The Orlando Sentinel*.

Lachelier has had two articles recently published, "Back Down to Democratic Reality after Obamamania," *Daytona Beach News Journal*, 11/15/08, and "Obama and Beyond," co-authored with Eric Weltman, *truthout.org*, 12/2/08 (<http://www.truthout.org/120208A>).

From: Paul Lachelier

**Faculty Senate Meeting, November 3, 2008**  
**Regular meeting, Chair Michael Branton Presiding**

Attending: Stuart Michelson (Senate Secretary) (Business), Michael Branton (Senate Chair) (University At-large), Jesus Alfonzo (Music), Patrick Coggins (Education), Diane Everett (A&S At-Large), Kimberly Flinthamilton (A&S Social Sciences), Jennifer Foo (Business), Tandy Grubbs (Natural Sciences), Sims Kline (Library), Lloyd Linney (Music), Cyriaco Lopes (Humanities), John Pearson (A&S At-large) Mitchell Reddish (University At-Large), Mollie Rich (Emeritus)

Guest: Deborah Thompson

1. Meeting called to order at 6:39 pm by Chair Branton.
2. Motion to approve the Minutes of the October 13, 2008 Faculty Senate meeting. Motion for approval by Everett /Coggins (motion/second). Approved unanimously.
3. Deborah Thompson provided a report on applications and admissions. Thus far we've received more applications from Seminole Community College and fewer from Daytona State College. The number of students we brought in for Fall 2008 was about on target and we were aggressive about achieving that target. The increase in funding for admissions helped, but we are receiving more requests for financial aid. We brought in more Music students than expected and the discount rate was more than we modeled for financial aid at 57%. The new women's basketball coach will change the entering student athlete's profile. All of the above put more pressure on the current net tuition revenue. For the new year we are concerned about the discount rate and we can't be as aggressive with scholarships. The average scholarship this year increased by about \$5,000. We need to be smart about how we weather the current economic environment over the next 24 months. We may have to be more flexible with our constraints, which include: discounts, diversity, academic quality, etc. We will work with financial aid to offer packages to attract more out of state students where the financial environment isn't as bad. It will take more resources, which aren't available right now, to be more aggressive in recruiting. Last year we added about \$300,000 in recruiting which was used to build the database of student names. It will take a few years to see returns from this investment. We have engaged a consultant and are looking at the market in terms of alternative strategies. This year we will reduce the merit aid to be able to increase the need-based financial aid. With Rina Tovar named as Dean of Students and Campus Life, this will allow Deborah more time to devote to enrollment. We need the resources to diversify our market and to increase the marketing materials sent to students. With changes in our University Placement Office, we will soon have better data on placement of our graduates. One large constraint is that the operating budget doesn't have enough dollars to do everything. We have brought in an outside consultant to review our recruitment plan from start to finish. He suggested 12 modifications to our plan that we could implement now. We have instituted 10 of those modifications so far. He has also made some longer term strategy suggestions. One constraint to recruiting in a larger geographic area is our lack of resources. The good news is that we've invested in purchasing more names, which has increased our inquiry pool this year. Deborah stated that their job now is to convert those inquiries to campus visits and then applications. The tighter financial situation is worse than she has ever seen. They are working with students to look for other sources to maintain their financial aid so they can stay at Stetson. Tighter financial aid may result in retention problems for the coming year. Deborah agreed to visit again in January to update the Senate on the recruiting process.
4. Michelson presented the report from the Calendar Committee (attached). Coggins/Pearson (motion/second) to approve the calendar as presented by the Calendar Committee with one modification: change graduation to Sunday December 13, 2009 and make grades due on Friday December 11<sup>th</sup>, which will leave finals on the current five day schedule. Approved unanimously.
5. Based on the new calendar a Senator recommends that FOCUS still start on Saturday August 15, 2009 and that returning students arrive on Sunday August 16, 2009.
6. Motion to form a long-term Calendar Task Force under the Education Policies Committee of the Senate to include the current Calendar Committee (Michelson, Reddish, Queen-Sutherland, Hale, Painter (replacing Kindred)) and a member of the Education Policies Committee, motion by Pearson/Coggins (motion/second). Approved unanimously.

Old Business:

7. Coggins inquired about the status of the P&T review committee. This item will be put on the agenda for the next Senate meeting.

New Business

8. Coggins suggested we add the subject student retention to the Senate agenda. The Senate will invite John Tichenor to discuss retention at the January 2009 meeting.
9. Motion for adjournment by Coggins/Reddish (motion/second). Meeting adjourned at 8:47 pm.



Respectfully submitted by Stuart Michelson, Senate Secretary

## HAND FACULTY GRANTS

Dolly and Homer Hand extended their support of excellence in higher education with additional funding that has been used to create the Hand Faculty Grants. The two categories of Hand Faculty Grants are:

- (a) Hand Grants for Professional Development Projects
- (b) Hand Grants for Course Enhancement

A total of two grants in the amount of \$2,000 each will be awarded in 2008-2009.

### (a) HAND GRANTS FOR PROFESSIONAL DEVELOPMENT PROJECTS

These grants are established to support faculty attendance at national seminars/workshops and other similar opportunities directed at various aspects of service within an educational setting (advising, mentoring, creating service-learning courses, or incorporating a student-centered pedagogy, etc.). Upon return, the faculty member may be asked to present the information to a gathering of faculty.

### (b) HAND GRANTS FOR COURSE ENHANCEMENT

These grants are provided to support faculty projects to strengthen presently taught or proposed courses, (e.g., increasing interdisciplinary connections or effective application of technology, etc.). Approximately one month of summer work is anticipated.

### PROCEDURES:

A proposal defining the scope of the project and its potential impact on the faculty member and the University community is presented by the due date to the respective Department Chair/Associate Dean(Music)/Library Director who forwards the application along with comments to the Office of Academic Affairs. The Office of Academic Affairs then forwards the application packet to a committee comprised of the Associate Deans and Library Director. This committee ranks proposals and brings them before the Council of Deans for a decision.

DUE DATES	SPECIFIC PROCEDURES
January 20	Applications and attachments are due to the respective Department Chair/Associate Dean (if applicant is Music faculty or a Department Chair)/Library Director. A copy of the application form is also due to the Office of Academic Affairs.
February 2	Department Chairs/Associate Dean/Library Director submit applications and comments to Academic Affairs
February 4	Academic Affairs forwards application packets to Associate Deans/Library Director
February 23	Associate Deans/Library Director submit ranked applications to the Council of Deans
March 11	The Council of Deans notifies applicants
September 15	Successful applicants submit to the Council of Deans a brief report of their grant funded activities

# STETSON UNIVERSITY

## 2008-2009 HAND GRANT APPLICATION

<u>DUE DATES</u>	
to Department Chair	<u>January 20</u>
to Academic Affairs	<u>February 2</u>
to Associate Deans/Library Director	<u>February 4</u>
to Council of Deans	<u>February 23</u>
applicants notified	<u>March 11</u>

Name: \_\_\_\_\_

Department: \_\_\_\_\_ Rank: \_\_\_\_\_

Number of Years at Stetson: \_\_\_\_\_

Campus Unit: \_\_\_\_\_ Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Title of Proposed Project: \_\_\_\_\_

Have you applied for a Summer Grant to support this project? \_\_\_\_\_

Please check the appropriate category for consideration of your grant application:

\_\_\_\_\_ Hand Grant for Professional Development Projects  
Applicants should attach a budget of their proposed project.

These grants are established to support faculty attendance at national seminars/workshops and other similar opportunities directed at various aspects of service within an educational setting (advising, mentoring, creating service-learning courses, or incorporating a student-centered pedagogy, etc.). Upon return the faculty member may be asked to present the information to a gathering of faculty. Results of the project are to be reported to the Department Chair and to the Office of Academic Affairs by September 15, 2009.

\_\_\_\_\_ Hand Grant for Course Enhancement  
Applicants should attach a timeline demonstrating approximately one month of summer work.

These grants are provided to support faculty projects to strengthen presently taught or proposed courses, (e.g., increasing interdisciplinary connections or effective application of technology, etc.). Approximately one month of summer work is anticipated. Results of the project are to be reported to the Department Chair and to the Office of Academic Affairs by September 15, 2009.

Dates and categories of Hand Grants received during the last five years:

\_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(date)

**Evaluative Criteria for Hand Grants**  
**(both Professional Development and Course Enhancement)**

This list has been developed by the Associate Dean Review Committee and the Council of Deans in guiding the evaluation of Hand Grant proposals. In no priority order, the criteria to be considered are:

1. Quality of the proposal.
2. Enthusiasm of the endorsement by the Department Chair (or Associate Dean of Music or the Director of the Library).
3. Contribution to the curriculum.
4. Identifiable, tangible results affecting a specific course.
5. Enhancement of an existing course rather than the creation of a new course.
6. Number of students affected.
7. Interdisciplinary impact, across schools and departments.
8. Importance of grant support to project outcomes.
9. Compliance of previous Hand Grant recipient submitting required report.

